



RECEIVED  
MARBLEHEAD  
TOWN CLERK  
DATE POSTED:  
Town Clerk Use Only  
2024 APR 23 PM 1:10

**MEETING NOTICE**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A § 20 Act relative to extending certain COVID-19 measures adopted during the state of emergency

**Marblehead School Committee**

Name of Board or Committee

**Address:** Marblehead High School – Library at 2 Humphry St. Marblehead MA 01945

**OR**

**Zoom Conference** join via the web link or Dial in

<https://marbleheadschoools-org.zoom.us/j/99975493631?pwd=Y0pHWVM2YitBZXN0U2ZyTk1OMzh4dz09>

Meeting ID: 999 7549 3631

Password: 873255

Dial in Phone #1 646 931 3860

<b>Thursday</b>	<b>April</b>	<b>25th</b>	<b>2024</b>	<b>7:00 pm</b>
Day of Week	Month	Date	Year	Time

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

- I. Initial Business
  - a. Call to Order
  - b. Commendations
  - c. Public Comment
  
- II. District Updates – Dr Theresa McGuinness
  - a. Updated School Calendar 2024-2025 (vote)
  
- III. Consent Action and Agenda Items
  - a. Schedule of Bills (vote)
  - b. Approval of Minutes (vote)
  
- IV. School Committee Communication and Discussion Items
  - a. Director of Student Services Interview (vote)
  - b. Marblehead High School Turf Replacement Donation (vote)
  - c. User Fees Rate Setting
  - d. Superintendent Search Discussion
  - e. Subcommittee and Liaison Updates and discussion
    - a. Communications Survey Update
  
- V. Closing Business
  - a. New Business- School Committee Announcements and Requests
  - b. Correspondence
  - c. Adjournment

Hybrid Meeting Notice: Members of the public are welcome to attend this in-person at 2 Humphrey St. Marblehead MA 01945 or by the remote zoom connection provided. Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

**THIS AGENDA IS SUBJECT TO CHANGE**

**Chairperson:** Sarah Fox  
**Posted by:** Sarah Fox  
**Date:** 4/22/2024



# Marblehead Public Schools

9 Widger Road  
Marblehead, Massachusetts 01945  
Phone: (781) 639-314

**Dr. Theresa B. McGuinness**  
*Interim Superintendent of Schools*

**Ms. Julia Ferreira**  
*Assistant Superintendent of  
Teaching & Learning*

**Ms. Patricia Bell**  
*Interim Director of Student Services*

---

## Memorandum

**To:** Marblehead School Committee  
**From:** Theresa B. McGuinness, Ed.D, Interim Superintendent  
**RE:** Superintendent's Updates  
**Date:** April 25, 2024

### Staffing Updates

#### ***Director of Student Services Finalist***

The Interim Superintendent is recommending **Ms. LisaMarie Ippolito** ([resume](#)) as the finalist to the School Committee for consideration of appointment as MPS' Director of Student Services for the 2024-2025 school year. Ms. Ippolito has over 30 years experience serving as a teacher and educational leader, including three most recent years as the Assistant Superintendent in the Newburyport School District. Beyond her years of experience leading many important educational programs, her greatest strength is her ability to provide collaborative leadership. She is a proven effective leader with a strong ethical reputation for providing opportunities for high academic achievement, fostering personal growth for all students, and nurturing a true sense of community. As one of her references shared, "what truly sets Ms. Ippolito apart is her dedication to collaboration, teacher leadership, and partnership with families and students." She holds a Bachelor's degree in Elementary Education and a Master's degree in Special Education, both from Fitchburg State College. Additionally, she holds all necessary licenses and certifications for the position. Ms. Ippolito has our strongest endorsement to the School Committee to be appointed as Director of Student Services.

#### ***Glover School Principal Search Update***

The first round of interviews took place last week and there will be a finalist candidate site visit and final interview with the Interim Superintendent on May 2 at Glover School. Assistant Superintendent, Julia Ferreira will be sending out notification tomorrow to staff and families regarding the site visit scheduled for next week.

