



DATE POSTED:  
 MARBLEHEAD  
 TOWN CLERK  
 Town Clerk Use Only  
 2023 JAN -3 PM 3:23

**MEETING NOTICE**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A § 20 Act relative to extending certain COVID-19 measures adopted during the state of emergency

**Marblehead School Committee**

Name of Board or Committee

**Address:** Marblehead High School- Library at 2 Humphrey St. Marblehead MA, 01945 **OR** Zoom Conference join via the web link or Dial in

Link: <https://marbleheadschoools-org.zoom.us/j/98925717688?pwd=cGh1VFVERFY4QXNHNDhDcWVGb2NWZz09>

Meeting ID: 989 2571 7688

Password: 089084

Dial in Phone # +1 646 558 8656

|                 |                |                       |             |               |
|-----------------|----------------|-----------------------|-------------|---------------|
| <b>Thursday</b> | <b>January</b> | <b>5<sup>th</sup></b> | <b>2023</b> | <b>7:00pm</b> |
| Day of Week     | Month          | Date                  | Year        | Time          |

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

**I. Initial Business**

- a. Call to Order
- b. Commendations
- c. Student Representative-Yasen Colon
- d. Public Comment

**II. Consent Action and Agenda Items**

- a. Approval of Minutes-11/17/2022, 12/1/2022, and 12/15/2022 (Vote)
- b. Appointment of School Nurse-Lauren Kinder (Vote)

**III. Superintendent Report**

- a. Massachusetts Comprehensive Assessment System, MCAS Testing Update  
Elementary School Principals, Hope Doran and Mary Maxfield
- b. Though Exchange Presentation-School Start Times  
High School and Middle School Principals, Daniel Bauer and Matthew Fox
- c. 2023-2024 School Year Draft Calendar Presentation
- d. District Updates
  - i. Senior Property Tax Work-off Program

**IV. Marblehead Light Department Informational Update-Rolling Blackouts**  
 General Manger, Joseph Kowalik

V. Finance Organizational Support

- a. Schedule of Bills

(Vote)

VI. School Committee Communication and Discussion Items

- a. Town Warrant Articles for Consideration
- b. School Committee Member Vacancy Update
- c. Subcommittee and Liaisons Updates

VII. Closing Business

- a. New Business
- b. Correspondence
- c. Adjournment

Hybrid Meeting Notice: Members of the public are welcome to attend this in-person at 2 Humphrey St. Marblehead MA 01945 or by the remote zoom connection provided. Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson: Sarah Fox  
Posted by: Lisa Dimier  
Date: 1/3/2023

# Lauren A. Kinder

## Registered Nurse

- ✦ Exceptional leadership skills
- ✦ Efficient in Organization & Multitasking
- ✦ Superior team building abilities
- ✦ Detail-Oriented/ Creative Problem Solver
- ✦ Exceptional Time Management Abilities
- ✦ Excellent Interpersonal Skills

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## Education & Technical Skills

### **Western Governors University, Salt Lake City, UT**

Master of Science in Nursing (MSN)  
2019-2021

### **Salem State University School of Nursing, Salem, MA**

Bachelor of Science in Nursing (BSN)  
2006-2010

- ✦ Massachusetts Registered Nurse License #RN2277995
- ✦ American Heart Association CPR BLS Certification
- ✦ Massachusetts Department of Elementary and Secondary Certification License #509628

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## Professional Experience

**Malden Public Schools**, Malden MA

2018-Present

### **School Nurse**

- ✦ Provide healthcare to students and staff
- ✦ Perform health screenings
- ✦ Developing plans for student care based on assessment, interventions, and identification of outcomes, and the evaluation of care
- ✦ Serving as consultants with other school professionals, such as food service personnel, physical education teachers, coaches, and counselors
- ✦ Providing health-related education to students and staff in both individual and group settings
- ✦ Monitoring immunizations, managing communicable diseases, and assessing the school environment as to prevent injury and ensure safety
- ✦ Overseeing infection control measures
- ✦ Actively participating in school safety plans that address school violence, bullying, and emergencies that may occur at school

**Lynn Public Schools**, Lynn MA

Feb 2018-Nov 2018

**School Nurse**

- ✘ Provide healthcare to students and staff
- ✘ Perform health screenings
- ✘ Developing plans for student care based on assessment, interventions, and identification of outcomes, and the evaluation of care
- ✘ Serving as consultants with other school professionals, such as food service personnel, physical education teachers, coaches, and counselors
- ✘ Providing health-related education to students and staff in both individual and group settings
- ✘ Monitoring immunizations, managing communicable diseases, and assessing the school environment as to prevent injury and ensure safety
- ✘ Overseeing infection control measures
- ✘ Actively participating in school safety plans that address school violence, bullying, and emergencies that may occur at school

**Lahey Health at Home formally VNA of Middlesex East**, Woburn MA

2013-2018

**Registered Nurse/Hospice RN/Admission Nurse/RN Case Manager**

- ✘ Promote and maintain health of individuals, families, and the community through teaching, counseling and appropriate preventative measures.
- ✘ Carryout prescribed treatments to patients in their homes.
- ✘ Provide care and support to terminally ill patients, help patients reach acceptance and peace of mind during the last stages of life.
- ✘ Provide development of care plan, coordinate needed services, observe and monitor patient's response to care and treatment.
- ✘ Demonstrate, teach and supervise care to patients and families
- ✘ Consult about individuals or family health problems with other professionals, such as physicians, dietitians, social workers and therapists.
- ✘ Supervise home health aides.

**RN Clinical Manager**

- ✘ Support person to all staff in home health care setting
- ✘ Evaluating the performance of staff nurses, Physical Therapist, Occupational Therapist, Nutritionist, Speech Therapist, Schedulers, Home Health Aides. Providing feedback and mentoring, developing education programs, contributing to staff professional development, interviewing and hiring nurses and medical staff.
- ✘ Overseeing day-to-day management; developing and implementing policies and directives; attending meetings; Running weekly POD meetings and weekly one on one meetings with staff.
- ✘ Handles complaints or other issues that arise.

**Intake RN Coordinator**

- ✘ Process new referrals from hospitals, doctors offices or any outpatient facility.
- ✘ Verify insurances, enter referral data into health care system.
- ✘ Complete initial staff assignments and assigns new cases based on each staff member's caseload.

**RN Weekend Supervisor**

- ✘ Administrator and clinical resource for all nursing and medical staff, ensuring appropriate clinical decisions and protocols.
- ✘ Triage calls from patients, communicating with doctors as needed.
- ✘ Dispatching calls to appropriate staff for patients in need of services.

**Oasis Review and Analysis**

- ✦ Review of oasis discharges and transfers to maintain proficiency and quality.

**RN Scheduler**

- ✦ Coordinate and provide nursing staff coverage to ensure that all shifts are staffed adequately, maintain staff productivity.
- ✦ Create master schedule.

**Twin Oaks Care and Rehabilitation**, Danvers MA

2012-2013

**Registered Nurse**

- ✦ Obtain report, records sufficient information to implement appropriate follow up action, Conduct resident rounds.
- ✦ Administers and documents medications and treatments per physician order, also administers PRN medications and treatments as necessary
- ✦ Performs and documents comprehensive assessments of each resident
- ✦ Observes, evaluates and documents all changes in resident's condition.
- ✦ Maintains and monitors medication room, med cart, utility room and treatment room in clean, safe and secure manner.
- ✦ Supervises and evaluates all direct resident care and initiates corrective action as necessary.
- ✦ Care for patients with IV therapy, dementia, post-op rehab, mental health.

