



MARBLEHEAD
PUBLIC SCHOOLS

Business Office
9 Widger Road,
Marblehead, MA 01945
phone: 781.639.3140
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MEMORANDUM

TO: Marblehead School Committee
FROM: Michelle Cresta
DATE: February 15, 2022
RE: Schedule of Bills for Approval

Included in this packet is the following Schedules of Bills for your consideration. The schedules and invoices have been uploaded to the shared drive and the required signatures have been obtained for each schedule.

Schedule	Amount
21799	\$ 54.64
21808	\$ 73,250.55
21809	\$ 32,601.32
21810	\$ 53,253.63
21811	\$ 7,697.30
21812	\$ 38,541.73
21817	\$ 24,062.63
21830	\$ 13,314.61
21834	\$ 4,598.99
21835	\$ 49,588.07
21843	\$ 84,395.20
TOTAL	\$ 381,358.67

Suggested Motion:

Motion to approve the identified schedules of bills totaling \$381,358.67.



Marblehead High School
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Daniel Bauer – Principal
Michele Carlson & Lynsey Page – Assistant Principals

Memo – MHS Program of Studies for 2022-23

Date – 2/15/21

From – Dan Bauer

Directed Study elimination

Rationale – Does not meet DESE time on learning requirements.

Course Load

All students are required to take a full course load (a minimum of 35 credits – the equivalent of seven full-time courses, each semester) regardless of the number of credits they have already earned. Increase from 30 credits – 6 full time courses, each semester).

Rationale – This will allow students to be enrolled in a class each available block in the MHS class schedule.

Essex Tech After Dark Program

Marblehead High School has partnered with the Essex Tech After Dark Program. The program provides vocational educational opportunities for juniors and seniors. Career & Technical Education (CTE) Programs are offered. Six Career Technical Education programs are offered that align with the Massachusetts Career/Vocational Technical Education (CVTE) Frameworks. The six programs currently include: Advanced Manufacturing, Automotive Collision Repair & Refinishing, Automotive Technology, Construction Craft Labor, Health Assisting, and Sustainable Horticulture.

Students apply for the program in their second semester sophomore year. If accepted, it is a two year commitment. Students will spend the morning at Marblehead High School enrolled in three MHS courses. They will be transported to Essex Tech in the afternoon. Additional online work will be required in order to complete graduation requirements. The school counselor will work closely with the student to ensure all requirements are met.

Math, English, Science – Adding Tier 3 level support classes for each subject

RTI – Math, English & Science. Semester course, 2.5 credits. Each course is designed for students who require support with their math, English or science courses. Students will receive individual interventions based on their specific needs.

Rationale - As study hall blocks are eliminated, need an option for an intervention block with a subject based teacher. Adding English & Science, as RTI Math existed during study halls.

College and Career Block – For seniors to navigate the college application process, college essay, Senior Project preparation and post secondary needs.

Advanced Manufacturing Pathway – New for 2022-23, grades 9 & 10. In the Advanced Manufacturing program, students engage in the design, prototyping, and manufacturing of products and devices that drive modern life. We prepare students to enter a number of professional fields, including:



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engineering, CNC machining, product design, manufacturing, and more. Students can expect to learn the skills engineers, machinists, and technicians use to identify, solve, and create solutions to the world's problems.

Students start by learning and practicing the math, materials, and manual machining basics needed to understand modern manufacturing. All aspects of the pathway prepare the graduate with skills and knowledge to enter the manufacturing work force or pursue post-secondary education in engineering.

Applied Arts

Woodworking 2 - CP1 – Adjustment to course description. Adding - Explore CAD/CAM (computer aided design and manufacturing) using our CNC machine.

Rationale – Connections to design element of the course which can be part of the Advanced Manufacturing pathway.

Electives

Mindfulness & Chess electives – move to MAGIC Block as activities

Moving both elective offerings to MAGIC Block as a regular activity, available for all students.

