

# **Marblehead High School**



*Daniel Bauer  
Principal*

*Lynsey Page  
Assistant Principal*

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*Michele Carlson  
Assistant Principal*

Memo: MHS DECA MA State Competition

Subject: Request for SC permission for overnight field trip to attend MA DECA State Competition in Boston

Date: 1/31/22

From: Dan Bauer

We are requesting permission for an overnight fieldtrip for our DECA students at the state competition in Boston. The annual State Career Development Conference will take place this year from Thursday, March 10th through Saturday, March 12th.

Students would leave MHS in the afternoon of March 10<sup>th</sup>, afterschool and return on Saturday March 12<sup>th</sup>. Only 1 day of school will be missed – March 11<sup>th</sup>. This will require 2 overnights (3/10 & 3/11).

Twenty-nine students will be competing at this event. Winners from this competition will move on to compete at the international level in Atlanta, Georgia this April. Prior to COVID, MHS participated in 2018 & 2019 with approval from School Committee for the overnight trip.

The students will be staying overnight at the Boston Marriott, Copley Place. Events will take place at the Boston Marriott and the Hynes Convention Center.

Fundraising has been used to offset the cost of the accommodations, with a \$345 cost for each student. This program is supported in part by a grant from the Friends of the Marblehead Public Schools, Inc.

Additionally, all participants must be fully vaccinated (2 shots) to attend the DECA State Competition.

Thank you for consideration.



**MARBLEHEAD PUBLIC SCHOOLS**  
**OFFICE OF THE DIRECTOR OF EDUCATIONAL TECHNOLOGY**  
**9 WIDGER ROAD.**  
**MARBLEHEAD, MA 01945**

**STEPHEN M. KWIA TEK**  
DIRECTOR OF EDUCATIONAL TECHNOLOGY  
Tel. (781) 639-3140 X10107  
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January 31, 2022

TO: Dr. John Buckey

Aspen Online Registration

Dear Dr. Buckey,

The new Marblehead Public Schools online registration using our Aspen student information system will be active in the next few weeks. This new online system will replace our current registration through the FamilyID site. Aspen's online registration system will allow our registrants the ability to create an Aspen account and register their student completely online.

This new procedure will solve many of our previous registration issues and allow us to process registrations quickly. Once a student registration is approved, the student information will be transferred automatically into our student database and email notifications are sent to the attending school principal, secretary as well as all other departments who need to be notified.

We are now in the final stages of the setup/testing phase and look forward to enabling this system for our registrants to use.

Thank you,

**Stephen M. Kwiatek**  
DIRECTOR OF EDUCATIONAL TECHNOLOGY



MARBLEHEAD  
PUBLIC SCHOOLS

**Superintendent**  
**John J Buckey, Ed.D.**  
9 Widger Road,  
Marblehead, MA 01945  
phone: 781.639.3140 x10114  
fax: 781.639.3149

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**To:** Marblehead School Committee  
**From:** John J Buckey  
**Re:** Superintendent Updates  
**Date:** February 3, 2022

There are several general updates that I will share with the Committee:

1. Budget **II-E-1, IV-F-2**
  - a. Update - tracking sheet & tracking with areas/priorities
  - b. Capital Requests
  - c. Fin Com presentation date change
2. Face Coverings Update **II-A-1, 2, 3 & 4**
  - a. Town Mask Mandate
  - b. DESE Waivers
    - i. Percentages
  - c. Recommendation
3. Town Report Update **III-A-2, IV-C-1**
4. Glover Principal Search Committee Announcement **II-B-1, IV-A-4**