*References Gladly Provided Upon Request*

## UNOFFICIAL LICENSE INFORMATION

**Lauren Kinder**



This license information was generated by the educator from the Department's electronic licensure file, ELAR. It should not be taken as proof of current licensure or as an official record. The Department advises that verification of this information via ELAR is always necessary.

Educator: Lauren Kinder

License #: \*\*\*\*\*509628



Original Certification Date: 04/01/2019

| FIELD(LEVEL)                                      | CATEGORY | APPLICATION TYPE | ISSUE DATE | EXPIRATION DATE |
|---|----------|------------------|------------|-----------------|
| School Nurse (All Levels)                         | ACADEMIC | Initial          | 04/01/19   | **              |
| <b>** Valid for five (5) years of employment.</b> |          |                  |            |                 |

Please contact the Department of Elementary and Secondary Education customer service at 781-338-6600, if your license information above is incorrect or incomplete.



## Licensee Information

[Close Window](#)

The Massachusetts Department of Public Health has implemented a deferral of expiration on all licenses, certifications, permits, and certificates of registration in good standing issued by the Board of Registration in Nursing, the Board of Registration of Physicians Assistants, the Board of Registration of Perfusionists and the Board of Respiratory Care in adherence to [Order of the Commissioner of Public Health COVID-19 Public Health Emergency Order No. 2022-15](#) (issued June 14, 2022) and [Order of the Commissioner of Public Health \(COVID-19 Public Health Emergency Order No. 2022-18](#) (issued September 30, 2022).

### PLEASE NOTE WHEN REVIEWING EXPIRATION DATE:

- If the license expiration date is prior to March 10, 2020, the license is expired.
- Licenses in the professions of Nursing, Physician Assistants, and Respiratory Care with an expiration date between March 10, 2020, and December 31, 2022, are current under the Commissioner's order, but will expire on December 31, 2022. If the expiration date is on or after December 31, 2022, for a license in one of these professions, the license is current and will expire on the stated date.
- MCSRs in these professions with a status of "Current COVID-19" will expire on December 31, 2022.

Please note, **Emergency Medical Services certifications are not affected by the above guidance - their marked expiration date and status are accurate.** See [Emergency Medical Technicians \(EMTs\) and Paramedics](#) for more information.

### Name

Full Name: Lauren Ann Kinder

### License Information

|                                 |           |                       |                  |
|---------------------------------|-----------|-----------------------|------------------|
| License Number:                 | RN2277995 | License Type:         | Registered Nurse |
| Profession:                     | NURSING   | Date of Last Renewal: | 12/9/2021        |
| Issue Date:                     | 3/24/2012 | Expiration Date:      | 2/19/2024        |
| <a href="#">License Status:</a> | Current   | Today's Date:         | 12/14/2022       |
| Reciprocity State:              |           |                       |                  |

### Address Information

City: [REDACTED]  
 State: [REDACTED]  
 Zipcode: [REDACTED]  
 Country: [REDACTED]

### Education Information

No Education Information

### Prerequisite Information

No Prerequisite Information

### Disciplinary Information

**Important:** Disciplinary actions taken against a license will NOT display on any other license or associated permit or authorization. You must look up every license, permit, or authorization held by a licensee to see all disciplinary actions.

| Case #   | Date Closed | Discipline | Discipline Start | Discipline End |
|--|-------------|------------|------------------|----------------|
| Currently there is no disciplinary information regarding this license. |             |            |                  |                |

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# Office of Teaching and Learning



## 2022 MCAS Report Celebrations, Wonders, and Next Steps!



# MCAS Test Administration 2019–2022

2022 school year was the first full MCAS administration for grades 3–8 since 2019. Grade 10 students in 2022 had not taken an MCAS test since 2019 (grade 7).



| Year | Grades 3-8                    | Grade 10                     |
|------|-------------------------------|------------------------------|
| 2019 | Full test administration      | Full test administration     |
| 2020 | <b>No tests administered</b>  | <b>No tests administered</b> |
| 2021 | <b>Half-test administered</b> | Full test administered       |
| 2022 | Full test administered        | Full test administered       |



# MCAS Test Administration 2019-2022

## BROWN SCHOOL



# 2019–2022 English Language Arts MCAS Results by Grade

## Brown School

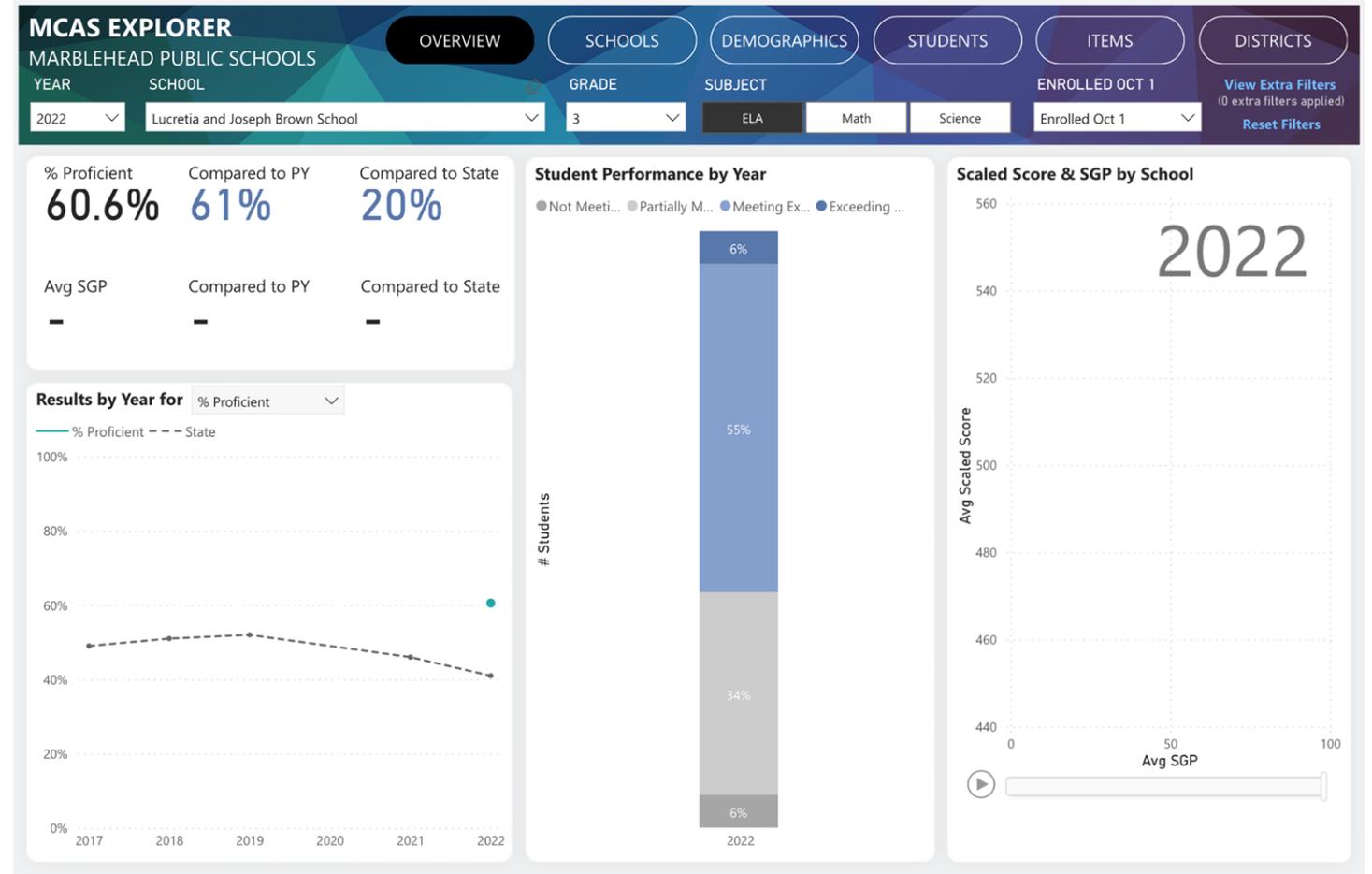


### Grade 3 Summary Statement:

\*Because we are a new school, there is no longitudinal data reported by the state for the L&J Brown School.