#### ***Assistant Superintendent of Finance & Operations Search***

First Interviews - April 25 (Today)



## Upcoming

- Village School Principal Interviews - Next week
- Assistant Director of Student Services (0.5FTE) - TBD

## Procurement Updates

- We had five firms submit proposals for the **Special Education Program Review** by today's 11:00 AM deadline. The evaluation committee will be reviewing proposals next week with the goal of selecting a final vendor and awarding a contract by May 15th.
- The **OPM for MHS Roof Replacement Project RFS** is posted with a due date of May 16th. Thus far, twelve firms have requested the RFS. The evaluation committee will be reviewing proposals during the week of May 20 with a goal of selecting a final vendor and awarding a contract by May 30th.

## School Highlights

### *MHS Play*

Marblehead High School presents *The PROM (School Edition)* in the MHS Auditorium. This is a joyous Broadway hit and WINNER of the Drama Desk Award for Outstanding Musical! Reserved seating can be [purchased online](#). General admission tickets will also be available at the door. Tickets are \$20 for adults, \$15 for seniors, \$5 for students & children.

- Friday, April 26 @ 7pm
- Saturday, April 27 @ 2pm & 7pm
- Sunday, April 28 @ 2pm

### *MHS Girls Lacrosse Team*

Today, Thursday, April 25 at 4:30 pm, the Marblehead girls lacrosse team dedicated their game vs. Salem to *Move4Heather* and Brain Cancer Research in support of Dana Farber Cancer Institute in honor of the legacy of Heather Walker.

### *Upcoming Dates - MHS Seniors*

Friday, May 24	Last Day of Classes for Seniors
Tuesday, May 28	Scholarship Night
Wednesday, May 29	Senior Prom
Friday, May 31	Graduation - 6:00 p.m. on Piper Field ( <i>MHS Field House if inclement weather</i> ). Doors will open at 5:15 pm and seating will be on a first come, first serve basis.

# Marblehead Public Schools 2024-2025 School Calendar

August/September 2024 (20)				
M	T	W	Th	F
26	27	*28	29	30
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

October 2024 (20)				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	<del>23</del>	24	25
28	29	30	31	

November 2024 (17)				
M	T	W	Th	F
				1
4	5	6	<del>7</del>	8
11	12	13	14	15
18	19	20	21	22
25	26	<del>27</del>	28	29

December 2024 (15)				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

January 2025 (20)				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

- August**
- \*28 New Teacher Orientation
  - 29 Teacher Prof. Dev.
  - 30 No School
- September**
- 2 No School - Labor Day
  - 3 **First Day of School Grades 1 - 12**
  - 4 First Day of School Grades PK - K
- October**
- 3-4 No School - Rosh Hashanah
  - 14 No School - Indigenous Peoples' Day
  - 23 Early Release gr. PK-12 Prof. Dev.
- November**
- 7 Early Release only gr. PK-8 Conferences (full day gr. 9-12)
  - 8 No School Conferences gr. PK-8 Prof. Dev. gr. 9-12
  - 11 No School - Veterans Day
  - 27 Early Release
  - 28-29 No School - Thanksgiving Break
- December**
- 23-31 No School - December Break
- January**
- 1 No School - Dec/Jan Break
  - 2 Students return to school
  - 20 No School - Dr. Martin Luther King, Jr. Day
  - 31 No School - gr. PK-12 Prof. Dev.
- February**
- 17-21 No School - Winter Break
- March**
- 19 Early Release only gr. PK-8 Prof. Dev. (full day gr. 9-12)
- April**
- 18 Early Release gr. PK-12 Good Friday
  - 21-25 No School - Spring Break
- May**
- 14 Early Release only gr. PK-8 Prof. Dev. (full day gr. 9-12)
  - 26 No School - Memorial Day
- June**
- 19 No School - Juneteenth
  - 20 Last Day for Students
  - 23 Early Release for students Last Day Staff/ Teacher Prof. Dev.

