

DATE POSTED: Town Clerk Use Only

2023 JUN -2 AM 9: 57

MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A § 20 Act relative to extending certain COVID-19 measures adopted during the state of emergency

Marblehead School Committee-Workshop

Name of Board or Committee

Address: Marblehead High School-Library Conference Room

2 Humphrey St. Marblehead MA, 01945

OR

Zoom Conference join via the web link or Dial in

https://marbleheadschools-org.zoom.us/j/92336016222?pwd=WGVCTHNJRk5FdUQrZDhzcUtUU2dUQT09

Meeting ID: 923 3601 6222

Password: 111483

Dial in Phone # +1 646 558 8656

| Tuesday | June | 6 th | 2023 | 7.20 |
|-------------|-------|-----------------|-------|--------|
| Day of Week | Month | Date | 37 | 7:30pm |
| | | Dute | Y ear | Time |

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

- I. Call to Order
- II. Workshop to Compile Superintendent Evaluation
- III. Adjournment

Hybrid Meeting Notice: Members of the public are welcome to attend this in-person at 2 Humphrey St. Marblehead MA 01945 or by the remote zoom connection provided. Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Sarah Fox Posted by: Lisa Dimier Date: 6/2/2023





| John J. Bucke Superintendent: | ey | | | | | | |
|---|--------------------|----------------------|--------------------------|---|-------------------|------------|-----------|
| Evaluator: | Name | | Signature | | Da | te | |
| Step 1: Assess Progress Toward Goa | ils (Complete page | 3 first; check one f | or each set of goal[s].) | | | | |
| Professional Practice Goal(s) | Did Not Meet | Some Progress | Significant Progress | M | et [| Exce | eded |
| Student Learning Goal(s) | Did Not Meet | Some Progress | Significant Progress | M | et [| Exce | eded |
| District Improvement Goal(s) | Did Not Meet | Some Progress | Significant Progress | M | et [| Exce | eded |
| Step 2: Assess Performance on Standards (Complete pages 4–7 first; then check one box for each Standard or overall has not significantly improved following a rating of Needs Improvement, or performance is consistently below the requirements of a standard or overall and is considered inadequate, or both. Needs Improvement/Developing = Performance on a standard or overall is below the requirements of a standard or overall but is not considered to be Unsatisfactory at the time. Improvement is necessary and expected. Proficient = Proficient practice is understood to be fully satisfactory. This is the rigorous expected level of performance. Exemplary = A rating of Exemplary indicates that practice significantly exceeds Proficient and could serve as a model of practice regionally or statewide. | | | | | Needs Improvement | Proficient | Exemplary |
| Standard I: Instructional Leadership | | | | | | V | |
| Standard II: Management and Operation | ons | | | | | \ | |
| Standard III: Family and Community E | ngagement | | | | | \ | |
| Standard IV: Professional Culture | | | | | | ~ | |

End-of-Cycle Summative Evaluation Report: Superintendent



| Step 3: Rate Overall Summative | Performance (Based on Step 1 a | nd Step 2 ratings; check one.) | |
|--------------------------------|--------------------------------|--------------------------------|------------------|
| Unsatisfactory | Needs Improvement | ✓ Proficient | Exemplary |

Dr Buckey has successfully completed the following:

- Leadership and dedication to the district. Dr. Buckey should be commended for this.
- Improvement in transparency of the budget and detail provided to the district this year. The result being that the school budget became the standard that other departments were asked to reach by the Finance Committee.
- A tremendous amount of data has been collected.

- A point of continued improvement would be to then transition from data to instructional/process/ with measurable outcomes for the district.
- How is data being used to inform practices? How is this data being used to course correct and improve student learning? How are we measuring the success of those practices?
- Improved engagement with critics. Dr. Buckey needs to ensure that he is continues to lead proactively rather than reactively.

Superintendent's Performance Goals - Student Learning Goal



During the 2033-2023 academic year, I will empower and design opportunities for students and eduators to build foundational leadership capacity through opportunities for student voice, choice, representation and advocacy. In doing so I will further develop the diversity, equity and inclusion initiative from PfS while stabilizing and advancing the METCO program and increasing equity for all students, with specific focus on students receiving special education.