**MARBLEHEAD PUBLIC SCHOOLS  
FY23 BUDGET  
BUDGET ADJUSTMENT TRACKING SHEET**

Date	Meeting	Adjustment Amount	FY23 Budget	GAP
12/14/2021	Initial Request		\$ 47,122,450	\$ 3,975,336
1/3/2022	Clarification of Requests (admin team)	\$ (130,473)	\$ 46,991,977	\$ 3,844,863
1/3/2022	Items moved to Capital Request	\$ (359,407)	\$ 46,632,570	\$ 3,485,456
1/24/2022	Lease of SMART panels	\$ (430,000)	\$ 46,202,570	\$ 3,055,456
1/24/2022	Existing staff for MHS Visual Perf Arts Tchr	\$ (41,000)	\$ 46,161,570	\$ 3,014,456
1/24/2022	Grant fund one Fellow from Endicott	\$ (20,000)	\$ 46,141,570	\$ 2,994,456
1/24/2022	Grant fund increase extended year program	\$ (5,000)	\$ 46,136,570	\$ 2,989,456
1/24/2022	Align Central Off. contract services with buildings	\$ (25,000)	\$ 46,111,570	\$ 2,964,456
1/24/2022	Align K-6 STEAM Prof Dev with buildings	\$ (5,000)	\$ 46,106,570	\$ 2,959,456
1/24/2022	Moved (MHS) Curriculum Directors to FY24	\$ (208,312)	\$ 45,898,258	\$ 2,751,144
1/24/2022	Addition of DEI Position	\$ 125,000	\$ 46,023,258	\$ 2,876,144
2/1/2022	Anticipated Stipend adjustments	\$ 65,000	\$ 46,088,258	\$ 2,941,144
<b>Running Total</b>		<b>\$ (1,034,192)</b>	<b>\$ 46,088,258</b>	<b>\$ 2,941,144</b>
Proof	FY22 Budget	\$ 41,839,543		
	FY23 Payroll Contractual Obligations	\$ 1,307,571		
<b>FY23 Target (past practice)</b>		<b>\$ 43,147,114</b>	<b>\$ 46,088,258</b>	<b>\$ 2,941,144</b>
FY23 Budget Increase		3.13% Target	10.15% Request	

**FY23 BUDGET TRACKING – AREAS & PRIORITIES**

<b>Safety</b>	<b>One Time</b>	<b>Recurring</b>	<b>Notes</b>
Card Swipe	8,000		
Raptor Visitor	10,000	4,000	
Front Desk Monitor		28,000	
<b>TOTAL</b>	<b>\$18,000</b>	<b>\$32,000</b>	
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<b>Technology</b>	<b>One Time</b>	<b>Recurring</b>	<b>Notes</b>
SMART Panels - MHS	200,000		Annual Lease
SMART Panels MVMS	165,000		Annual Lease
SMART Panels - Village	150,000		Annual Lease
SMART Panels - Glover	150,000		Annual Lease
New Tech Equip Village	7,000		
Instructional Software Village		16,000	
Doc Sign Software	10,000	7,000	
Time Clocks	4,500	12,000	
<b>TOTAL</b>	<b>\$686,500</b>	<b>\$35,000</b>	
<b>CHANGE</b>	<b>\$21,500</b>	<b>\$270,000</b>	3-year lease of \$235,000 for SMART panels vs one-time cost.
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<b>Personnel</b>	<b>One Time</b>	<b>Recurring</b>	<b>Notes</b>
Bus Driver/Custodian		42,640	
MHS Director of School Counseling		12,000	
MHS Attendance Clerk		17,000	
Glover - Para to Tutor Therap.		8,402	
Village Subs		75,000	
Glover Subs		50,000	
Brown Subs		50,000	
MHS Subs		25,000	
Math Specialist		80,000	
Custodians x 2		76,000	
Elementary AP		100,000	
Glover STEAM Teacher		64,500	
Math Tutor Village		33,000	
MHS .8 Visual / Performing Arts		41,000	Enrollment changes will fund this through existing staff vs a new position.
Tech Integration Specialist		80,000	
Endicott Fellows		20,000	This can be funded through a grant.
Village STEAM teacher		64,500	
MHS College Career Asst		35,000	
HR Generalist		58,500	
MHS Curriculum Directors		208,312	These will be further defined and added to a future budget.
Grounds/Maintenance		42,037	
DEI Position		125,000	
Stipend Increase		\$65,000	MEA/Admin working group placeholder
<b>TOTAL</b>		<b>\$1,577,203</b>	
<b>CHANGE</b>		<b>\$1,103,579</b>	