English

Adding Elective Courses – open to students grades 9-12 and may be taken for either Honors or CP credit.

African American Literature 20th Century - Students will immerse themselves into the African-American Literary landscape of the past one hundred years to better understand its integral development and influence on our American identity and culture.

Best Selling Fiction - This course will explore chart topping works of contemporary fiction. Students will read works that have staked out positions on *The New York Times* Bestseller's List, been considered for major awards such as the Pulitzer Prize, or that have otherwise left a mark on the contemporary fiction scene. Discussion will focus on what separates a compelling story from a work of literature and who makes this distinction, as well as how a work of fiction both reflects and comments on the society in which it was written. Works for this course will rotate from year to year, but all will have been published within the last five years.

Drama as Literature - A one-semester elective in which students learn to view/read plays analytically in chronological order or by genre. In this class we will read, discuss, present, watch, and analyze drama from ancient times through contemporary theatre. Students will learn and practice techniques for criticism. The class focuses on dramatic forms and conventions such as: tragedy and comedy, plot, character, theme, dialogue, conflict, setting, and scene. The class will analyze plays not only for the written words, but for the performance aspects as well. Playwrights studied will include a selection of the following: Ibsen, Helman, Miller, Williams, Wilson, Shanley and various others. This class will emphasize reading, writing, speaking, listening, and thinking skills. Drama as Literature is open to all students who have a love for drama.



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Dystopian Literature - What will become of us? As it turns out, many authors have already answered this question, and it isn't pretty. This course will explore the concept of dystopia in its historical and contemporary forms. Students will read works from short stories to novels to lyric poems (and even a popular TV series) while consistently learning about the specific aspects of the genre and how authors have engaged with it over time.

Nature Writing - This outdoor-based, writing-based course examines nature writing before and after Linnaeus developed scientific classification. Students will read and write herbals, bestiaries, and pastorals; they'll read excerpts of early ecologists; importantly, they'll hone the skills necessary to writing about their own local environments. This course is recommended to any student who wants to spend time outdoors or who wants to become a better writer.

Reading Zone - If slipping into a good book is your idea of a great way to spend an hour, this class is for you. Interested in becoming a better reader simply by having the time and space to read? This class is for you. What if you could pick the books you wanted to read—rather than the teacher? This class is for you. The Reading Zone is an independent reading class whereby students choose the titles *they* want to read—and keep track of their progress. This is technology-free class which provides students with a break from screens while they dive into the books of their choosing. Brief mini-lessons and share-outs will help to develop a range of reading strategies, but students will spend most of their time reading titles they have chosen and applying those strategies to the texts of their choosing. Writing requirements will be to keep a reflective journal, contribute to a class blog, write reviews, and share-out book suggestions. This class is a great way to decompress, slow down, and savor the words on the page.

Writing to Win - Interested in winning a national and/or global writing contest? Love the idea of writing an editorial, music review, or original poem? What about writing and producing a podcast? Each year *The New York Times* offers an entire academic year of student contest options. So does National Public Radio and the Massachusetts Center for the Book, as well as other assorted cultural institutions like the John F. Kennedy Library and the American Library of Poetry. Current and former MHS students have won recognition in many of these national and global challenges. Talk about bragging rights! This elective class will be geared towards those who are seeking the opportunity to reach the larger world with the printed word.

Social Studies

AP European History no longer offered in 10th grade - AP European History offered as an elective for juniors and seniors. Sophomores take either CP1 or Honors Western Tradition. AP European History would NOT replace U.S. History or Civics; all juniors would still be required to take U.S. History (CP1, Honors, or AP) and all seniors would still be required to take Civics (CP1, Honors, or AP)



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Rationale - Having all sophomores share a common curricular experience that is built around studying the origins of American political ideas and institutions (and covers more currently culturally relevant topics) will promote greater equity and be more inclusive.