\*60.6 % of students Met or Exceeded expectations in ELA.

\*Students overall performed 20% above the state average.



Celebrations: We exceeded the state in 30/31 items.

Wonder: Reading and writing proficiencies are markedly different both in Marblehead and at the state level. The wonder is: Do we (all educators) have a clear and shared understanding of the assessed writing expectations and exemplars?

### Next Steps:

- Review the data as a staff (PK-3)
- In weekly PLCs: Review, assess, analyze student work to calibrate expectations and understandings.
- Identify student needs and create instruction, interventions and assessments to address in a timely manner (6-8 week cycles, 3-4X per week)
- Use data as one of the ELA Curriculum selection process considerations



# 2019–2022 Mathematics MCAS Results by Grade

## Brown School



### Grade 3

#### Summary Statement:

*\*Because we are a new school, there is no longitudinal data reported by the state for The L & J Brown School.*

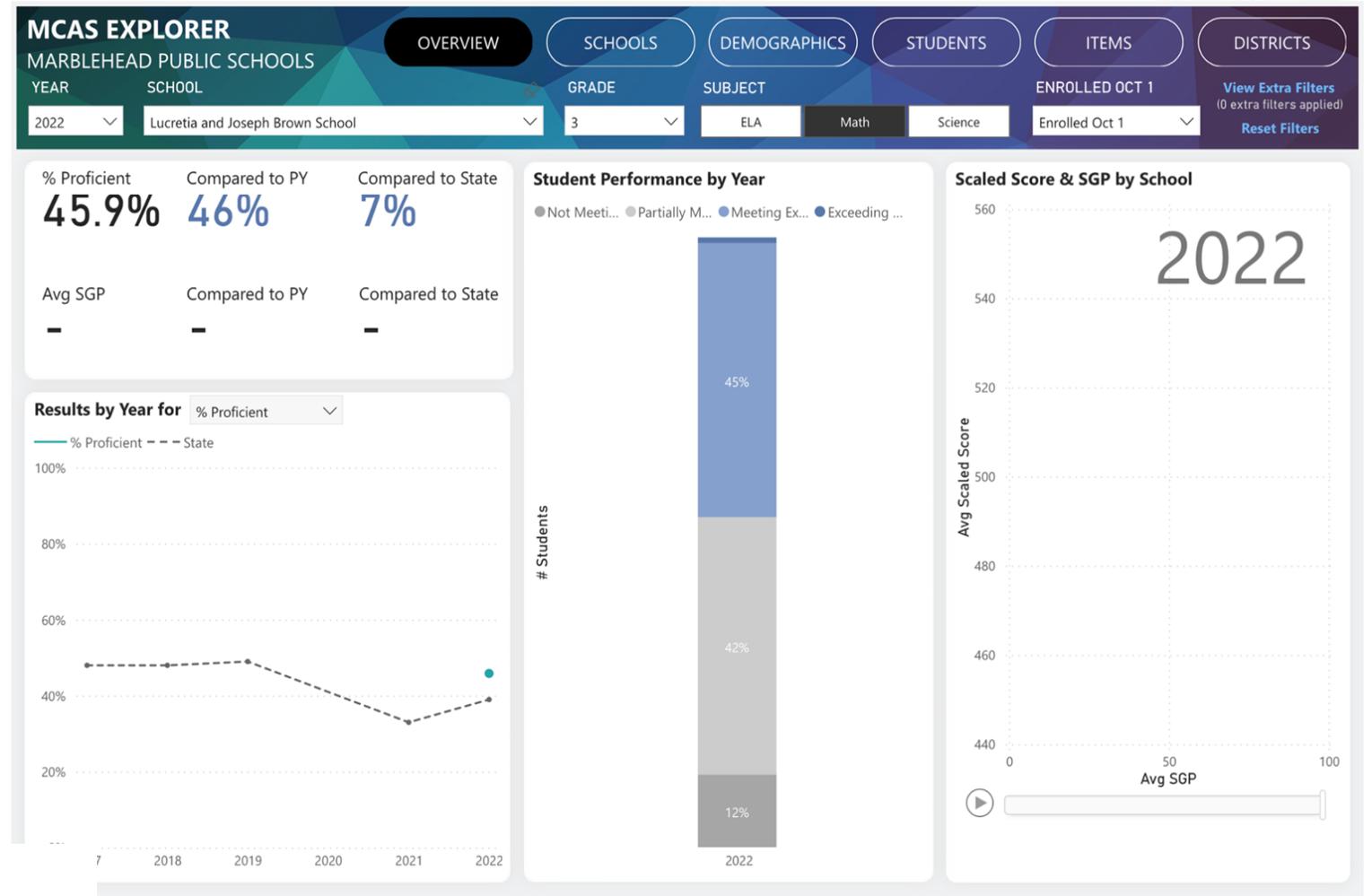
- 46% of students Met or Exceeded expectations in Math
- Students overall performed 7% above the state average.
- Geometry was a weaker area while Numbers and Operations, Measurement and Fractions were areas of relative strength

Celebration: Units taught prior to test yielded positive results in item analysis.

Wonder: Could curriculum map analysis create more timely and/or ongoing geometry experiences?