**FY23 BUDGET TRACKING – AREAS & PRIORITIES**

<b>Curriculum</b>	<b>One Time</b>	<b>Recurring</b>	<b>Notes</b>
Student Services extended year	5,000		This will be funded through a grant.
Athletic Contracted Services		10,000	
Village instructional supplies science	6,800		
MHS magic block	4,500		
Contracted services central office	50,000 25,000		Reduced this by \$25,000 to account for increased funding at the building and program levels.
MVMS science materials	13,788		
Village Social Studies materials	6,800		
STEAM carts	30,000	10,000	
K-6 PD STEAM	10,000 5,000		Reduced this by \$5,000 to account for PD included with the acquisition of the STEAM carts & buildings PD funding.
MVMS engineering materials	475		
MVMS English supplies	1,200	1,600	
Glover software		2,700	
MHS social studies texts	20,000		
MHS science supplies	10,649		
MHS budget lines by department		10,610	
MVMS subscriptions		5,035	
Village Instructional Supplies WL		4,040	
Village ELA instructional supplies		5,000	
MHS audio visual	6,300		
MVMS world language		2,100	
MVMS engineering equip	3,000		
Glover PD		2,700	
Village Fine Arts supplies		4,000	
Village Library		1,500	
MVMS music equip	1,200		
MVMS PE materials	4,357		
MVMS fine arts equip	8,200		
MHS visual arts	22,600		
MVMS fine arts supplies		2,100	
Glover Teach Leaders 3-5		8,956	
MHS woodshop	14,695		
<b>TOTAL</b>	<b>\$219,564</b>	<b>\$70,341</b>	
<b>CHANGE</b>	<b>\$184,564</b>	<b>\$70,341</b>	
<b>Tuition Free K</b>			
	<b>One Time</b>	<b>Recurring</b>	<b>NOTES</b>
Tuition Free K		\$375,000	
<b>TOTAL</b>		<b>\$375,000</b>	
<b>Student Services</b>			
	<b>One Time</b>	<b>Recurring</b>	<b>NOTES</b>
Out of District Tuition		\$783,000	
Transportation		\$65,000	
<b>TOTAL</b>		<b>\$848,000</b>	

**FY23 BUDGET TRACKING – AREAS & PRIORITIES**

Safety	One Time	Recurring
Out of District Tuition	\$18,000	\$32,000
Technology	\$21,500	\$270,000
Personnel		\$1,103,579
Curriculum	\$184,564	\$70,341
Tuition Free K		\$375,000
Student Services		\$848,000
<b>TOTAL</b>	<b>\$224,064</b>	<b>\$2,698,920</b>
<b>Additional Operating Costs Included in the overall increase</b>		
E-Rate Consulting		\$9,000
EOY Report Audit		\$1,500
Postage		\$1,000
Software Costs		\$6,660
<b>TOTAL</b>		<b>\$18,160</b>
<b>OVERALL TOTAL</b>		<b>\$2,941,144</b>



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PUBLIC SCHOOLS

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MEMORANDUM

TO: Marblehead School Committee  
FROM: Michelle Cresta  
DATE: February 2, 2022  
RE: Schedule of Bills for Approval

Included in this packet is the following Schedules of Bills for your consideration. The schedules and invoices have been uploaded to the shared drive and the required signatures have been obtained for each schedule.

Schedule	Amount
21686	\$ 173,768.35
21758	\$ 130,770.25
21764	\$ 42,124.96
21769	\$ 3,526.00
21786	\$ 173,581.98
21787	\$ 390,999.51
21789	\$ 1,418,841.07
TOTAL	\$ 2,333,612.12

Suggested Motion:

*Motion to approve the identified schedules of bills totaling \$2,333,612.12.*