Very few schools in the area (2 out of 14 examined) offer AP European History in the sophomore year, and then only as an elective and not in place of the core required course. Having our students take AP European History sophomore year puts them at a competitive disadvantage with students from other schools who take it as an elective in their Junior and Senior years.

Special Education

1. Curriculum support description revision - Curriculum Support is a semester course for a pass or fail grade (2.5 credits per semester) taught by a special education teacher and, in some instances, supported by a tutor or paraprofessional. During class time each student is taught skills and strategies appropriate for their age level, development, and learning style. Students will be provided small group instruction and engage in work that addresses their individual goal areas. Areas of focus in curriculum support may include social-emotional health (ex. relationship skills, social awareness, self-awareness, self-management, responsible decision making), executive functioning, study skills, vocational skills, and transition planning.

2. Preparing for Life After High School – eliminate course

Rationale – course has not run for several years. Efforts with MyCAP and Innovative Pathways are increasing college & career readiness for all students.

Visual & Performing Arts

1. Adding CP level Photography 4 and Art Studio 4 can run concurrently with honors level courses.
2. Eliminate CP level Jazz Band – level not needed, students are using the honors level option for Jazz Band.

World Language

Latin Programming – streamline sections for honors level offerings.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") entered into this _____ day of _____, 2022 by and between the Town of Marblehead ("Town") and the Marblehead School Department, by and through the School Committee ("Schools").

WHEREAS, in an effort to save the Town and the Schools money and provide more efficient and effective services and in an attempt to eliminate the duplication of services the parties are entering this MOU; and

WHEREAS, in furtherance thereof the Town and the Schools have determined that the Town may use the Coffin School on a temporary basis to house the Abbott Public Library; and

WHEREAS, the parties understand that the MOU may be amended from time to time in order to fully realize the benefit of this arrangement and assure that the costs are properly accounted for against the responsible parties' budgets.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and for the mutual promises set forth herein, the parties agree as follows:

Use of Facilities.

The Parties agree that the Town may use the Coffin School located at 1 Turner Road, Marblehead, at no cost to the Town to house the Abbott Public Library on a temporary basis while the Town renovates the current Abbott Public Library Building.

Any permanent structural improvement or modification to the Coffin School or its grounds by the Town must have prior approval of the Schools.

Services Performed.

The parties hereto agree that the Town shall be responsible for the following:

- Maintain appropriate and comprehensive building and liability insurance coverage for the Coffin School location while the Town is using the location for the Abbott Library. The Town will provide the Schools with proof of insurance prior to taking occupancy.
- Cover all maintenance, general repairs, and building system repairs of the Coffin School while the Town is using the location for the Abbott Library.
- Cover any and all costs associated with any modifications or improvements of the Coffin School that is necessary for the Town to use the location for the Abbott Library.
- Obtain any building permits that are necessary for any repairs, modifications, improvements, and or upgrades to the Coffin School during the term of the Agreement.

- Pay for the costs of all building utilities/services for the duration of the Agreement.
- Provide all regular upkeep of the Coffin School, including, but not limited to the following:
 - Maintaining the grass and the field
 - Snow Removal from parking lots and walkways
 - Trash removal

Term and Termination.

Each party agrees that this MOU shall be effective from the date of execution through the remainder of FY23. In the event the parties desire to renew this agreement, they may do so with a mutually signed written agreement. No party may terminate this MOU without first providing the other with 90 clays written notice of termination. Upon said notice, at the end of the 90 period, this agreement shall be terminated and both parties shall be responsible for any costs incurred until the elate of termination.

Authority.

The persons signing this agreement represent that they have received the appropriate vote from the School Committee and the Town to enter into this MOU and said votes are attached hereto.

WITNESS on the date hereinabove, the duly authorized signatures of the Town and the Schools on two (2) counterparts of this MOU, each of which shall be considered to be an original, for all intents and purposes. This MOU shall be considered a valid and binding agreement between the parties.

