

**Record of the Marblehead School Committee Meeting**  
**Thursday, November 1, 2018**  
**Village School**

**Members Present:** Meredith Tedford, Jennifer Schaeffner, Meagan Taylor

**Also:** Maryann Perry, Superintendent  
Dr. Bradford Smith, Assistant Superintendent  
Ken Lord, Exec. Dir. Of Technology and Operations  
Amanda Maniaci, Director of Business and Finance  
Rachel Bowen, Director of Human Resources

**Members Absent:** David Harris, Sarah Gold

**I. Initial Business**

**A. Call to Order**

Ms. Tedford called the meeting to order at 6:30 pm. Ms. Tedford noted that this meeting is not televised live but will be shown by MHTV on Thursday, November 8 at 7:00pm and Friday, November 9 at 12:30pm.

**Village School presentation**

Students from the Village School presented music pieces, robotics, journals in Goggle keep, an unusual vocabulary and definition methods as well as a brief summary of a book written.

**B. Commendations**

Ms. Tedford acknowledged the family of Sophia Smith and sent out the Committee and community's condolences.

Dr. Perry thanked the support of the Marblehead Police department.

Ms. Tedford commended Principal Dan Bauer for talking to the potential incoming freshman.

**C. Public Comment**

**D. Student Representative**

Dan Howells, Student Rep, Sophomore and Class President

- This past Tuesday was a free showing of the movie "8<sup>th</sup> grade"
- Mariners Revenge will be performing for the drama fest competition in March. Auditions are this Monday
- Veterans Day – Marblehead High School Chorus will play at Abbot Hall
- Powder Puff practices are going on
- Nov 17<sup>th</sup> is the Progressive Dinner for the Seniors
- Nov 20<sup>th</sup> there is a concert at Marblehead High School library
- First quarter ends on November 7th

**II. Consent Agenda & Action Items**

**1. HS LED update proposal**

Mr. Lord stated that he has been working with Engie and Standard Electric on a proposal to upgrade the lighting in the HS Gym and Cafeteria. The project would replace all the lighting fixtures in both the HS Gym and Cafeteria with efficient LED fixtures. This would address operational issues with the lighting as well as present us with significant cost savings in our electrical bill. The request is that the School Committee approve a contract with Engie in the amount of \$70,613.00 for this project over a 48 month period. The lights in the gym will be replaced over Christmas vacation and those in the cafeteria over February vacation. The monthly payments would come from our electrical utility budget derived from the savings produced by the switch to LED. Ms. Schaeffner asked about any incentives from MMLD. Mr. Lord indicated that he had asked that question and there are no incentives available at this time through any municipal light department.

Ms. Schaeffner made motion to approve the High School LED proposal. The motion was seconded by Ms. Taylor and the Committee **VOTED** unanimously, 3-0, in favor.

### III. Teaching/Learning-Superintendent of Schools

#### A. District Reports and Updates

1. **Recap of Service Learning Day** –Mr. Bauer noted that the Learning Day of Service was a success. Mr. Bauer thanked Mr. Ron Grenier, twenty-one MHS Teacher volunteers, Site Sponsors & the Town of Marblehead, MPS Central Administration and the Students! He noted that 259 students went out in the town of Marblehead for service. Every student was well behaved, seemed to enjoy what they were doing even after the weather turned poorly. Feedback from teachers and students is that they'd like to do it again, they'd like more options, would like to do it more than once a year and perhaps incorporate into the curriculum and the students thought students could be asked for suggestions of where to perform service.

2. **MHS 1:1 Update**

Mr. Bauer noted that there has been much preparation for this program that began in September. Each student on free or reduced lunch status were given a chromebook, signed a responsibility agreement and the chromebooks will be collected and redistributed at the end of the year. Those who needed financial assistance also signed an agreement and a payment plan was setup. We were able to purchase chrome book storage lockboxes for each class which were partially funded by the PCO and The Friends. These lock boxes will contain three chromebooks for lending. Surveys will be sent out to staff and students to address any questions or concerns and we will present an update on the success of this program.

3. **Facilities/Maintenance Update/Facilities Sub-Committee Update**

Mr. Lord introduced Todd Bloodgood, the new Facilities Director. Mr. Bloodgood noted issues he and his staff are working on in relation to heating and air conditioning, lighting issues, truck problems as well as working with one of our vendors to have green buildings. He noted they are working on safety trainings. Creating a document that outlines maintenance issues and if our budget is adequate, prioritizing capital projects , override initiatives, etc.

Ms. Schaeffner noted that the Facilities Sub-Committee has been going through each facility starting at the HS and looking at major and minor repairs and maintenance that need to be addressed. She additionally noted that they are also looking at athletic fields and facilities. Next meeting will be at the High School.

### IV. Finance Organizational Support

#### 1. Schedule of Bills

#17166	\$ 9,586.00
#17171	\$ 403.15
#17193	\$ 180.00
#17201	\$279,286.40
#17202	\$ 24,736.74
#17207	\$ 29,330.38
#17211	<u>\$ 10,415.52</u>
	\$353,938.19

Motion to approve all schedules of bills totaling \$353,938.19.

Ms. Schaeffner made motion to approve the schedule of bills for November 1, 2018 totaling \$353,938.19. The motion was seconded by Ms. Taylor and the Committee **VOTED** unanimously in favor, 3-0.

#### 2. YTD Budget Executive Summary

Ms. Maniaci presented her report and noted that the biggest challenge is the Special Education Tuition-out commitments. It was a challenge last year and continues to be so this year. The budget is frozen to defer all non-essential goods and purchases toward the sped tuition.

**V. School Committee Communication and/or Discussion items****1. BCG Building Update**

Ms. Tedford stated that they will be doing community outreach soon. Superintendent Perry noted that we were invited to go before the MSBA on Wednesday, October 31<sup>st</sup>. Due to the Red Sox celebration and the Salem Halloween traffic we were allowed to call in rather than attend in person. Dr. Perry gave a brief overview of some of the areas that have been defined for the school. She also noted that Gene Raymond and his crew and Leftfield have been a pleasure to work with and that we will soon begin the community outreach. Ms. Schaeffner noted that we have been approved to go to the next level for the Schematic Design and the last step will be the full scope and budget. She observed that most districts are also taking smaller school and combining them into one larger building of 400-6 or 700 students.

Ms. Tedford noted that we will add a joint meeting on December 13<sup>th</sup> which will be held at the Glover School at 7:00pm. Due to that joint meeting, we will cancel our School Committee meeting of December 20<sup>th</sup>. Also, our scheduled December 6<sup>th</sup> meeting has been changed to Wednesday, December 5<sup>th</sup> due to conflicts on the 6<sup>th</sup>.

**VI. Closing Business****A. New Business**

Ms. Schaeffner noted that resident Jody McGee contacted her about a proposal that he presented to her and other the members. She explained that the Committee has reviewed the proposal and this will be discussed at the next meeting when all the members are present.

**B. Correspondence**

Ms. Tedford noted that in the absence of Ms. Gold, she will send out a thank you to the Village School. Ms. Schaeffner asked for a thank you to go out to Rep. Lori Ehrlich's office and Senator Brendan Creighton's office for sending representatives to support MPS at the MSBA meeting.

**C. Adjournment**

A motion to adjourn was made and seconded and the Committee **VOTED** to adjourn at 8:10pm.

Respectfully submitted,  
Sarah Gold  
Marblehead School Committee

***Meeting Documents:***

*HS LED update proposal*

*Recap of Service Learning Day*

*Schedule of Bills*

*YTD Budget Executive Summary*

Approved 11/15/2018