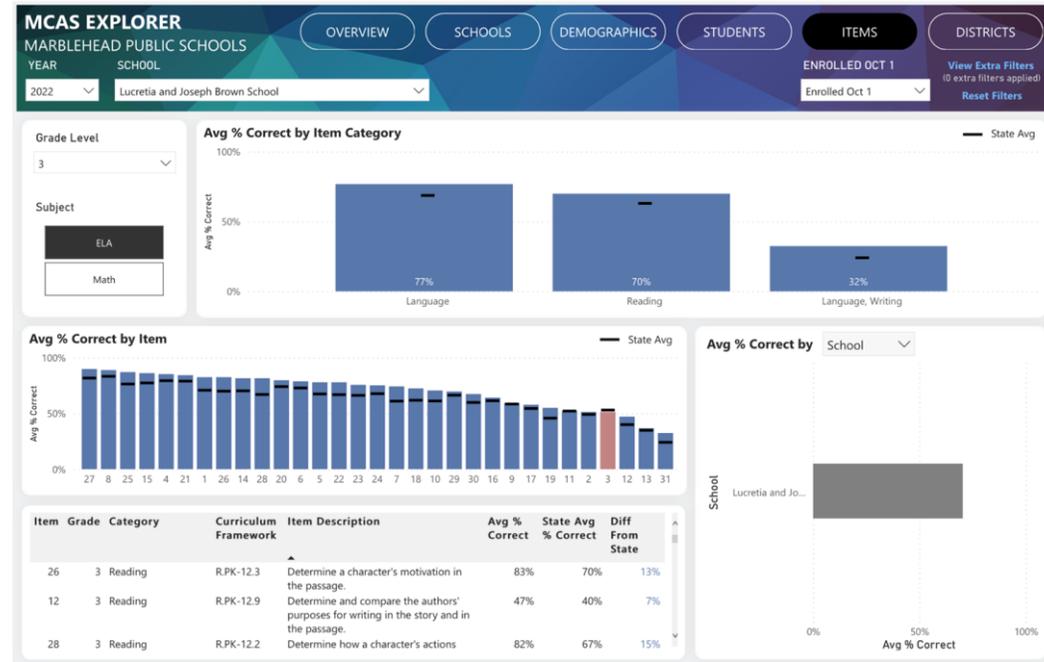
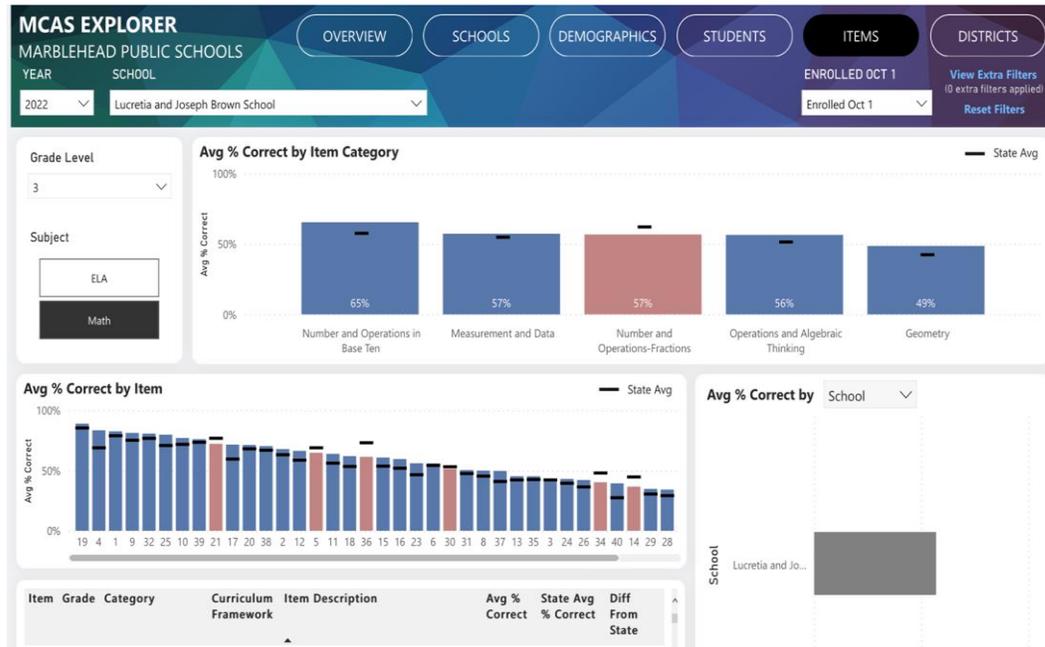
#### Next Steps:

- Review the data as a staff (PK–3)
- In weekly PLCs: Review, assess, analyze common math assessments and i-Ready items to calibrate expectations and understandings.
- Identify student needs and create instruction, interventions and assessments to address in a timely manner



# 2019-2022 MCAS

## Brown School



### What we are doing with the data:

We are using the data to increase our learning and our capacity as educators: Implementation of MTSS, Creating High performing Professional Learning Communities, Developing WIN Cycles, Providing data-driven interventions, Meeting students at their Instructional Level

Data Analysis to inform instruction is a critical component in a Multi-Tiered Systems of Support approach to meeting student needs  
 MCAS-snapshot and summative demonstration of knowledge and skills

- Common Assessments, i-Ready, Running Records for Reading, Curriculum Based Measures, Unit Assessments are more formative and Informative
- MTSS model: S-B Instruction and Learning->Assess Learning->Analyze->“Prescribe and Treat”-> Assess Learning
- Weekly 40 minute PLCs, Monthly 1-hour PLCs, Cycles of Intervention



# MCAS Test Administration 2019–2022

## GLOVER SCHOOL



# 2022 English Language Arts MCAS Grade 3 Results



## Glover School

### Grade 3

#### Summary Statement:

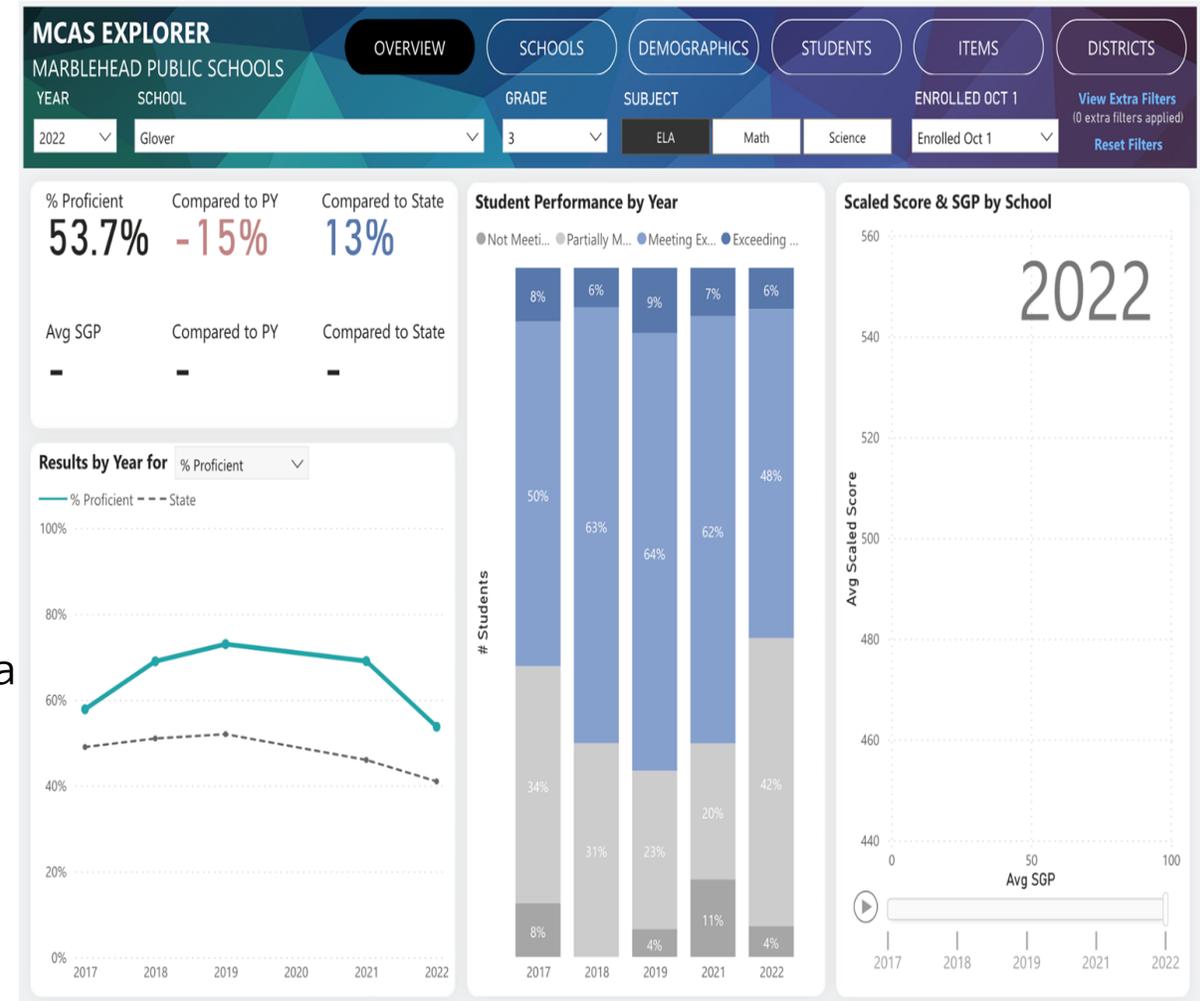
On the 2022 MCAS, 53.7% of students were Met or Exceeded expectations in ELA. This was a 15% decrease from 2021. Students performed 13% above the state average.