Town of Marblehead

Marblehead School Committee

By: _____
Its Chair, Duly Authorized

By: _____
Its Chair, Duly Authorized



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MEMORANDUM

TO: Marblehead School Committee
FROM: Michelle Cresta, Assistant Superintendent for Finance & Operations
DATE: February 16, 2022
RE: Kindergarten and Preschool Rates for School Year 2022-2023

As we prepare to begin accepting kindergarten and preschool registrations for the 2022-2023 school year, we are seeking approval of the tuition rates.

While we are hoping to be able to offer full day kindergarten at no cost for all students, this is dependent on approval of our budget request for next year. Registration is expected to open next week so we will need to proceed with the assumption that we will continue to offer a tuition-based full day kindergarten program.

Currently, we have an enrollment of 131 tuition based full-day kindergarten students. Approximately 10% of those students receive some sort of financial aid. The total revenue from the full day kindergarten program anticipated for the current year is \$425,000. The preschool program which also includes transitional kindergarten currently has a total of 40 peer model students enrolled. The total expected revenue for the current year is \$225,000.

We are planning to adjust the schedule for the preschool programs for the upcoming school year. Both the half day and full day preschool programs will include Wednesday mornings for the upcoming school year. While Wednesday is being added to the schedule, it will be in the form of a half day morning only program. This change will result in additional class time for the students.

I am proposing that the tuition rates reflect an increase for the additional class time for the preschool students in addition to a small increase representing a cost-of-living increase in the staffing rates. Please note that there is no increase in class time for the transitional kindergarten program as the current schedule already includes Wednesday mornings. I also recommend that we keep the rate for the full day kindergarten program at its current rate in hopes that this fee can be eliminated for the upcoming year.

Program	Current Rate	Proposed Rate	Increase
Full Day Kindergarten (5 days per week)	\$ 3,500	\$ 3,500	\$ -
Preschool - Half Day (5 days per week)	\$ 4,000	\$ 4,500	\$ 500
Preschool - Full day (4.5 days per week)	\$ 6,000	\$ 6,500	\$ 500
Transitional Kindergarten (4.5 days per week)	\$ 7,000	\$ 7,100	\$ 100

Suggested Motion:

Motion that the School Committee approve the tuition rates for the 2022-2023 school year as follows: Full Day Kindergarten program \$3,500; Preschool Half Day program \$4,500; Preschool Full Day program \$6,500; and Transitional Kindergarten program \$7,100.



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Office of the Superintendent
Dr. John J. Buckley
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Memo To: MPS School Committee
From: John J. Buckley
Re: Superintendent's Update 2.17.22 Mask Recommendation
Date: February 17, 2022

From Commissioner Riley's February 9, 2022 update on the state mask requirement:
"After consulting with medical experts and state health officials, the Commissioner will not renew the state mask requirement after it expires on February 28, 2022. Effective Monday, February 28, the DESE mask requirement will be lifted statewide. The Commonwealth's high vaccination rates and widespread availability of COVID-19 testing for school personnel and students support this decision."

As a result of this update, **I am recommending that all Marblehead Public Schools move to mask optional on Monday, March 7, 2022.** MHS, MVMS and Village have successfully been operating with mask optional since February 7, 2022 under the state's 80% waiver. While I appreciate a case can be made strongly to return from break on February 28, 2022 as mask optional across all of our schools, I am taking the more conservative approach to account for travel over the February vacation. I have put out to families twice since we went mask optional at Village, MVMS and MHS that we would return to a week of masking following the February vacation to account for increases we have seen both following the Thanksgiving and Holiday vacations. The additional week of time also gives families an opportunity to work with our youngest learners about what this change will mean for individuals and their families. My NSSRT Colleagues are split on February 28 vs March 7, 2022. I appreciate that there is a case to be made for both dates.

School Committee Policy EBCFA - Face Coverings - ends with this line:
This policy will remain in place until rescinded by the School Committee.
I am recommending that the Committee act to rescind the Policy at this time.

