

Record of the Marblehead School Committee Meeting
Wednesday, June 20, 2018
Marblehead High School

Members Present: Meredith Tedford, David Harris, Jennifer Schaeffner
Sarah Gold, Meagan Taylor

Also: Maryann Perry, Superintendent
Dr. Bradford Smith, Assistant Superintendent
Ken Lord, Exec. Dir. Of Technology and Operations
Amanda Maniaci, Director of Business and Finance
Robert Bellucci, Dir. Of Student Services & Program Acct.
Rachel Bowen, Director of Human Resources

Members Absent:

I. Initial Business

A. Call to Order

Ms. Tedford called the meeting to order at 7:00pm.

B. Commendations

Marblehead Public Schools Teacher Retiree Recognition

- | | |
|-------------------|-----------------|
| • Philo Wahtera | • Karen Lehman |
| • Wendy Zimmer | • Laura Nash |
| • Tim Kannally | • Fran Tully |
| • Dr. Ed Fletcher | • Carol Johnson |
| • F. Hogan Guider | |

Ms. Tedford thanked the retiring staff for all the years they devoted to our students.

C. Public Comment

none

D. Student Representative

Not present

II. Consent Agenda & Action Items

1. Minutes 5/17/2018; 6/7/2018

Ms. Schaeffner made motion to approve the minutes of 5/17/2018; 6/7/2018. The motion was seconded by Mr. Harris and the Committee **VOTED** 5-0 in favor.

2. High School Handbook approval

Mr. Bauer gave an overview of the new Attendance Policy (entire policy will be available with the meetings documents online).

Ms. Gold made motion to approve the changes to the High School Student Handbook. The motion was not seconded.

Superintendent Perry noted that she has observed the high school staff for over two years and they have worked together to form an equitable policy which would address all the tardies and absences. She explained how someone's tardiness disrupts everyone in the class, the teacher as well as the tardy student.

Ms. Schaeffner made motion to postpone this vote to a later meeting. Mr. Harris seconded the motion. Discussion followed. Ms. Schaeffner and Mr. Harris both stated that they needed more information before voting on this policy.

The Superintendent made the Committee aware that there were other changes to the handbook that were presented in addition to the tardy/absence policy. She asked the Committee to vote on these other policies so they could be included in the handbooks. Handbook changes submitted at the June 7, 2018 SC meeting in addition to the attendance policy included:

- Academic Integrity
- Senior Privilege
- Athletic Eligibility
- Increase penalty for Vaping in school

Ms. Schaeffner amended the motion on the floor. The new motion reads: Motion to approve the submitted changes for the 2018-2019 handbook that were received at the June 7th School Committee meeting excluding the tardy and attendance policy. The motion was seconded by Ms. Taylor.

Ms. Schaeffner made motion to approve the amended motion. The motion was seconded by Mr. Harris. The Committee **VOTED** unanimously, in favor.

III. Teaching/Learning-Superintendent of Schools

A. District Reports and Updates

FY18 Superintendent Goals Summary - postponed

IV. Finance Organizational Support

1. Schedule of Bills

#16572	\$	295.00
#16598	\$	1,000.00
#16625	\$	286,574.87
#16628	\$	43,195.00
#16636	\$	340.00
#16586	\$	20,004.46
#16587	\$	7,568.00
#16591	\$	16,285.78
#16641	\$	<u>15,575.94</u>
		\$390,839.05

Ms. Schaeffner made motion to approve the schedule of bills totaling \$390,839.05. The motion was seconded by Ms. Gold and the Committee **VOTED** 5-0 in favor.

V. School Committee Communication and/or Discussion items

1. Gerry Building Committee Update

a. PSR

Mr. Harris noted that the next step is to submit the PSR to the MSBA based on the Educational Visioning Plan. He’s hoping that the Committee will vote to approve the Building Committee’s submittal of the PSR to the MSBA.

Next steps:

At the end of July, Mr. Harris, the Superintendent, the architect, the OPM and Mr. Lord will go before the Facility Assessment Sub Committee of the MSBA which is a precursor of them talking about the PSR submittal. Here they will go over the floor plans and give us feedback about the PSR in advance of the Board Meeting on August 29th. The goal is the completion and submission of the schematic design some time in December. Then we’ll appear before the MSBA in February then we have 120 days to secure funding which will take us up to Town meeting.

Ms. Gold made motion to approve the submittal of the PSR to the MSBA. The motion was seconded by Ms. Schaeffner and the Committee **VOTED** unanimously, 5-0, in favor.

Ms. Tedford suggested discussing in the future communication forums to the community.

Mr. Harris noted that all summer bldg. committee meetings will take place in air conditioned high school.

3. Summer Retreat Preparation

Ms. Tedford noted that she will confirm the date of July 16th (or alternate dates) with our MASC representative, Mike Gilbert, and our legal counsel for their availability for the retreat. Some items that are typically reviewed at the retreat include:

- Upcoming Agenda Report items
- Brief overview of the strategic plan
- Debriefing of challenges of prior year and responsibilities
- Review of the open meeting law
- Goals and preview for next year goals
- Policy manual conversation
- General updates from the Superintendent
- Discussion on the Gerry bldg. project's communication strategy
- Liaison calendar
- Class size report

VI. Closing Business

A. New Business

Ms. Tedford suggested an additional meeting to discuss the handbook policy on tardiness and absences.

B. Correspondence

none

C. Adjournment

A motion to adjourn was made and seconded. The public session of the meeting ended at 9:05 pm.

Respectfully submitted,
Sarah Gold
Marblehead School Committee

Meeting Documents:
Minutes 5/17/2018; 6/7/2018
High School Handbook
Schedule of Bills
Gerry Building Committee Update-PSR

Approved on 8/1/18