Superintendent's Performance Goals



| Superintendents must identify at least one student learning goal, one professional practice goal, and two to four district improvement goals. Goals should be SMART and aligned to at least one focus Indicator from the Standards for Effective Administrative Leadership. | | Not Meet | ie gress | ificant gress | | pepee | |
|---|---|-------------|-------------|------------------|--------------|-------|------|
| Goals | Focus Indicator(s) | Description | Did | Som | Sign Proc | Met | Exce |
| Student Learning Goal | I-B-3 I-D-2 I-D-4 II-C-2 IV-D-2 | | | | • | | |

Dr. Buckey was able to successfully perform the following:

- Stabilize the METCO program.
- Successfully incorporated data and analytics to inform performance vs student learning goals.
- Use data to address stakeholders questions in relation to CP1 and CP2, demonstrating student performance after combination.

Growth areas for Dr. Buckey include the following:

- Working to improve outcomes relevant to Special Education, to include engagement.
- Quantifying the impact of any initiative.
- Detailing the data derived from student and community facing initiatives.

The School Committee will ensure that there is additional specificity in next year's goals noting the requirement of details and examples of any successes and their positive impact on our students.

| Standards and Indicators for Effective Administrative Leadership Superintendents should identify 1-2 focus Indicators per Standard aligned to their goals. | | | | | | | |
|---|-------------------------------------|------------------------------------|------------------------------------|--|--|--|--|
| I. Instructional Leadership | II. Management & Operations | III. Family & Community Engagement | IV. Professional Culture | | | | |
| I-A. Curriculum | II-A. Environment | III-A. Engagement | IV-A. Commitment to High Standards | | | | |
| I-B. Instruction | II-B. HR Management and Development | III-B. Sharing Responsibility | IV-B. Cultural Proficiency | | | | |
| I-C. Assessment | II-C. Scheduling & Management | III-C. Communication | IV-C. Communications | | | | |
| I-D. Evaluation | Information Systems | III-D. Family Concerns | IV-D. Continuous Learning | | | | |
| I-E. Data-Informed Decision-making | II-D. Laws, Ethics, and Policies | | IV-E. Shared Vision | | | | |
| I-F. Student Learning | II-E. Fiscal Systems | | IV-F. Managing Conflict | | | | |

Superintendent's Performance Goals - Professional Practice Goal



Throughout the 22-23 school year, I will continue to build strong relationships with the School Committee and the teachers' union while developing a high-functioning leadership team of district administrators and principals through my continued participation in the New Superintendent Induction Program. I will continue developing skills in strategy & budget development, data analysis, and instructional leadership.

Superintendent's Performance Goals



| Superintendents must identify at least one student learning goal, one professional practice goal, and two to four district improvement goals. Goals should be SMART and aligned to at least one focus Indicator from the Standards for Effective Administrative Leadership. | | | Not Meet | ie gress | ificant gress | | pepee |
|---|------------------------------------|-------------|----------|-------------|------------------|----------|-------|
| Goals | Focus Indicator(s) | Description | Did | Sorr | Sigr Prog | Met | Exc |
| Professional Practice Goal | I-E-1 I-E-2 II-B-2 IV-D-2 | | | | | ✓ | |

Dr. Buckey was able to successfully perform the following:

- Demonstrated growth in his leadership style with his senior team to include principals and assistant superintendents.
- Improved his relationship with the CBU and securing their support. This was evidenced recently with the presentation on sick leave bank.
- Taken advantage of grants to further his professional development with several regional and national level superintendents' conferences. He should be encouraged to continue to do so.
- Elected by superintendents of other districts on the north shore of MA to chair the Superintendent's Roundtable.

Growth areas for Dr. Buckey include the following:

- Ensuring that next year we have more measurable and quantifiable outcomes as it relates to the students will be paramount.

| Standards and Indicators for Effective Administrative Leadership Superintendents should identify 1-2 focus Indicators per Standard aligned to their goals. | | | | | | | |
|---|-------------------------------------|------------------------------------|------------------------------------|--|--|--|--|
| I. Instructional Leadership | II. Management & Operations | III. Family & Community Engagement | IV. Professional Culture | | | | |
| I-A. Curriculum | II-A. Environment | III-A. Engagement | IV-A. Commitment to High Standards | | | | |
| I-B. Instruction | II-B. HR Management and Development | III-B. Sharing Responsibility | IV-B. Cultural Proficiency | | | | |
| I-C. Assessment | II-C. Scheduling & Management | III-C. Communication | IV-C. Communications | | | | |
| I-D. Evaluation | Information Systems | III-D. Family Concerns | IV-D. Continuous Learning | | | | |
| I-E. Data-Informed Decision-making | II-D. Laws, Ethics, and Policies | | IV-E. Shared Vision | | | | |
| I-F. Student Learning | II-E. Fiscal Systems | | IV-F. Managing Conflict | | | | |