**Celebration:** Our performance was above the state on 26/31 standards based test questions.

#### Next Steps:

Trained Teacher Leaders and Literacy Coaches meet with administration weekly. Professional Learning Communities meet once a week and monthly after school. PLCs look at data to meet individual instructional needs and also use common assessments to check individual student performance as related to literacy standards. Teams have created data cycles and use data to inform targeted instruction during the WIN Block.

Massachusetts Department of Elementary and Secondary Education



# 2022 Mathematics MCAS Grade 3 Results



## Glover School

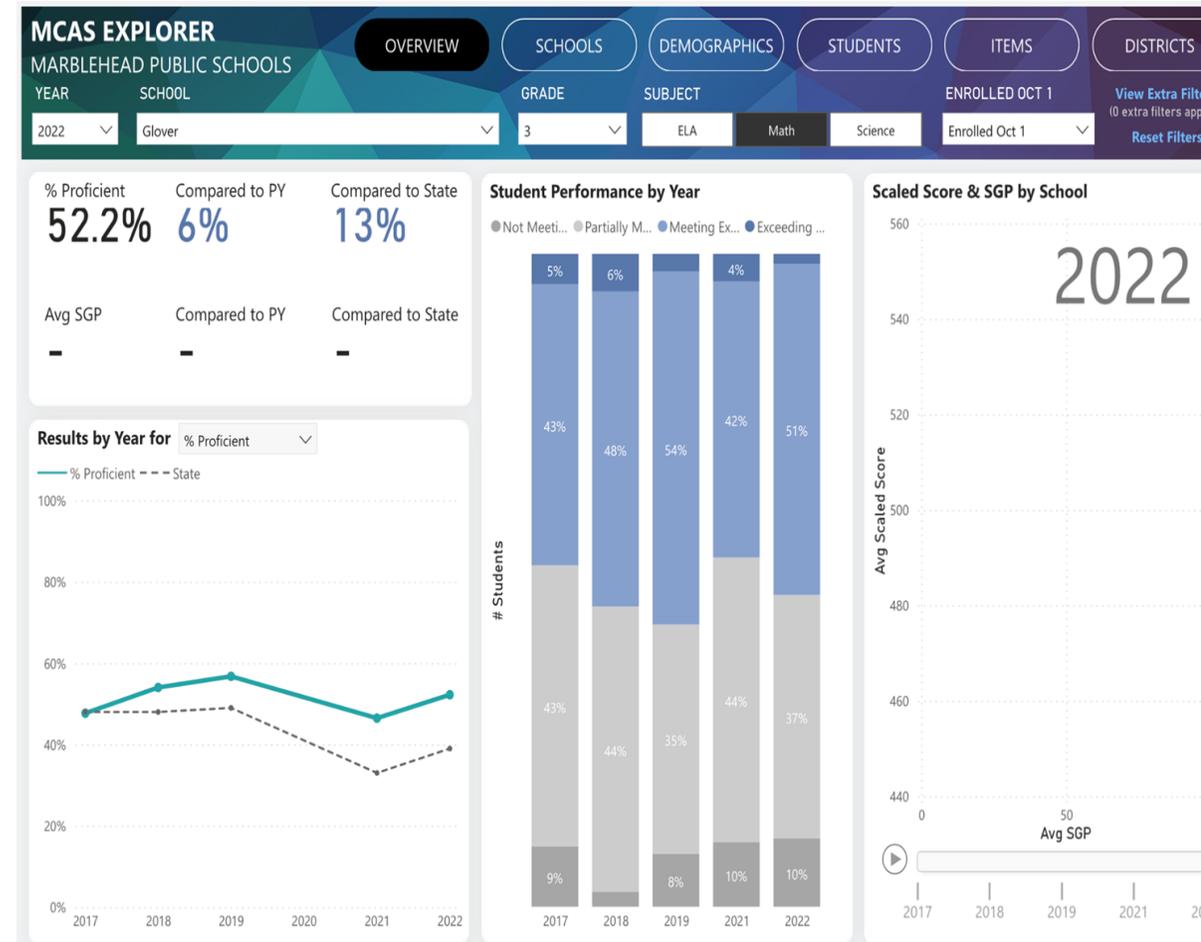
### Grade 3

#### Summary Statement:

On the 2022 MCAS, 52.2% of students Met or Exceeded expectations in Math. This was a 6% increase from 2021 and 13% above the state average.

