



Budget Subcommittee Meeting Minutes

Date: Thursday, December 10, 2020

Time: 8:30am

Location:

Zoom Conference join via the web link or Dial in **Link:**

[https://marbleheadschoools-org.zoom.us/j/92275633662?pwd=WXdYcE](https://marbleheadschoools-org.zoom.us/j/92275633662?pwd=WXdYcEZyR2NjQkdINDliVGJmdXZCZz09)

ZYR2NjQkdINDliVGJmdXZCZz09

Dial in Phone # (415) 762-9988 with ID and follow prompts

Meeting ID: 922 7563 3662

Attendance: John Buckey | Michelle Cresta | David Harris | Meagan Taylor

Agenda items

I. Call to Order

Meeting called to order at 8:36am

II. Minutes

M. Taylor made a motion to approve the minutes from 10/8/2020 and 11/13/2020. The motion was moved by D. Harris and seconded by M. Taylor

D. Harris – yes

M. Taylor - yes

III. Covid expenditures

Reviewed last page of “MONTH END FINANCIAL REPORT 11.30.20.pdf”

a) Covid Expenditures

i) CARES Act funding ends 12/30/2020, although there is a possibility the government will extend the deadline

ii) Ongoing expenses remaining are cleaning (\$198k), storage/trailers (\$5K), and minor facility costs



MARBLEHEAD PUBLIC SCHOOLS

Marblehead School Committee

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Marblehead, MA 01945

phone: 781.639.3140 x16

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- iii) At this point we are assuming there will be no additional funds government sponsored funds

IV. FY21 updates

Reviewed "MONTH END FINANCIAL REPORT 11.30.20.pdf"

- a) 30% of FY21 budget has been expended
- b) There is a surplus in some staffing lines – custodians, bus drivers, substitutes
- c) Some Tutors and Paras are being charged to the Substitute line. This is another residual issue from previous budget practices and required cleanup.
- d) Out of District tuition
 - i) We are expecting a \$225K Circuit breaker shortfall and increase of \$148K expenses. This will create a deficit of approx. \$93K, with expectation that operating budget will be able to fund.
 - ii) Potential new Special Education program which will allow 2 students to return to district. Savings will fund necessary positions. Transfer of new staff will need School Committee approval to move expense from tuition line to salary line
 - iii) Possible new Tuition-In student(s)
- e) Transfers. These are informational and do not require School Committee action. Most transfers are result of continued cleanup of salary line from previous administration

V. FY22 planning

- a) Activities underway:
 - i) Assume we will be fully in person for 2021/2022 school year
 - ii) Principal packets due to M. Cresta early January
- b) Discussed challenges for this year's budgeting process
 - i) Awaiting Town appropriation
 - (a) FY22 expected to level funded
 - (b) General gov't aid is expected to be down 10%
 - ii) Collective bargaining process in underway



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(a) This will affect the town's appropriation to the school department

iii) New school

(a) RDA to provide utility projections

(b) Building Committee has voted the Guaranteed maximum Price (GMP). Selectmen will also need to approve before it is sent to the MSBA

(c) Project is currently on budget. No cuts are expected to education design, as the district has experienced with previous building projects. This will allow the project team to deliver a 21st century educational building.

iv) Enrollment

(a) Enrollment information sent to NESDC, awaiting report

c) Discussed School Committee budget goal

i) Transparent process, provide consistency and support the Superintendent budget goal.

VI. New Business

i) None

VII. Adjournment

a) Meeting adjourned at 9:20am