FACE COVERINGS

The _____ District is committed to providing a safe environment in schools during the ongoing COVID-19 pandemic. Maintaining a safe environment is critical to the District's ability to ensure students remain in a full-time classroom learning environment.

According to public health experts, one of the best ways to stop the spread of coronavirus and to keep members of our school community safe is the use of face masks or face coverings. Therefore, in accordance with guidance and recommendations from the Center for Disease Control (CDC), the Department of Elementary and Secondary Education (DESE) and the Massachusetts Department of Public Health (DPH), the following requirements are in place until further notice.

A face covering that covers the nose and mouth is strongly recommended to be worn by individuals who remain unvaccinated or are otherwise immunocompromised in school buildings, and on school grounds, even when social distancing is observed.

Individuals who are vaccinated are not required to wear a mask, but may do so if desired.

Students and staff returning from 5 day quarantine following a positive COVID test must follow strict mask use, other than when eating, drinking, or outside, and conduct active monitoring for symptoms, through day 10 of exposure.

Masks will be required in all school health offices.

By federal public health order, all students and staff are required to wear a mask on school buses.

Guidance Statements: Massachusetts Department of Public Health

<https://www.mass.gov/info-details/covid-19-mask-requirements - mask-requirements-in-certain-locations->

<https://search.mass.gov/?q=school+health+offices>

Center for Disease Control and Prevention – Guidance for Covid-19 Prevention in K-12 Schools Updated January 13, 2022.

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html>

Massachusetts Department of Elementary and Secondary Education – Fall 2021 Covid-19 Guidance Updated February 9, 2022

<https://www.doe.mass.edu/covid19/on-desktop/2022-0209mask-requirement-update.pdf>

SOURCE: MASC – February 10, 2022

FACE COVERINGS

The Marblehead Public School District is committed to providing a safe environment as schools reopen during the COVID-19 pandemic. According to public health experts, one of the best ways to stop the spread of coronavirus and to keep members of our school community safe is the use of face masks or face coverings. Therefore, in accordance with guidance from the Center for Disease Control (CDC), the Massachusetts Department of Public Health (DPH), and the mandate set in motion by the Department of Elementary and Secondary Education (DESE) on Tuesday, August 24, 2021, the following requirements are in place until further notice.

A close-fitting, multi-layered face covering that covers the nose and mouth must be worn by all individuals in school buildings and on school transportation, even when social distancing is observed, unless meeting one of the conditions stated further in this policy. Masks are not required at any time while outdoors.

Face coverings made from mesh or with holes in the fabric, open-chinned bandana style masks, and any face covering with a valve or vent will not be allowed. Surgical masks are acceptable for use in schools. Face covering designs must comply with the dress code guidance as outlined in the student handbooks.

Individuals may be excused from the requirement for the following list of reasons, per CDC guidance, if the individual:

- has trouble breathing;
- is unconscious;
- in incapacitated;
- cannot remove the mask or face covering without assistance.

In addition, masks or face coverings will not be required for anyone who has a medical, behavioral, or other challenge making it unsafe to wear a face mask or face covering. A written note from a physician is required for a requested exemption. Parents may not excuse their child from the face mask requirement by signing a waiver. When a student is determined to be exempt from wearing a mask or face covering, additional steps including but not limited to physical barriers, increased distancing protocols, and alternative travel patterns for transitions within school buildings may be instituted for the student at the discretion of the administration to reduce the risk to other individuals.

Additionally, face masks or face coverings will not be required when appropriate social distancing is enforced under the following conditions, at the direction of a district staff member:

- during indoor mask breaks;
- while eating or drinking indoors;
- while a single staff member is indoors in a room or space alone by themselves.

Exceptions to this policy under certain circumstances, such as for students with medical,

behavioral, or other challenges who are unable to wear masks, must be approved by the building principal in consultation with the school nurse or local Board of Health. Face shields or physical barriers may provide an alternative in some instances.