February 2025 (15)				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

March 2025 (21)				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	<del>19</del>	20	21
24	25	26	27	28
31				

April 2025 (17)				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	<del>18</del>
21	22	23	24	25
28	29	30		

May 2025 (21)				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	<del>14</del>	15	16
19	20	21	22	23
26	27	28	29	30

June 2025 (14)				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	<del>20</del>
23	24	25	26	27
30				

	No School for Students – Prof. Dev. or Conferences		No School for Students and Teachers/School Year Staff - holiday or vacation break
	First Day of School for students grades 1-12		Early Release Days due to Prof. Dev., Conferences, or before a break
	Last Day of School for students - 180 days		185 <sup>th</sup> day of school for students if needed for cancellations



# Marblehead Public Schools

9 Widger Road  
Marblehead, Massachusetts 01945  
Phone: (781) 639-314

**Dr. Theresa B. McGuinness**  
*Interim Superintendent of Schools*

**Ms. Julia Ferreira**  
*Assistant Superintendent of  
Teaching & Learning*

**Ms. Patricia Bell**  
*Interim Director of Student Services*

---

## MEMORANDUM

TO: Marblehead School Committee  
FROM: Mary DeLai, Interim Director of Finance and Operations  
DATE: April 4, 2024  
RE: Schedule of Bills for Approval

Included in this packet are the following Schedules of Bills for your consideration. The schedules and invoices have been uploaded to the shared drive.

Schedule	Amount
24921	\$ 14,852.38
24928	\$ 765.00
24929	\$ 42,839.62
24930	\$ 3,313.99
24947	\$ 197,182.41
24948	\$ 118,789.42
24950	\$ 2,669.32
24951	\$ 12,541.04
24954	\$ 8,240.73
24956	\$ 60.00
24957	\$ 15.94
24958	\$ 239.94
24959	\$ 8,106.15
24960	\$ 137.22
24961	\$ 15,878.65
<b>TOTAL</b>	<b>\$ 425,631.81</b>

### Suggested Motion:

*Motion to approve the identified schedules of bills totaling \$425,631.81.*



Record of the Marblehead School Committee Meeting  
Thursday January 18, 2024  
7:00PM

Members Present: Sarah Fox, Brian Ota, Jennifer Schaeffner, Alison Taylor

Also Present: Dr. Theresa McGuinness-Interim Superintendent, Michelle Cresta-Assistant Superintendent of Finance, Julia Ferreira-Assistant Superintendent of Teaching and Learning

I. Initial Business

a. Call to Order

Ms. Fox called the meeting to order at 7:00PM

b. Commendations

- Sarah Fox reads portions of a letter of commendation received by the School Committee and Matt Fox for Molly Hauptman an art teacher at the Veterans Middle School
  - The commendation was also for her students for their art exhibit at the MMA

c. Public Comment

- Mary McCarriston-46 Pine Cliff Drive Marblehead
  - Mary would like to commend the students at Marblehead High School for putting on two listening sessions to ensure their fellow students are heard
- Nyla Dubois-37 Green Street Marblehead
  - Nyla states that what she is seeing with the flag policy debate is quite scary
  - There are arguments being made about “keeping black people safe”
  - Nyla goes on to state that “that is not what I learned growing up”
  - She states that there is a lot of “dumbing things down here” using the students report cards and the need for “a flag to feel safe” as examples
  - Nyla goes on to say that we need to “double down” on viewpoint diversity
  - She would like to see parents feel safe to come out and speak their mind regarding the flag policy and other policies without feeling like they are going to offend someone
  - “We need to teach our kids not to be fragile and how to have constructive dialogue”
  - She closes her statement by stating that the draft policy looks as though it is from the “district’s point of view” which is not fair to every person because that “is not viewpoint diversity”

d. Student Representative-Kat Piper

- It is the week before midterms
- There have been study still seminars to advise students on test taking skills and study habits
- The exam schedule is two 90 minute exams per day with extended lunch hours and extra help time with teachers before and after the tests
- 01/10/24 NBA Player Chris Herren came to Marblehead High School to tell his story of addiction
- The High School has recently developed and released the manufacturing and engineering technology pathway
  - A program that prepares students for careers utilizing problem solving situations