Using Instructional Rounds during the 2022-2023 academic year, I will collaborate with the leadership team and educations to strengthen instructional practices with a focus on equity and inclusion. This work will include the implementation of targeted interventions and supports for all students, including professional development for educators.

| Superintendents must identify at least one student learning goal, one professional practice goal, and two to four district improvement goals. Goals should be SMART and aligned to at least one focus Indicator from the Standards for Effective Administrative Leadership. | | Not Meet | ne gress | nificant gress | | eeded | |
|---|---|-------------|-------------|-------------------|--------------|-------|-----|
| Goals | Focus Indicator(s) | Description | Did | Son Prog | Sigr Prog | Met | Exc |
| District Improvement Goal 1 | I-E-2 III-A-1 III-A-2 III-C-1 III-C-2 | | | | ✓ | | |

Dr. Buckey was able to successfully perform the following:

- Engaged in the buildings and classrooms of MPS to see first hand the efficacy of education in the district.
- While there was a portion of this goal specifically highlighting equity and inclusion, which was an unfunded mandate in FY23, Dr. Buckey and his team appropriately maintained an excellent environment for social and emotional learning within MPS as evidenced by limited or no complaints in this area.

- Specific and measurable examples of how these rounds positively affect the students.
- There has been some progress made in providing individualized academic plans to meet students where they are (in their learning journey). The committee remains hopeful that this focus will continue with more consistent implentation for all students.

| Standards and Indicators for Effective Administrative Leadership | | | | | | | | |
|---|-------------------------------------|------------------------------------|------------------------------------|--|--|--|--|--|
| Superintendents should identify 1-2 focus Indicators per Standard aligned to their goals. | | | | | | | | |
| I. Instructional Leadership | II. Management & Operations | III. Family & Community Engagement | IV. Professional Culture | | | | | |
| I-A. Curriculum | II-A. Environment | III-A. Engagement | IV-A. Commitment to High Standards | | | | | |
| I-B. Instruction | II-B. HR Management and Development | III-B. Sharing Responsibility | IV-B. Cultural Proficiency | | | | | |
| I-C. Assessment | II-C. Scheduling & Management | III-C. Communication | IV-C. Communications | | | | | |
| I-D. Evaluation | Information Systems | III-D. Family Concerns | IV-D. Continuous Learning | | | | | |
| I-E. Data-Informed Decision-making | II-D. Laws, Ethics, and Policies | | IV-E. Shared Vision | | | | | |
| I-F. Student Learning | II-E. Fiscal Systems | | IV-F. Managing Conflict | | | | | |



During the 2022-2023 school year, I will work with schools and the community to increase my visibility and enhance two-way communication with all stakeholders. This will be evidenced by an increased understanding of our schools by district parents and community members as measured by varied outreach efforts.

| Superintendents must identify at least one student learning goal, one professional practice goal, and two to four district improvement goals. Goals should be SMART and aligned to at least one focus Indicator from the Standards for Effective Administrative Leadership. | | Not Meet | ie yress | ificant gress | | pepee | |
|---|--|-------------|-------------|------------------|--------------|----------|------|
| Goals | Focus Indicator(s) | Description | Did | Som Prog | Sign Proc | Met | Exce |
| District Improvement Goal 2 | II-B-1 III-A-1 III-C-2 IV-B-1 | | | | | v | |

Dr. Buckey was able to successfully perform the following:

- Exteded effort to expand his community engagement with all stakeholders of MPS. He attends innumerable community meetings, serves on external committees, meets with select board and town administration.
- Pursued ARPA funding, vigorously.
- Developed an FY24 budget that was widely complimented for it's transparency and detail. That should set the standard for the town.

Growth areas for Dr. Buckey include the following:

- Improving engagement with critics.

| Standards and Indicators for Effective Administrative Leadership Superintendents should identify 1-2 focus Indicators per Standard aligned to their goals. | | | | | | | |
|---|-------------------------------------|------------------------------------|------------------------------------|--|--|--|--|
| I. Instructional Leadership | II. Management & Operations | III. Family & Community Engagement | IV. Professional Culture | | | | |
| I-A. Curriculum | II-A. Environment | III-A. Engagement | IV-A. Commitment to High Standards | | | | |
| I-B. Instruction | II-B. HR Management and Development | III-B. Sharing Responsibility | IV-B. Cultural Proficiency | | | | |
| I-C. Assessment | II-C. Scheduling & Management | III-C. Communication | IV-C. Communications | | | | |
| I-D. Evaluation | Information Systems | III-D. Family Concerns | IV-D. Continuous Learning | | | | |
| I-E. Data-Informed Decision-making | II-D. Laws, Ethics, and Policies | | IV-E. Shared Vision | | | | |
| I-F. Student Learning | II-E. Fiscal Systems | | IV-F. Managing Conflict | | | | |