If a school building demonstrates a vaccination rate of 80% or more of all students and staff in the school through an attestation form submitted to and approved by the Massachusetts Department of Elementary and Secondary Education, then vaccinated individuals in that school would no longer be subject to the state mask requirement.

A student's mask or face covering is to be provided by the student's family. Masks and face coverings for staff members will be provided by the district. The district will supply disposable face coverings for individuals who arrive at a building, or board school transportation, without one.

If students are in violation of this policy, the student will be deemed ineligible to attend school until such time as they can comply with the requirement or the requirement is lifted.

Violations of this policy by staff will be handled in the same manner as other violations of the School Committee policy.

Visitors in violation of this policy will be denied entry to the school/district facility.

This policy will remain in place until rescinded by the School Committee.

REFERENCES:

Massachusetts Department of Elementary and Secondary Education – Press Release for anticipated Mask Mandate language by Commissioner

<https://mailchi.mp/doe.mass.edu/press-releaseeducation-commissioner-to-ask-board-for-authority-to-mandate-masks-in-public-schoolsto-provide-time-to-increase-vaccinations?e=583fc2bc03> Updated August 20, 2021

Massachusetts Department of Elementary and Secondary Education – Updated Guidance on In Person Learning and Student Learning Time Requirements – COMING SOON

Center for Disease Control and Prevention – Guidance for COVID-19 Prevention in K-12 Schools
<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html>
Updated August 24, 2021

Commonwealth of Massachusetts – Mask Up MA!
<https://www.mass.gov/news/mask-up-ma>

Marblehead Public Schools – Approved 11/18/21

Marblehead Public Schools 2022-2023 School Calendar

August/September 2022 (17)				
M	T	W	Th	F
29	30	31	1	2
5	-6-	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

October 2022 (19)				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

November 2022 (19)				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

December 2022 (15)				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

January 2023 (20)				
M	T	W	Th	F
2	-3-	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

- August**
- *29* New Teacher Orientation
 - 30-31 Teacher Prof. Dev.
- September**
- 1 Teacher Prof. Dev.
 - 2 No School
 - 5 No School-Labor Day
 - 6- **First Day of School 1st-12th Grade**
 - 8- **1st Day of School K & PreK**
 - 26-27 No School-Rosh Hashanah
- October**
- 5 Yom Kippur
 - 10 No School-Indigenous Peoples' Day
 - 26 Early Release-Prof Dev PreK-12th
- November**
- 11 No School-Veterans Day
 - 23 Early release
 - 24 & 25 No School-Thanksgiving Break
- December**
- 8 No School-PreK-8 Conferences Prof Dev 9-12
 - 15 Early Release-PreK-8 Conferences Prof Dev 9-12
 - 22 Early Release
 - 23-30 No School-December Break
- January**
- 2 No School-Dec/Jan Break
 - 3- **Students return to school**
 - 16 No School-MLK day
- February**
- 20-24 No School-Winter Break
- March**
- 15 Early Release-Prof Dev PreK-12th
- April**
- 7 Early Release PreK-12th Good Friday
 - 17-21 No School-Spring Break
- May**
- 29 No School-Memorial Day
- June**
- 19 No School-Juneteenth
 - 22 Last Day Students and Staff

February 2023 (15)				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

March 2023 (23)				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

April 2023 (15)				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

May 2023 (22)				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

June 2023 (15)				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

**	No School for Students-Teacher Work Day ** New Staff Orientation Only		No School for Students and Teachers/School Year Staff-Holiday or Vacation breaks
	No School PreK-12 th Grade (Parent Conferences and/or Prof Dev)		Early Release Days for either PreK-12 th or PreK-8 th students due to Prof Dev, Conferences or before a holiday break
	Last Day of School for students and Staff- 180 days		185 th Day of school for students and staff if needed for cancellations