- The National Green School Society held a clothing drive to reduce the amount of clothing that ends up in landfills
  - Marblehead's Got Talent put up audition requests for students to try out for scholarships that total over \$15,000
  - Senior Show is on 01/28/24
  - Winter Sports Championships begin in a few weeks
- II. District Updates-Dr. Theresa McGuinness
- Staffing Updates
    - Glover School Leadership Update
      - Principal Doran has resigned effective 01/19/24
      - Dan Richards will remain in the role as Interim Principal through the end of the School Year
      - The Glover School Principal position will be posted for a 07/01/24 start date
    - Michele Carlson will be interviewing next week to fill the vacant Assistant Principal role at the High School
    - Interim Director of Student Services search is under way and interviews will begin in two weeks
    - The Assistant Superintendent of Finance and Operations position will be posted next week for a March 2024 start
    - Veterans Middle School Team Chair Ashlee Liebman will work with the administrative staff as the Student Services Transitional Coordinator until we are able to hire an interim Student Services Director
    - Notable dates:
      - 02/01/24 next School Committee Meeting
      - 02/19/24 No School for Presidents Day
      - 02/20/24-02/23/24 February Break
    - Sarah asks Dr. McGuinness the status of the independent report for the incident at Glover
      - We will receive the report on 02/01/24
  - FY25 Budget Status Update-Michelle Cresta
    - Michelle Cresta shares slides on the budgets that are being considered for FY25
      - Level Services Budget
      - Needs Based Budget
      - Reduced Services Budget
      - Budget Books will be ready for distribution next week
      - The slides are available on the Marblehead Schools website under the School Committee meeting and Agenda Items
    - Jennifer Schaeffner requests a "deep dive" into all of the costs in each of the buildings and a thorough review of services in the District
    - Sarah Fox encourages everyone to attend the State of the Town next Wednesday
    - Sarah asks Michelle Cresta to go over what a "Balanced Budget" is
      - We are not able to go into the State of the Town meeting next week and present a Budget that is higher than what the town is able to afford

III. Consent Action and Agenda Items

a. Schedule of Bills (vote)

*Motion to approve the identified schedule of bills totaling \$304,667.24*

Moved by Ms. Schaeffner, Seconded by Mr. Ota



Mr. Ota, Ms. Schaeffner, and Ms. Fox-All Yes

A vote was taken, and the motion passes 3-0

#### IV. School Committee Communication and Discussion Items

##### a. Articles for Annual Town Meeting Warrant (vote)

*Motion to establish a warrant article to re-authorize Special Education Revolving Fund under Mass General Law Chapter 44 Section 53 e 1/2 in the amount of \$500,000 in anticipated expenditures in FY 2025 for the use of the School Committee authorized expenses within the scope and conditions pertaining to this fund. Revenue sources into this fund are from tuition collected from the attendance of our out of district students placed in the Marblehead Public Schools Special Education programming. Said funds are being expended on costs directly related to the Marblehead Public Schools Special Education programming serving Marblehead Students*

Moved by Ms. Schaeffner, Seconded by Mr. Ota

Opened up for Discussion

- None

Mr. Ota, Ms. Schaeffner, and Ms. Fox-All Yes

A vote was taken, and the motion passes 3-0

*Motion to sponsor a warrant article for the re-authorization of a Transportation Revolving Fund under Mass General Law under Mass General Law Chapter 44 Section 53 e 1/2*

Moved by Ms. Schaeffner, Seconded by Mr. Ota

Opened up for Discussion

- None

Mr. Ota, Ms. Schaeffner, and Ms. Fox-All Yes

A vote was taken, and the motion passes 3-0

*Motion to sponsor a School Building Capital Needs article*

Moved by Ms. Schaeffner, Seconded by Mr. Ota

Opened up for Discussion

- Brian Ota asks Michelle if this is supplemental in addition to our regular capital
  - Michelle states this is an opportunity for supplemental capital
  - If we do not add it to the warrant now there will not be an opportunity to add it
- Jennifer Schaeffner states that this conversation is premature because there has not been discussion surrounding this article

