



MARBLEHEAD
PUBLIC SCHOOLS

Superintendent
John J Buckey, Ed.D.
9 Widger Road,
Marblehead, MA 01945
phone: 781.639.3140 x10114
fax: 781.639.3149

To: Marblehead School Committee
From: John J Buckey
Re: Superintendent Updates
Date: January 20, 2022

There are several general updates that I will share with the Committee:

1. [DESE program updates](#) **II-A-2, II-A-4**
 - a. Test & Stay
 - b. Symptomatic Testing
 - c. Pool Testing
 - d. At Home Testing
2. Glover School Principal Search - process and timeline **II-B-1**
 - a. [Document shared](#) in the meeting folder
 - b. School Committee representative
3. Instructional Walkthroughs **I-B-1, I-D-3**
4. Budget **II-E-1**
 - a. Capital
 - b. Operating
 - c. Joint Subcommittee - Tuesday, January 25 @ 12:00
5. Safety Committee - Monday, January 24, 2022 **II-A-4, III-A-2**
6. Wellness Committee - Thursday, January 27, 2022 **II-A-4, III-A-2**
7. Superintendent Coffee - Friday, January 28, 2022 - Village School 8:15 **III-A-1 & 2**
8. Dog Naming Contest **I-B-1, III-A-1**

Search Process Timeline

Glover Elementary School Principal

(dates are tentative and subject to change)

Search Committee: Superintendent, Assistant Superintendent for Teaching & Learning, Building Principal, School Committee Rep., SEPAC Rep., Metco Rep., Two Parents, Two Teachers.

Process	Date
Advertise position	January 21, 2022
Letters of interest for Search Committee	January 31, 2022
Review of applications by Superintendent	Ongoing
Search Committee Announcement	February 3, 2022
Search Committee Orientation <ul style="list-style-type: none"> ● Practices & Protocols ● Confidentiality 	February 9, 2022
Application Deadline	February 11, 2022
Search Committee Meeting <ul style="list-style-type: none"> ● Review Resumes ● Select initial interview pool 	February 16, 2022
Initial Interviews	Week of February 28, 2022
Search Committee Meeting	March 7, 2022
Finalist Visits & Forums	Week of March 14, 2022
Collect Feedback on Finalists	Week of March 21, 2022
Final Search Committee Meeting	March 28, 2022
Announcement of Principal	Week of April 4, 2022



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To: Marblehead School Committee
From: John J Buckey
Re: Director of Student Services - Permanent Appointment
Date: January 18, 2022

I am pleased to recommend that the School Committee appoint Dr. Paula Donnelly to the position of Director of Student Services on a permanent basis. My recommendation is based on Paula's performance while serving in the Interim role for the past four months. Dr. Donnelly's professional and leadership skills, in my opinion, are excellent matches for the Marblehead Public Schools.

Given her tenure in the district, Paula has developed positive working relationships with all the key stakeholders that the administrator in this role works with on a regular basis. This includes: central office administrators and central office support staff; school principals and assistant principals; team chairs; special education and student services staff; related therapies staff; the Special Education Advisory Council, its leadership and members; and parents.

Paula assumed a department in distress and has worked tirelessly to attend to myriad issues across the district and with the DESE. In that work, Paula has developed an excellent understanding of the entire Student Services program, and she has a vision for its improvement for the future. She works well with our Assistant Superintendent for Finance and Operation, Michelle Cresta and understands the need to regularly monitor the financial aspects of the programs both from the revenue and expense sides. Under Paul's continued leadership I believe that services for students will become more focused and teachers/staff will be provided the support they need. Professional development for staff will be timely and relevant.

I have had the opportunity to meet regularly with Paula throughout the fall and I have observed her in our Leadership and Administrative Team Meetings. As a result, I recommend, without reservation, her appointment as the permanent Director of Student Services.

If the Committee so votes, my plan will be to have Paula finish the current school year working under the salary parameters of the current Interim contract which runs until June 30, 2022. Once appointed, we will work on negotiations for the new contract which will take effect on July 1, 2022.

Suggested Motion:

Move to appoint Dr. Paula Donnelly as the Director of Student Services on a permanent basis.



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To: Marblehead School Committee
From: John J Buckey
Re: 2022-2023 School Year Calendar - UPDATE
Date: January 18, 2022

Attached is the final proposed 2022-2023 school year calendar. This calendar includes the recommended edits discussed at the January 6th meeting. It also takes into consideration teacher voice and community feedback received at the Superintendent's Coffee held on December 20, 2021. The final proposed changes are:

- 3 PD days to begin the year
- School begins after Labor Day - Tuesday September 6th for grades 1st-12th
- Pre-K & K start the following Monday, September 12th
- A full conference day in December
- There will be a half day for conferences the following week
- December 23 will become a full day off going into the vacation week with the day before, December 22nd as a half day.
- Good Friday is a half day.

MEA is voting to approve this version of the proposed calendar.

Marblehead Public Schools 2022-2023 School Calendar

August/September 2022 (17)				
M	T	W	Th	F
29	30	31	1	2
5	-6-	7	8	9
-12-	13	14	15	16
19	20	21	22	23
26	27	28	29	30

October 2022 (19)				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

November 2022 (19)				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

December 2022 (15)				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

January 2023 (20)				
M	T	W	Th	F
2	-3-	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

August

- *29* New Teacher Orientation
- 30-31 Teacher Prof. Dev.

