



MARBLEHEAD
PUBLIC SCHOOLS

Marblehead School Committee

9 Widger Road,
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email: schoolcommittee@marbleheadschoools.org

Sarah Fox
Chairman

Jennifer Schaeffner
Vice-Chairman

Alison Taylor
Secretary

Brian Ota
Committee Member

Public Announcement / Press Release

Filling Vacancy on School Committee – Unexpired Term

A vacancy has occurred on the School Committee due to a resignation effective January 11, 2024. The process for filling a vacancy on elected boards is defined by Massachusetts General Law Chapter 41 §11 and Marblehead School Committee policy BBBE. The School Committee and the Select Board will jointly meet to interview applicants and appoint a person to fill the vacant seat.

People interested in being considered for appointment to fill the anticipated vacancy on the School Committee are asked to send:

- Cover Letter
- Detailed Resume

Two copies of materials should be submitted, both on the same day – one to the School Committee and one to the Select Board (by mail, hand delivered, or by email, addresses below) Electronic submission is preferred. Deadline for submission is February 5, 2024 at 3 PM. Late applications will not be accepted.

- School Administration Office – Attention Ms. Sarah Fox
40 Baldwin Road
Marblehead Ma 01945
Email: Fox.Sarah@marbleheadschoools.org , In Subject line “School Committee Application”
- Office of the Select Board – Attention Ms. Erin Noonan
188 Washington Street
Abbot Hall,
Marblehead MA 01945
Email: Wileyk@marblehead.org
In Subject line “School Committee Application”

Interviews and appointment by the joint School Committee – Select Board will be conducted February 7 2024, in the evening meeting at Abbot Hall (details to follow)

Please note that the individual appointed by the joint board will serve until the position is filled by the next municipal election scheduled for June 2024. If appointee desires to continue in the position beyond June, the individual will have to seek election to the position on the School Committee.