**Celebration:** Students performed above the state average on 33/40 standards based math questions..

**Wonder:** Implementation of a new math curriculum Illustrative Math/ effect on scores



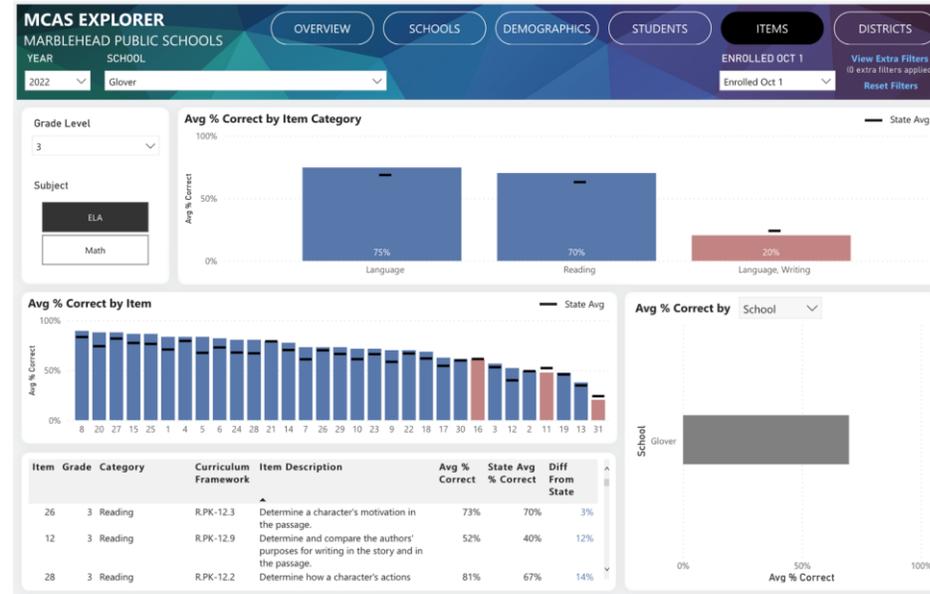
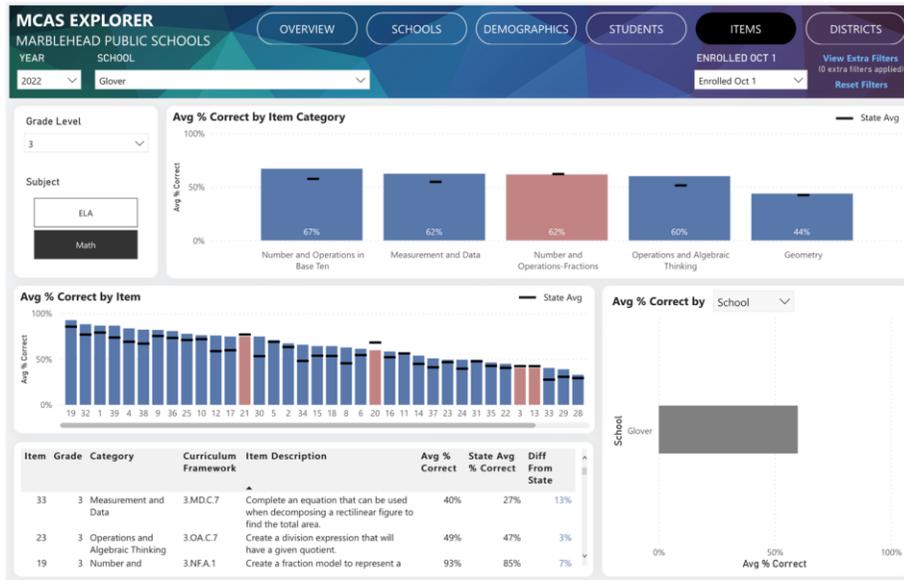
# Next Steps: Math

## Next Steps:

Math facilitators have been hired this year and are looking at assessments with their teams and discussing vertical alignment. They work to identify areas within each unit where teachers can pull small groups and provide interventions as necessary. The facilitators also help support teachers with resources to accomplish this work. In conjunction with this they will also be looking at the current I-Ready and MCAS (3rd grade) data to identify areas of need. Assess the scope and sequence to see when different standards are taught, adjusting as needed.

# What are we doing with the data?

## Glover School



Data such as iReady, Illustrative Math assessment are analyzed in 6-8 weeks cycles with grade level teams facilitated by Teacher Leaders. Interventions are created based on what data shows about individual student needs. Content area Coaches and Math Facilitators help support this work. Standards Based Report Card work is completed in PLCs and individual students are assessed based on performance on standards.

# Exchange Summary

What are your thoughts about your school's start time?



# Current MPS Start Times

Brown 8:15am

Glover 8:15am

Village 8:00am

Veterans 8:00am

MHS 7:55am

North Shore MS/HS Average: 7:46am

Earliest start: Peabody HS - 7:20am

Latest start: Beverly MS - 8:45am

7 out of 34 MS/HS schools start after 8:00am



## PARTICIPATION

### Breakdown of Participation



**363**  
Participants



**207**  
Thoughts



**5,195**  
Ratings

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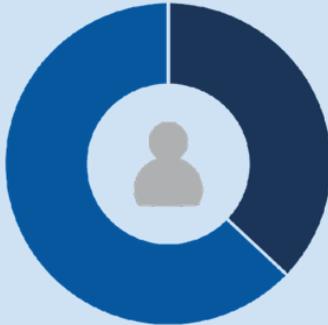


## PARTICIPATION

### Breakdown of Participation



Please select your current school.



| %   |  | Answer   |
|-----|---|--|
| 37% | (129)   |  MVMS |
| 63% | (223)   |  MHS  |

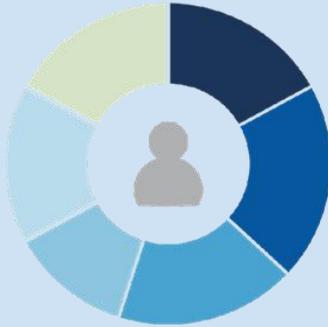


## PARTICIPATION

### Breakdown of Participation



Please select your current grade.



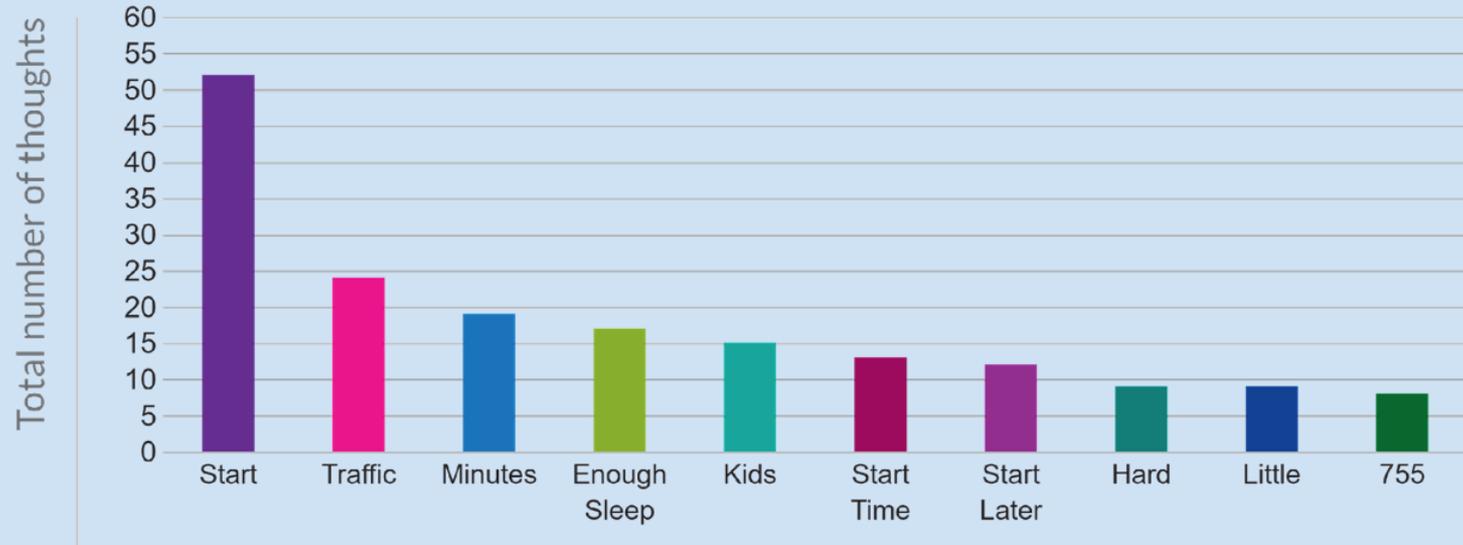
| %   |      | Answer       |
|-----|------|--------------|
| 17% | (58) | ■ 7th Grade  |
| 20% | (70) | ■ 8th Grade  |
| 18% | (65) | ■ 9th Grade  |
| 12% | (43) | ■ 10th Grade |
| 16% | (56) | ■ 11th Grade |
| 17% | (59) | ■ 12th Grade |





