



Budget Subcommittee Meeting Minutes

Date: Thursday, December 10, 2020

Time: 8:30am

Location:

Zoom Conference join via the web link or Dial in **Link:**

<https://marbleheadschoools-org.zoom.us/j/92275633662?pwd=WXdYcE>

ZYR2NjQkdINDIiVGJmdXZCZz09

Dial in Phone # (415) 762-9988 with ID and follow prompts

Meeting ID: 922 7563 3662

Attendance: John Buckey | Michelle Cresta | David Harris | Meagan Taylor

Agenda items

I. Call to Order

Meeting called to order at 8:36am

II. Minutes

M. Taylor made a motion to approve the minutes from 10/8/2020 and 11/13/2020. The motion was moved by D. Harris and seconded by M. Taylor

D. Harris – yes

M. Taylor - yes

III. Covid expenditures

Reviewed last page of “MONTH END FINANCIAL REPORT 11.30.20.pdf”

a) Covid Expenditures

i) CARES Act funding ends 12/30/2020, although there is a possibility the government will extend the deadline

ii) Ongoing expenses remaining are cleaning (\$198k), storage/trailers (\$5K), and minor facility costs



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email:schoolcommittee@marbleheadschoools.org

iii) At this point we are assuming there will be no additional funds government sponsored funds

IV. FY21 updates

Reviewed "MONTH END FINANCIAL REPORT 11.30.20.pdf"

- a) 30% of FY21 budget has been expended
- b) There is a surplus in some staffing lines – custodians, bus drivers, substitutes
- c) Some Tutors and Paras are being charged to the Substitute line. This is another residual issue from previous budget practices and required cleanup.
- d) Out of District tuition
 - i) We are expecting a \$225K Circuit breaker shortfall and increase of \$148K expenses. This will create a deficit of approx. \$93K, with expectation that operating budget will be able to fund.
 - ii) Potential new Special Education program which will allow 2 students to return to district. Savings will fund necessary positions. Transfer of new staff will need School Committee approval to move expense from tuition line to salary line
 - iii) Possible new Tuition-In student(s)
- e) Transfers. These are informational and do not require School Committee action. Most transfers are result of continued cleanup of salary line from previous administration

V. FY22 planning

- a) Activities underway:
 - i) Assume we will be fully in person for 2021/2022 school year
 - ii) Principal packets due to M. Cresta early January
- b) Discussed challenges for this year's budgeting process
 - i) Awaiting Town appropriation
 - (a) FY22 expected to level funded
 - (b) General gov't aid is expected to be down 10%
 - ii) Collective bargaining process in underway



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- (a) This will affect the town's appropriation to the school department
- iii) New school
 - (a) RDA to provide utility projections
 - (b) Building Committee has voted the Guaranteed maximum Price (GMP). Selectmen will also need to approve before it is sent to the MSBA
 - (c) Project is currently on budget. No cuts are expected to education design, as the district has experienced with previous building projects. This will allow the project team to deliver a 21st century educational building.
- iv) Enrollment
 - (a) Enrollment information sent to NESDC, awaiting report
- c) Discussed School Committee budget goal
 - i) Transparent process, provide consistency and support the Superintendent budget goal.

VI. New Business

- i) None

VII. Adjournment

- a) Meeting adjourned at 9:20am