Mr. Ota, Ms. Schaeffner, and Ms. Fox-All Yes

A vote was taken, and the motion passes 3-0

*Motion for a motion to sponsor an article for School Department Capital Needs*

Moved by Mr. Ota, Seconded by Ms. Schaeffner

Opened up for Discussion

- Jennifer Schaeffner states that we should not be asking for place holders when the financial side of these articles have not been discussed

Mr. Ota, Ms. Schaeffner, and Ms. Fox-All Yes

A vote was taken, and the motion passes 3-0

*Motion for the School Committee to Sponsor a warrant article for School Committee Supplemental Appropriation*

Moved by Ms. Schaeffner, Seconded by Mr. Ota

Opened up for Discussion

- Jennifer Schaeffner is not in a position to support this article until she has the numbers she has requested
- Brian Ota also feels it is hard to support this however he does think the placeholder is needed
- Sarah asks if we have any further information that has been requested on the insurance line items from the town
  - We do not have that information at this time

Mr. Ota and Ms. Fox- Yes

Ms. Schaeffner abstained from the vote

Sarah Fox is going to seek legal counsel as to whether or not there will need to be a re-vote to mee the quorum of voting

b. Superintendent Search Update

- Sarah Fox presents Policy BDE which is a policy surrounding Subcommittees of the School Committee
  - “The Committee Chair subject to approval by the committee will appoint he Subcommittee Chair and its members”
- Opened up for Discussion
  - Jennifer Schaeffner points out that an additional committee will be needed to appoint the Glover School Principal
  - Sarah Fox makes a recommendation that the representatives for the Superintendent Search Committee be Sarah Fox and Jennifer Schaeffner

*Jennifer Schaeffner presents a motion for the School Committee representatives for the Superintendent Search Committee be School Committee Chair Sarah Fox and Assistant School Committee Chair Jennifer Schaeffner*

Moved by Mr. Ota, Seconded by Ms. Schaeffner

Opened up for Discussion

- Brian Ota states that he should be on the committee
- Jennifer Schaeffner states that without Alison Taylor they should not vote on this motion

*Brian Ota makes a motion to postpone the vote until 02/01/24*

Mr. Ota and Ms. Schaeffner- Yes

Ms. Fox-No

A vote was taken, and the motion passes 2-1

c. Student Services Audit Discussion

- Opened for Discussion
  - Brian Ota makes suggestions on items he would like to see added to the audit:
    - To ensure that our de-escalation and restraint protocols are adequate and that the staff has been properly trained
    - To look at our Therapeutic Programs to ensure they are adequately trained and staffed
    - To review the case loads and work conditions of the Special Education Chairs
  - Jennifer Schaeffner makes suggestions on items she would like to see added to the audit:
    - She would like to see something surrounding the parent and guardians experience with the evaluation and IEP Processes

d. School Committee Vacancy (vote)

- Meghan Taylor has resigned from the School Committee effective immediately

*Motion for the Chair to write to the Select Board to initiate the process to fill the vacancy in accordance with Mass General Law Chapter 41 Section 11*

Moved by Mr. Ota, Seconded by Ms. Schaeffner

Opened up for Discussion

- Sarah goes through what this process looks like to select and appoint a new School Committee member

Mr. Ota, Ms. Schaeffner, and Ms. Fox-All Yes

A vote was taken, and the motion passes 3-0

e. Subcommittee and Liaison Updates and Discussion

- CEPAC Subcommittee-Brian Ota
  - Brian Ota has taken over the CEPAC Subcommittee
- Policy Subcommittee-Jennifer Schaeffner
  - There have been three sessions at the high school to discuss the Flag Policy
- Sarah Fox discusses the METCO Subcommittee and indicates that she would like to ensure all School Committee Members are available to Caja going forward to make sure her concerns are being heard



- Sarah would also like to ensure that our teaching staff and educators know that they are supported
  - “Our Teachers work very hard to provide inclusive environments for our students”