## KEYWORD THEMES

Top Themes by total thoughts





## THOUGHTS District Categories



| Theme                         | Percentage of responses mentioning that theme |
|-------------------------------|---|
| Start Later                   | 78%   |
| Stagger the Starts            | 15%   |
| Current Start Times are OK    | 11%   |
| Tardy Concerns                | 7%  |
| Start Earlier                 | 2%  |
| Concerned with Dismissal time | 1%  |



## THOUGHTS

### Top Thoughts



**It is to early to get up for people who live in boston** I live in Boston and I have to get up at 4 am to get on the bus. If school started a little later, I would be able to get more sleep

4.5  (32 )

Ranked #1 of 207

**I think school should start later, at around 8:15-8:30. All the new info we have in todays world shows that early start times offer nothing to kids.** Late start times give kids brains time to wake up and be more prepared for active learning. Teens get low sleep anyways so late start time=more sleep

4.4  (29 )

Ranked #2 of 207

**The policy of “if your not in the building by 7:55 you’re late” is ridiculous** I still get detentions for being 3 minutes late seven though I leave at around 7:30 cuz of traffic

4.3  (33 )

Ranked #3 of 207



## THOUGHTS

### Enough Sleep



**I feel like with the time it takes to get ready and get to school in the morning we start school way to early** I know I'm not getting enough sleep

4.2  (21 )

**I don't get enough sleep because by the time I finish all of my activities have work and finish my homework it is 11:30 pm and then I get up at 6 am.** This is a very common thing among students and we are not getting enough sleep which is not good in the long run for health and school productivity

4.1  (33 )

**I think that high school should start later.** Teenagers need more sleep than adults and their circadian rhythms are different. Most kids at the school also do not get enough sleep as is.

4.1  (31 )



## WRAP UP

### Summary/Next Steps



- Almost 80% of student respondents wanted a later start time
- Dr. Buckley's first Thought Exchange
  - 7 thoughts about start time/staggering arrival with 474 ratings
- Missing one part of our community - Staff
  - TE launched Wednesday, January 4th
- IF we believe that our school communities have an interest in reviewing the start times the next steps would be:
  - Task SACs with responsibility
  - Gather feedback specifically related to start time
    - Surveys, forums, coffees, etc.
    - Include Union leadership - (Contractual implications)
  - Make recommendation to Superintendent
  - IF a change is recommended from SACs, the Superintendent

will

make that recommendation for School Committee review/approval  
(Policy #1D)

# Marblehead Public Schools 2023-2024 School Calendar **DRAFT**

| <i>August/September 2023</i> (18) |    |    |    |    |
|-----------------------------------|----|----|----|----|
| M                                 | T  | W  | Th | F  |
| **28                              | 29 | 30 | 31 | 1  |
| 4                                 | 5  | 6  | 7  | 8  |
| 11                                | 12 | 13 | 14 | 15 |
| 18                                | 19 | 20 | 21 | 22 |
| 25                                | 26 | 27 | 28 | 29 |

| October 2023 (21) |    |    |    |    |
|-------------------|----|----|----|----|
| M                 | T  | W  | Th | F  |
| 2                 | 3  | 4  | 5  | 6  |
| 9                 | 10 | 11 | 12 | 13 |
| 16                | 17 | 18 | 19 | 20 |
| 23                | 24 | 25 | 26 | 27 |
| 30                | 31 |    |    |    |

| November 2023 (19) |    |    |    |    |
|--------------------|----|----|----|----|
| M                  | T  | W  | Th | F  |
|                    |    | 1  | 2  | 3  |
| 6                  | 7  | 8  | 9  | 10 |
| 13                 | 14 | 15 | 16 | 17 |
| 20                 | 21 | 22 | 23 | 24 |
| 27                 | 28 | 29 | 30 |    |

| December 2023 (15) |    |    |    |    |
|--------------------|----|----|----|----|
| M                  | T  | W  | Th | F  |
|                    |    |    |    | 1  |
| 4                  | 5  | 6  | 7  | 8  |
| 11                 | 12 | 13 | 14 | 15 |
| 18                 | 19 | 20 | 21 | 22 |
| 25                 | 26 | 27 | 28 | 29 |

| January 2024 (21) |    |    |    |    |
|-------------------|----|----|----|----|
| M                 | T  | W  | Th | F  |
| 1                 | 2  | 3  | 4  | 5  |
| 8                 | 9  | 10 | 11 | 12 |
| 15                | 16 | 17 | 18 | 19 |
| 22                | 23 | 24 | 25 | 26 |
| 29                | 30 | 31 |    |    |

### August

- **\*\*28** New Teacher Orientation
- 29-30-31 Teacher Prof. Dev.

### Aug/Sept

- 1 No School
- 4 No School-Labor Day
- 5 **First Day of School 1<sup>st</sup>-12<sup>th</sup> Grade**
- 7 **1<sup>st</sup> Day of School K & PreK**
- 25 No School-Yom Kippur

### October

- 9 No School-Indigenous Peoples' Day
- 25 Early Release- PreK-8 Prof Dev (full day 9-12)

### November

- 10 No School-Veterans Day
- 22 Early release
- 23 & 24 No School-Thanksgiving Break

### December

- 7 No School PreK-6-Conferences 7-12- Prof Dev
- 14 Early Release-PreK-8 Conferences (full day 9-12)
- 22 Early Release
- 25-29 No School-December Break

### January

- 1 No School-Dec/Jan Break
- 2 **Students return to school**
- 15 No School-MLK day

### February

- 19-23 No School-Winter Break

### March

- 13 Early Release- PreK-8 Prof Dev (full day 9-12)
- 29 Early Release-PreK-12<sup>th</sup> Good Friday

### April

- 15-19 No School-Spring Break

### May

- 27 No School-Memorial Day

### June

- 14 Last Day Students and Staff
- 19 No School Juneteenth (if applicable due to cancellations)

| February 2024 (16) |    |    |    |    |
|--------------------|----|----|----|----|
| M                  | T  | W  | Th | F  |
|                    |    |    | 1  | 2  |
| 5                  | 6  | 7  | 8  | 9  |
| 12                 | 13 | 14 | 15 | 16 |
| 19                 | 20 | 21 | 22 | 23 |
| 26                 | 27 | 28 | 29 |    |

| March 2024 (21) |    |    |    |    |
|-----------------|----|----|----|----|
| M               | T  | W  | Th | F  |
|                 |    |    |    | 1  |
| 4               | 5  | 6  | 7  | 8  |
| 11              | 12 | 13 | 14 | 15 |
| 18              | 19 | 20 | 21 | 22 |
| 25              | 26 | 27 | 28 | 29 |

| April 2024 (17) |    |    |    |    |
|-----------------|----|----|----|----|
| M               | T  | W  | Th | F  |
| 1               | 2  | 3  | 4  | 5  |
| 8               | 9  | 10 | 11 | 12 |
| 15              | 16 | 17 | 18 | 19 |
| 22              | 23 | 24 | 25 | 26 |
| 29              | 30 |    |    |    |

| May 2024 (22) |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | Th | F  |
|               |    | 1  | 2  | 3  |
| 6             | 7  | 8  | 9  | 10 |
| 13            | 14 | 15 | 16 | 17 |
| 20            | 21 | 22 | 23 | 24 |
| 27            | 28 | 29 | 30 | 31 |

| June 2024 (10) |    |    |    |    |
|----------------|----|----|----|----|
| M              | T  | W  | Th | F  |
| 3              | 4  | 5  | 6  | 7  |
| 10             | 11 | 12 | 13 | 14 |
| 17             | 18 | 19 | 20 | 21 |
| 24             | 25 | 26 | 27 | 28 |

|    |   |  |   |
|----|---|--|---|
| ** | No School for Students-Teacher Work Day<br><b>** New Teacher Orientation Only</b> |  | No School for Students and Teachers/School Year Staff-Holiday or Vacation breaks  |
|    | No School PreK-12 <sup>th</sup> Grade (Parent Conferences and/or Prof Dev)        |  | Early Release Days for either PreK-12 <sup>th</sup> or PreK-8 <sup>th</sup> students due to Prof Dev, Conferences or before a holiday break |
|    | Last Day of School for students and Staff- 180 days                               |  | 185 <sup>th</sup> day of school for students and staff if needed for cancellations.   |



