

**Record of the Marblehead School Committee Meeting
Wednesday September 7, 2022
7:00pm**

Zoom Recording ID: <https://marbleheadschoools-org.zoom.us/j/98220391510?pwd=Sk1xUnIycnFLOGNZa2pBcjI2TU55UT09>

Members Present: Sarah Fox, Sarah Gold, Alison Taylor and Meagan Taylor
Remote Participation

Also: John J. Buckey, Superintendent
Nan Murphy, Assistant Superintendent
Michelle Cresta, Director of Finance
Caja Johnson, METCO Director
Mary Maxfield, Brown School Principal
Hope Doran, Glover School Principal

I. Initial Business

- a. Call to Order
Ms. Fox called the meeting to order at 7:00pm
- b. Commendations
Ms. Taylor recognized the staff and administrators for preparing the schools for the first day.
Ms. Fox commended staff and students who returned to fully in person recognizing that it may be difficult for some.
- c. Public Comment
Shannon Borthwick commented on the elementary schedule and voiced her concern about removing the additional recess block.

II. Consent Action and Agenda Items

- a. Minutes- 6/8/2022, 6/13/2022 and 6/16/2022
Ms. Fox asked for a motion to approve the minutes from 6/8/2022, 6/13/2022 and 6/16/2022
The motion was moved by Ms. Gold and seconded by Ms. Meaghan Taylor
A roll call vote was taken and the motion passes 4-0-1.

Ms. Barron-yes
Ms. Gold-yes
Ms. A Taylor-abstained
Ms. M Taylor-yes
Ms. Fox-yes
- b. Appointment of School Nurse(s)
Ms. Fox shared that a school nurse had not yet been recommended and would remain on the agenda as a placeholder item until a candidate is brought forth.

III. Superintendent Report

- a. Opening Day Update
Superintendent Buckey provided an update about three scheduled professional development days and the opening day of school. He noted that support staff were included in the focused professional development days and that internal staff lead trainings throughout the district, which was well received. An update on remaining open positions was provided.
 - i. District Updates-Company-Thought Exchange
This item was taken out of order and discussed prior to the forum date and topics discussion.
- b. Metropolitan Council for Educational Opportunity, METCO- Director Introduction
The new METCO Director Caja Johnson was introduced prior to the ThoughtExchange discussion. Superintendent Buckey commended Ms. Johnson on prioritizing relationships early to begin to understand and prioritize student needs. Ms. Johnson shared that she obtained her Bachelor's degree in psychology and her Master's degree in education. She further shared that

she has served as the Chair of the human rights committee in Beverly and a representative on their racial equity taskforce and civil rights review board. Ms. Johnson expressed her gratitude for the warm welcome and discussed her plan to remain visible in the community while focusing her efforts on building relationships.

- c. Kindergarten through 3rd Grade Scheduling Update-Brown and Glover School Principals
Brown and Glover School Principals provided an update on the Kindergarten through 3rd grade scheduling changes. It was shared that transition times, snack and movement breaks along with other curriculum requirements were taken into consideration in an effort to support the best environment for student learning.

A conversation about an additional recess and meeting state mandated time on learning requirements took place. During the conversation, the possibility of extending the school day in the future was mentioned.

After a committee member raised concerns about how the schedules were shared with families, Superintendent Buckey did confirm that multiple meetings were held with the scheduling committee and staff regarding scheduling adjustments to address any concerns prior to being shared with the community.

IV. School Committee and or Discussion Items

As a follow up from a previous meeting, it was confirmed that there was no obligation to have both a male and female Title IX Coordinator.

- a. Review and vote of policies and procedures:

Ms. Fox asked for a motion to approve the revisions to policy ac-nondiscrimination as presented by legal.

The motion was moved by Ms. Gold and seconded by Ms. Alison Taylor

A roll call vote was taken and the motion passes 5-0.

Ms. Barron-yes

Ms. Gold-yes

Ms. A Taylor-yes

Ms. M Taylor-yes

Ms. Fox-yes

Ms. Fox asked for a motion to rescind policies aca-nondiscrimination on the basis of sex, acab-sexual harassment, ac-r-nondiscrimination and harassment as recommended by legal.

The motion was moved by Ms. Gold and seconded by Ms. Alison Taylor

A roll call vote was taken and the motion passes 5-0.

Ms. Barron-yes

Ms. Gold-yes

Ms. A Taylor-yes

Ms. M Taylor-yes

Ms. Fox-yes

Ms. Fox asked for a final motion to adopt the grievance procedures for both Title IX and Civil Rights as presented by legal. The motion was moved by Ms. Gold and seconded by Emily Barron

A roll call vote was taken and the motion passes 5-0.