#### V. Closing Business

##### a. New Business-School Committee Announcements and Requests

- Jennifer Schaeffner would like to discuss at a future meeting whether or not they want to think about expanding the School Committee from 5 seats to seven for future school years

##### b. Correspondence

- None

*Motion and Vote to meet in Executive Session pursuant to Massachusetts General Law chapter 30A, Section 21 (a) for the following purpose:*

- *Purpose (3) to discuss strategy with respect to and in preparation for collective bargaining with the Marblehead Education Association Unit A, Unit Permeant Substitutes, Unit Tutors, Unit Paraprofessionals and Unit Custodians because an open discussion may have a detrimental effect on the bargaining position of the Committee*
- *Purpose (7) to review, approve and consider the release of executive session minutes from the following meeting(s): 12.7.23 and 12.21.23 with intent not to return to open session*

Moved by Ms. Schaeffner, Seconded by Mr. Brian Ota

Ms. Schaeffner, Mr. Ota, and Ms. Fox-All Yes

A roll call vote was taken, and the motion passes 3-0

*Executive Session*

Respectfully Submitted,  
Allison McMahon, Secretary  
Marblehead School Committee

# LISAMARIE IPPOLITO

---

## EDUCATIONAL PHILOSOPHY

A highly motivated educator with 30 years of experience providing high-level support to other educators, community members, and stakeholders. I believe that education is the cornerstone of personal and societal progress. I am committed to fostering a transformative learning environment where every student is valued, respected, and empowered to reach their full potential.

### LICENSURE

Superintendent/Assistant Superintendent, All Levels  
Administrator of Special Education, All Levels  
Principal/Assistant Principal, PreK-6, Professional  
Special Needs, PreK-9, Professional  
Elementary, 1-6, Professional  
English as a Second Language, 1-6, Initial (Idle)  
Beltered English Immersion - Administrator

### EDUCATION

**Fitchburg State College**  
School Administration  
Licensure 2011  
Masters of Science in Special Education  
1989 - 1993  
Bachelor's Degree in Elementary Education  
1989 - 1993

### SKILLS

- Strong organizational and time-management skills
- Experience in managing budgets and handling financial documents, particularly grants
- Curriculum Development
- New Teacher Induction Lead
- Professional Development
- Technology Integration
- Safety Protocols

## PROFESSIONAL EXPERIENCE

### **Assistant Superintendent, Newburyport Public Schools**

July 2021 – Present

Maintain a district-wide leadership role in developing, implementing, and evaluating curriculum, instructional technology, instruction, and professional development, in collaboration with the Extended Leadership Team

Provide leadership for the staff in the implementation of the philosophy and goals of the school system

Provide district-wide leadership in communication among schools, the school system, and the community.

Provide leadership in the change initiative necessary to restructure local curriculum and assessment to align with the expectations of the Massachusetts Curriculum Frameworks.

Lead in the development of a correlated and integrated program of studies from Prekindergarten through grade twelve in all subjects

Establish procedures for a continuing evaluation of curriculum and instruction at all levels

Lead in the revision of the existing curriculum and in the development of a new curriculum

Review all proposals for course or program revision

Coordinate the publication of all curriculum guides, programs of study, and other published materials related to the program of instruction

Lead in the development and coordination of enrichment opportunities for all students

Director of Multilanguage Learners

Director of Title One program and grants

Manage the home-schooling application and approval process in collaboration with principals

Provide leadership for the Professional Development Council

Provide leadership for the Curriculum Instruction and Student Life Ad Hoc group

Director of McKinney-Vento and Foster Care systems

Manage all system-wide grants and is accountable for all aspects of our grant program

Collaborate with state and local agencies in matters relating to curriculum, technology, safety, and instruction

Work with the high school principal and Curriculum Advisors to continue the ongoing review, planning, and implementation of high school curriculum

Work with the Technology group to develop, implement, and evaluate instructional technology plans for the district, including the integration of technology and curriculum

### **Principal, Reading Public Schools**

July 2017 – June 2021

Created and implemented a vision that led to student improvement for all learners

Conducted crucial conversations based on student performance data for the purpose of enhancing student learning and achievement

Proactively engaged families and community members in the best interest of the school.