September

- 1 Teacher Prof. Dev.
- 2 No School
- 5 No School-Labor Day
- 6- First Day of School 1st-12th Grade
- 12- 1st Day of School K & PreK
- 26-27 No School-Rosh Hashanah

October

- 5 Yom Kippur
- 10 No School-Indigenous Peoples' Day
- 26 Early Release-Prof Dev PreK-12th

November

- 11 No School-Veterans Day
- 23 Early release
- 24 & 25 No School-Thanksgiving Break

December

- 8 No School-PreK-8 Conferences Prof Dev 9-12
- 15 Early Release-PreK-8 Conferences Prof Dev 9-12 Early Release
- 22-30 No School-December Break

January

- 2 No School-Dec/Jan Break
- 3- Students return to school
- 16 No School-MLK day

February

- 20-24 No School-Winter Break

March

- 15 Early Release-Prof Dev PreK-12th

April

- 7 Early Release PreK-12th Good Friday
- 17-21 No School-Spring Break

May

- 29 No School-Memorial Day

June

- 19 No School-Juneteenth
- 22 Last Day Students and Staff

February 2023 (15)				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

March 2023 (23)				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

April 2023 (15)				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

May 2023 (22)				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

June 2023 (15)				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

**	No School for Students-Teacher Work Day ** New Staff Orientation Only		No School for Students and Teachers/School Year Staff-Holiday or Vacation breaks
	No School PreK-12 th Grade (Parent Conferences and/or Prof Dev)		Early Release Days for either PreK-12 th or PreK-8 th students due to Prof Dev, Conferences or before a holiday break
	Last Day of School for students and Staff- 180 days		185 th Day of school for students and staff if needed for cancellations



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To: Marblehead School Committee
From: John J Buckey
Re: Sabbatical Leave Requests
Date: January 18, 2022

Two requests for a sabbatical leave for the 2022-2023 school year have been submitted to my office. In accordance with Article XXIII: Sabactical Leave of the Unit A contract, a response must be sent to the applicant by no later than February 1st of the school year preceeding the school year for which the sabbatical leave is requested.

At this time, it would be my recommendation not to approve any sabbatical leave requests for the upcoming 2022-2023 school year. MPS has not granted a sabbatical leave to anyone in recent memory, going back at least ten (10) years. By Contract, to be eligible for sabbatical leave, a teacher must have been employed for at least (6) years. Losing veteran staff for a year not knowing who we could attract for a single year appointment further substantiates my hesitation in granting said requests. These teachers do have an option. Alternately, and in accordance with the Unit A contract, applicants may consider submitting a formal request for an unpiad full school year leave.

I would recommend that we review the sabbatical leave provision of the Collective Bargaining Agreement – Article XXIII and negotiate updated language and terms with the Marblehead Educators Association.



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MEMORANDUM

TO: Marblehead School Committee
FROM: Michelle Cresta
DATE: January 18, 2022
RE: Schedule of Bills for Approval

Included in this packet is the following Schedules of Bills for your consideration. The schedules and invoices have been uploaded to the shared drive and the required signatures have been obtained for each schedule.

Schedule	Amount
21698	\$ 32,312.12
21713	\$ 91.83
21662	\$ 287,401.80
21732	\$ 5,121.42
21711	\$ 37,637.17
TOTAL	\$ 362,564.34

Suggested Motion:

Motion to approve the identified schedules of bills totaling \$362,564.34.



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January 21, 2022

Ms. Jackie Belf-Becker,
Chair Board of Selectmen
Abbott Hall
188 Washington St.
Marblehead, MA 01945

Dear Ms. Belf-Becker and members of the Board of Selectmen;

Please accept this letter as a request from the School Committee and the School Department Administration to reauthorize the following revolving fund for fiscal year 2023.

Special Education Revolving Fund

In the amount of \$1,000,000 in anticipated expenditures in the fiscal year 2022, for the use of School Committee authorized expenses within the scope and conditions pertaining to this fund.

Revenue sources into this fund are from the following:

- Tuition collected for special education students tuitioned-in to the Marblehead Public Schools Special Education Programming
- Funds collected from outside districts or student/family agreement to pay for additional special education contracted services for out of district special education students
- Proceeds or costs from approved special education public and private placements

Said funds are to be expended on costs directly related to the Marblehead Public Schools special education programs directly serving Marblehead students.

Thank you in advance for your consideration of this request. Please contact me if you have any questions.

Sincerely,

Michelle Cresta
Assistant Superintendent for Finance & Operations
Marblehead Public Schools

Wed, Jan 19, 9:53 AM (21 hours ago)

to fox.sarah, taylor.meagan, barron.emily, schoolcommittee, John

Hello Sarah,

I recently read in the [Marblehead Reporter](#) about the School Committee possibly pursuing an override in order to secure the needed funding for the roof at the High School and at Vets. According to the article, the two roof projects would cost approximately \$4 million.

Here at the Marblehead Community Charter Public School, we are also in need of a roof replacement. The total cost for our project will likely be in the range of \$800,000 - \$1 million.

I wonder if we may be able to partner on the pursuit of support for the override and that MCCPS could be included to receive some funding for our roof project.

Currently there are 1321 students at MHS and Vets and a total of 2600 students in the district. Our school serves 115 students from Marblehead currently.

The cost of the roof per student if you take the \$4million and divide it by 2600 students it is \$1565 per student.

For our 115 current students from Marblehead, that would be approximately \$180,000. While this is only a fraction of the cost of our project, it would be very significant for us. Additionally, it is a wonderful way to partner together in support of ALL students from Marblehead.

Thank you for your consideration. Please let me know if there is any additional information you need from us.

-Peter Cohen

Peter Cohen, Ed.D

Head of School