Superintendent's Performance Rating for Standard I: Instructional Leadership

| Rate each focus Indicator and indicate the overall Standard rating below. (*Focus Indicators are those aligned to superintendent goal(s).) | | | Р | E |
|--|--|---|---|-----------------------------------|
| I-A. Curriculum: Ensures that all instructional staff design effective and rigorous standards-based units of instruction consisting of well-structured lessons with measureable outcomes. Focus Indicator (check if yes) | | | ~ | |
| I-B. Instruction: Ensures that practices in all settings reflect high expectations regarding content and quality of effort and work, engage all students, and are personalized to accommodate diverse learning styles, needs, interests, and levels of readiness. Focus Indicator (check if yes) | | ~ | | |
| I-C. Assessment: Ensures that all principals and administrators facilitate practices that propel personnel to use a variety of formal and informal methods and assessments to measure student learning, growth, and understanding and make necessary adjustments to their practice when students are not learning. Focus Indicator (check if yes) | | | • | |
| I-D. Evaluation: Ensures effective and timely supervision and evaluation of all staff in alignment with state regulations and contract provisions. Focus Indicator (check if yes) | | | ✓ | |
| I-E. Data-Informed Decision Making: Uses multiple sources of evidence related to student learning—including state, district, and school assessment results and growth data—to inform school and district goals and improve organizational performance, educator effectiveness, and student learning. Focus Indicator (check if yes) | | | • | |
| I-F. Student Learning: Demonstrates expected impact on student learning based on multiple measures of student learning, growth, and achievement, including student progress on common assessments and statewide student growth measures where available | of practice. Evide measures of stud | rning Indicator does ence of impact on st lent learning, growt n determining a per | udent learning base n, and achievement | ed on multiple t must be taken |
| OVERALL Rating for Standard I: Instructional Leadership The education leader promotes the learning and growth of all students and the success of all staff by cultivating a shared vision that makes powerful teaching and learning the central focus of schooling. | | | ~ | |
| Comments and analysis (recommended for any overall rating; required for overall rating of <i>Exemplary, Needs Improvement</i> or Dr. Buckey was able to successfully perform the following: | Unsatisfact | ory): | | |
| - Successful implementation of the second year of the math curriculum. | | | | |
| Growth areas for Dr. Buckey include the following: | | | | |
| - Ensuring consistent instruction and communication across all leadership, settings, and schools. | | | | |





| Rate each focus Indicator and indicate the overall Standard rating below. (*Focus Indicators are those aligned to superintendent goal(s).) | U | NI | Р | E | | | | |
|--|---|----|----------|---|--|--|--|--|
| II-A. Environment: Develops and executes effective plans, procedures, routines, and operational systems to address a full range of safety, health, emotional, and social needs. Focus Indicator (check if yes) | | | ~ | | | | | |
| II-B. Human Resources Management and Development: Implements a cohesive approach to recruiting, hiring, induction, development, and career growth that promotes high-quality and effective practice. Focus Indicator (check if yes) | | | V | | | | | |
| II-C. Scheduling and Management Information Systems: Uses systems to ensure optimal use of data and time for teaching, learning, and collaboration, minimizing disruptions and distractions for school-level staff. Focus Indicator (check if yes) | | | \ | | | | | |
| II-D. Law, Ethics, and Policies: Understands and complies with state and federal laws and mandates, school committee policies, collective bargaining agreements, and ethical guidelines. Focus Indicator (check if yes) | | | | | | | | |
| II-E. Fiscal Systems: Develops a budget that supports the district's vision, mission, and goals; allocates and manages expenditures consistent with district- and school-level goals and available resources. Focus Indicator (check if yes) | | | V | | | | | |
| OVERALL Rating for Standard II: Management & Operations The education leader promotes the learning and growth of all students and the success of all staff by ensuring a safe, efficient, and effective learning environment, using resources to implement appropriate curriculum, staffing, and scheduling. | | | ~ | | | | | |
| Comments and analysis (recommended for any overall rating; required for overall rating of <i>Exemplary, Needs Improvement</i> or <i>Unsatisfactory</i>): Dr. Buckey was able to successfully complete the following: | | | | | | | | |
| Worked well with the Assistant Superintendent of Operations, resulting in smooth operations management. Tackled multiple important policy considerations and worked on bolstering policies that were of concern to professionals within the District. Created a culture of upward mobility for staff. The Assistant Superintendent and High School Principal have achieved their career goal of attaining Superintendent positions. I Ensured new staff are seamlessly integrated into the district and supported to meet the high standards he models. | | | | | | | | |
| CONTINUED BELOW | | | | | | | | |

Comments and analysis Continued.