Lead the school culture and environment that successfully developed the full range of

---

**District STEM Director/Curriculum Coordinator, Wilmington Public Schools, July 2016 – June 2017**

**PreK-12 Curriculum Coordinator, Wilmington, MA 2015 -2016**

**Elementary Math Coordinator, Wilmington Public Schools 2011-2015**

**Classroom Teacher, Wilmington Public Schools, July 2002 – June 2012, North Middlesex Regional Schools 1997-2000**

**Special Education Teacher, North Middlesex Regional Schools 1995-1997**

**Title One Teacher, North Middlesex Regional Schools 1994- 1995**

**ESL Teacher, Fitchburg Public Schools 1993 -1994**

**Elementary Librarian, Fitchburg Public Schools 1993**





# Marblehead Public Schools

9 Widger Road  
Marblehead, Massachusetts 01945  
Phone: (781) 639-314

**Dr. Theresa B. McGuinness**  
*Interim Superintendent of Schools*

**Ms. Julia Ferreira**  
*Assistant Superintendent of  
Teaching & Learning*

**Ms. Patricia Bell**  
*Interim Director of Student Services*

---

## MEMORANDUM

**TO:** Marblehead School Committee

**FROM:** Mary C. DeLai, Interim Director for Finance & Operations

**DATE:** April 23, 2024

**RE:** Marblehead High School Turf Replacement Donation

The Marblehead All Sports Boosters organization has presented the school department with a very generous gift of \$608,698 to offset the expense of the artificial turf replacement at Piper Field. These funds, in addition to \$50,000 in ARPA funding which the town has committed to the project, will cover the cost of the turf field replacement and related improvements, as well as owners project management (OPM) services.

With the approval and acceptance of the donation, the school department will proceed with the award of contracts to the OPM, Activitas, and to the field turf contractor, FieldTurf USA, whose services were procured in accordance with MGL Chapter 30, Section 39M. Work is anticipated to commence at the conclusion of this school year and be substantially complete by the start of next school year.

The school department is most grateful to the Boosters for their fundraising efforts and their support of our students and student athletes.

*Suggested Motion: Move to approve the acceptance of the donation from the Marblehead All Sports Boosters in the amount of \$608,698 for Piper Field turf replacement and site improvements.*





# Marblehead Public Schools

9 Widger Road  
Marblehead, Massachusetts 01945  
Phone: (781) 639-3140

**Dr. Theresa B. McGuinness**  
*Interim Superintendent of Schools*

**Ms. Julia Ferreira**  
*Assistant Superintendent of  
Teaching & Learning*

**Ms. Patricia Bell**  
*Interim Director of Student  
Services*

## MEMORANDUM

**TO:** Marblehead School Committee  
**FROM:** Mary DeLai, Interim Director for Finance & Operations  
**CC:** Dr. Theresa B. McGuinness, Superintendent  
**DATE:** April 23, 2024  
**RE:** Recommended User Fee Schedule for the 2024-2025 School Year

After much discussion and deliberation, it is our recommendation that the School Committee approve the new user fee schedule outlined below. This schedule, which we referred to as “Option 2” during budget deliberations, creates a per season user fee for athletics and an annual fee for non-athletic activities with an annual family cap of \$2,060.

<b>Athletics</b>	<b>Per Student Fee</b>
HS - 1st season	\$ 540
HS - 2nd season	\$ 490
HS - 3rd season	\$ 440
MS - 1st season	\$ 260
MS - 2nd season	\$ 210
MS - 3rd season	\$ 160
<b>Non-Athletics</b>	<b>Per Student Fee</b>
HS Clubs or Flag Football (Unlimited)	\$ 290
MS Intramural Sports/ Activities (unlimited)	\$ 290
Elementary Intramural Sports/ Activities (unlimited)	\$ 290
<b>Family Cap</b>	<b>\$ 2,060</b>

*Suggested motion: Move to approve the new User Fee Schedule outlined above for the 2024-25 school year.*