# TOWN OF MARBLEHEAD

## COUNCIL ON AGING

Suzanne Gruhl, Chair  
Lisa J. Hooper, Director

Tel: (781) 631-6225  
hooperl@marblehead.org

### 2023 SENIOR CITIZEN PROPERTY TAX WORK-OFF ABATEMENT

The purpose of this program is to allow participating senior taxpayers to volunteer their services to the Town in exchange for a reduction in their Fiscal Year 2023 property tax bills. Marblehead services will be enhanced by utilizing the skills of town senior citizens.

#### ELIGIBILITY:

- Must be age 60 years or more
- Must be owner (or spouse of owner) and occupy the Marblehead residence for which the abatement will apply
- Income must not exceed \$51,528 for a senior household of one person or \$69,824 for a senior household of two
- Only one volunteer abatement per household per year
- **Applicants must submit their (2021) 1040 tax return for verification**

#### VOLUNTEER OPPORTUNITIES:

- There will be up to 30 participant openings for the 2023 Tax Work-off period
- Volunteer positions are offered to all town departments, but not all departments have openings
- Openings may be available in classrooms, libraries, offices, lunchrooms, etc.

#### TIMING AND TAX REDUCTIONS:

- ***Applications will be accepted from Jan. 9<sup>th</sup> to Jan 31, 2023 at the Council on Aging, 10 Humphrey Street***
- After Jan. 31, 2023 applications will be accepted on a first-come first-served basis until all positions are filled
- The rate will be credited at the state minimum wage per hour worked (\$15.00 per hour in 2023). A ***maximum of \$750*** will be credited to the participant's tax bill
- Department head where senior is placed will verify the number of hours worked
- **The approved record of hours must be submitted to the COA before October 13, 2023**
- The Town will issue a W-2 form (for federal income tax purposes) and a statement of credit to all participants
- Credits will be applied to the last two quarters of property tax bills (February and May, 2024)

#### SELECTION:

- Applicant, department head, and COA Director must agree on placement
- Applicant must pass a ***C.O.R.I. check*** and complete town-wide ***Conflict of Interest training***
- Placement will be offered on the basis of qualification, availability, location, and physical limitation
- If there are more applicants than openings, acceptance will be based on both financial need and the suitability of an available placement, including but not limited to skill sets, customer service, and prior experience
- Information on other forms of tax relief is available at the COA; specific questions can be addressed to the Tax Assessor's office, 7 Widger Rd., Marblehead

**APPLICATION:** Application forms are available online at <https://www.marblehead.org/council-aging/pages/property-tax-abatement-program/> or through the **Marblehead Council on Aging, 10 Humphrey Street, Marblehead MA 01945**



**TOWN OF MARBLEHEAD  
COUNCIL ON AGING**

Suzanne Gruhl  
COA Board Chair  
Lisa J. Hooper  
Executive Director

10 Humphrey Street  
Marblehead, MA 01945  
Tel: (781) 631-6225  
hooperl@marblehead.org

**Town of Marblehead Application for  
2023 Senior Citizen Property Tax Work-off Program**

Name of applicant: \_\_\_\_\_  
*Please print*

Address: \_\_\_\_\_ Marblehead MA 01945

Telephone: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Email address: \_\_\_\_\_ Cell phone: \_\_\_\_\_

***Part A: Eligibility Requirements – please answer ALL questions***

- Age 60 or older \_\_\_\_\_ yes \_\_\_\_\_ no
- Applicant, or current spouse, is homeowner \_\_\_\_\_ yes \_\_\_\_\_ no
- Current property resident \_\_\_\_\_ yes \_\_\_\_\_ no
- Can produce current tax bills \_\_\_\_\_ yes \_\_\_\_\_ no
- One person in household \_\_\_\_\_ yes \_\_\_\_\_ no (how many \_\_\_\_\_)

***Part B: Gross receipts from all sources for the preceding calendar year:  
(This information will be held in confidence. All participants must submit their (2021)  
1040 Federal tax return to determine placement in program.)***

**Annual Household (include income from all in household) Income:**

|   |                 |
|---|-----------------|
| Retirement benefits (Social Security,<br>Railroad, federal, state, town)                    | \$ _____        |
| Other pensions & retirement allowances  | \$ _____        |
| Wages, salary & other compensation  | \$ _____        |
| Other income (business profits, interest &<br>Dividends, rent, capital gains,<br>IRA, etc.) | \$ _____        |
| <b>TOTAL</b>  | <b>\$ _____</b> |



**\*\*\* FOR OFFICE USE ONLY \*\*\***

**Applicant Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

***DISPOSITION OF APPLICATION:***

Accepted \_\_\_\_\_ Denied \_\_\_\_\_

Placement \_\_\_\_\_

Reason for denial \_\_\_\_\_

\_\_\_\_\_

Pending placement location \_\_\_\_\_

C.O.R.I. Pass \_\_\_\_\_ Fail \_\_\_\_\_

Conflict of Interest Training Date \_\_\_\_\_

\_\_\_\_\_  
COA Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Town Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Select Board Chair

\_\_\_\_\_  
Date



MARBLEHEAD  
PUBLIC SCHOOLS

**Business Office**  
9 Widger Road,  
Marblehead, MA 01945  
phone: 781.639.3140  
fax: 781.639.3149

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MEMORANDUM

TO: Marblehead School Committee  
FROM: Michelle Cresta  
DATE: December 30, 2022  
RE: Schedule of Bills for Approval

Included in this packet are the following Schedules of Bills for your consideration. The schedules and invoices have been uploaded to the shared drive.

| Schedule | Amount        |
|----------|---------------|
| 22977    | \$ 378.00     |
| 23007    | \$ 14,650.38  |
| 23008    | \$ 10,559.86  |
| 23009    | \$ 74,384.80  |
| 23013    | \$ 30,062.04  |
| 23015    | \$ 34,783.89  |
| 23016    | \$ 31,246.19  |
| 23017    | \$ 4,392.00   |
| 23028    | \$ 11,718.31  |
| 23031    | \$ 12,561.47  |
| 23034    | \$ 41,886.54  |
| 23035    | \$ 66,347.35  |
| 23036    | \$ 2.68       |
| 23038    | \$ 4,796.45   |
|          |               |
| TOTAL    | \$ 337,769.96 |

Suggested Motion:

*Motion to approve the identified schedules totaling \$337,769.96*