- Adheringstrictly to public records laws with advice of counsel.
- Ensuring consistent instruction and communication across all leadership, settings, and schools.
- Focusing on more proactive rather than reactive engagement.

Superintendent's Performance Rating for Standard III: Family and Community Engagement



| Rate each focus Indicator and indicate the overall Standard rating below. (*Focus Indicators are those aligned to superintendent goal(s).) | U | NI | Р | Е |
|--|------------|-------|----------|--------|
| III-A. Engagement: Actively ensures that all families are welcome members of the classroom and school community and can contribute to the effectiveness of the classroom, school, district, and community. Focus Indicator (check if yes) | | | V | |
| III-B. Sharing Responsibility: Continuously collaborates with families and community stakeholders to support student learning and development at home, school, and in the community. Focus Indicator (check if yes) | | | > | |
| III-C. Communication: Engages in regular, two-way, culturally proficient communication with families and community stakeholders about student learning and performance. Focus Indicator (check if yes) | | | > | |
| III-D. Family Concerns: Addresses family and community concerns in an equitable, effective, and efficient manner. Focus Indicator (check if yes) | | | > | |
| OVERALL Rating for Standard III: Family & Community Engagement The education leader promotes the learning and growth of all students and the success of all staff through effective partnerships with families, community organizations, and other stakeholders that support the mission of the district and its schools. | | | V | |
| Comments and analysis (recommended for any overall rating; required for overall rating of Exemplary, Needs Improvement or Un | satisfacto | ory): | | |
| Dr. Buckey was able to successfuly complete the following: | | | | |
| - Excelled at culturally appropriate communications. | | | | |
| Growth areas for Dr. Buckey include the following: | | | | |
| Focusing more on the message rather than the messenger requires improvement. Continuing to inform stakeholders his stance, consistently. It is important to continue to remain investe continue participation. Ensuring consistent instruction and communication across all leadership, settings, and schools. | d in the | commu | nity and | obtain |
| | | | | |



Superintendent's Performance Rating for Standard IV: Professional Culture

| Rate each focus Indicator and indicate the overall Standard rating below. (*Focus Indicators are those aligned to superintendent goal(s).) | U | NI | Р | Е |
|--|-------------|----------|----------|---|
| IV-A. Commitment to High Standards: Fosters a shared commitment to high standards of service, teaching, and learning with high expectations for achievement for all. Focus Indicator (check if yes) | | | V | |
| IV-B. Cultural Proficiency: Ensures that policies and practices enable staff members and students to interact effectively in a culturally diverse environment in which students' backgrounds, identities, strengths, and challenges are respected. Focus Indicator (check if yes) | | | > | |
| IV-C. Communication: Demonstrates strong interpersonal, written, and verbal communication skills. Focus Indicator (check if yes) | | | 1 | |
| IV-D. Continuous Learning: Develops and nurtures a culture in which staff members are reflective about their practice and use student data, current research, best practices, and theory to continuously adapt practice and achieve improved results. Models these behaviors in his or her own practice. Focus Indicator (check if yes) | | | > | |
| IV-E. Shared Vision: Successfully and continuously engages all stakeholders in the creation of a shared educational vision in which every student is prepared to succeed in postsecondary education and become a responsible citizen and global contributor. Focus Indicator (check if yes) | | V | | |
| IV-F. Managing Conflict: Employs strategies for responding to disagreement and dissent, constructively resolving conflict and building consensus throughout a district or school community. Focus Indicator (check if yes) | | | V | |
| OVERALL Rating for Standard IV: Professional Culture The education leader promotes the learning and growth of all students and the success of all staff by nurturing and sustaining a districtwide culture of reflective practice, high expectations, and continuous learning for staff. | | | V | |
| Comments and analysis (recommended for any overall rating; required for overall rating of Exemplary, Needs Improvement or Ui | nsatisfacto | ory): | | |
| Dr. Buckey has successfully completed the following: | | | | |
| - Showed proficiency in professional culture. | | | | |
| CONTINUED BELOW | | | | |

Professional Culture - Comments and analysis Continued.



- Ensuring consistent instruction and communication across all leadership, settings, and schools.
- Ensuring shared vision is critical. One example indicator was the process surrounding the decision to reduce recess from 2 to 1 for elementary school in opposition to the unanimous recommendation to keep 2 by the committee appointed to explore this topic.