Ms. Barron-yes

Ms. Gold-yes

Ms. A Taylor-yes

Ms. M Taylor-yes

Ms. Fox-yes

Ms. Fox asked for a final motion to adopt the procedure for the reconsideration of instructional resources. The motion was moved by Ms. Gold and seconded by Ms. Meagan Taylor. A roll call vote was taken and the motion passes 5-0

Ms. Barron-yes
Ms. Gold-yes
Ms. A Taylor-yes
Ms. M Taylor-yes
Ms. Fox-yes

Superintendent Buckey commended the librarians on their accomplishments with completing the process for a procedure for the reconsideration of instructional resources noting how long it had been in the works.

b. School Committee Protocols Review

Ms. Fox asked for discussion regarding protocols. Ms. Meagan Taylor reminded the committee that a comprehensive review of protocols took place a few years prior. A further discussion about holding each other accountable to protocols and the process to follow came up.

Ms. Meagan Taylor made a motion to approve the operating protocols as presented which was seconded by Ms. Gold. A roll call vote was taken and the motion passes 5-0

Ms. Barron-yes
Ms. Gold-yes
Ms. A Taylor-yes
Ms. M Taylor-yes
Ms. Fox-yes

c. Review of Subcommittees and Meeting Dates Discussion

Ms. Fox noted the first November meeting will be scheduled for Wednesday November 2nd instead of Thursday the 3rd to avoid conflicts with the MASC/MASS joint conference.

Ms. Fox also recommended holding the 1st, 3rd and 5th weeks in March for meetings to accommodate budgeting needs.

Ms. Fox also recommended keeping the one meeting for April and revisiting the need for a second meeting during the month of March.

Ms. Fox reminded the committee about scheduling regular subcommittee meetings. Ms. Meagan Taylor inquired about receiving alerts about subcommittee meetings. Ms. Fox updated the committee about the building committee discussion regarding the installation of the fields at the Brown School and further work that will need to be done to address the original installation.

Ms. Gold shared her research and recommendation for a curriculum and instruction subcommittee and Assistant Superintendent Nan Murphy further informed the committee of the benefits the committee would bring in support of student achievement.

A discussion regarding the parameters of the committee and whether it should be considered a subcommittee or piloted as a Superintendent's Advisory committee took place.

Ms. Gold shared a video link with the committee to review the subcommittee meetings from Beverly for reference.

Superintendent Buckey presented the idea to have a subcommittee for developing and reviewing Superintendent Goals. The subcommittee was not discussed as Ms. Fox realized she had skipped over Dr. Buckey's earlier update on ThoughtExchange.

Dr. Buckey explained that ThoughtExchange could be used for collecting public input and increasing two-way communication. He further explained that it could be translated into multiple languages and survey participants could vote on other participants' comments unanimously. It was explained that ThoughtExchange would be a great resource for collecting information pertaining to forum topics.

- d. Forum Topics and Dates Discussion
Ms. Fox spoke in favor of holding three to four focused forum topics annually and utilizing ThoughtExchange to determine forum topics.

After a committee member inquired about the cost, it was mentioned that ThoughtExchange cost about \$20k annually. The district is able to secure a better rate and would use ESSER grants to fund the use of the product during the first year to determine if the product would be a good fit for Marblehead.

V. Closing Business

- a. New Business
 - Ms. Fox requested that the policy subcommittee review MGL for adopting twenty-five minute lunch breaks for staff.
 - Ms. Alison Taylor requested that the dress code policy be reviewed to ensure alignment across buildings.
 - Ms. Taylor requested that new business be used for items not reasonably anticipated 48 hours in advance of the meeting
- b. Correspondence
 - MASC Resolution
 - Emails requesting emails be added to correspondence

Ms. Gold inquired about clarification on which requests should qualify and be submitted as correspondence.

- c. Adjournment
Ms. Fox adjourned the meeting at 9:49pm.

Materials Included:

Memorandum:ThoughtExchange

Elementary School Schedules-Brown and Glover Schools

Revised Policy-ac-nondiscrimination

Rescinded Policies:

aca-nondiscrimination on the basis of sex

acab-sexual harassment

ac-r-nondiscrimination and harassment

Adopted Grievance Procedures-Title IX and Civil Rights

Adopted Procedure for the Reconsideration of Instructional Resources

School Committee Operating Protocols

Subcommittee and Liaisons Assignments

Memorandum-Curriculum and Instruction Subcommittee

Correspondence-bussing, elementary schedules and MASC resolution

Respectfully Submitted,

Lisa Dimier, Secretary

Marblehead School Committee

Approved October 6, 2022