

Record of the Marblehead School Committee Meeting
Wednesday, December 5, 2018
Marblehead High School

Members Present: Meredith Tedford, Jennifer Schaeffner, David Harris
Sarah Gold, Meagan Taylor

Also: Maryann Perry, Superintendent
Dr. Bradford Smith, Assistant Superintendent
Ken Lord, Exec. Dir. Of Technology and Operations
Amanda Maniaci, Director of Business and Finance
Rachel Bowen, Director of Human Resources
Robert Bellucci, Dir. Of Student Services & Program Acct.

Members Absent:

I. Initial Business

A. Call to Order

Ms. Tedford called the meeting to order at 7:00 pm.

B. Commendations

Mr. Harris recognized the passing of the 41st president George H.W. Bush.

Superintendent Perry noted that the president of the Magic Hat, Wendy Roworth, is stepping down from her role and thanked her for her many years of service. Ms. Suzanne Pirker will be taking over for her.

Ms. Tedford thanked the Boosters and the community who supported the initiative.

Mr. Harris noted he felt it was worth recognizing the Guidance Department for all the work they do during this time of the year preparing the paperwork for all the college applications.

Ms. Tedford thanked Mr. James Maroney of MHTV and the students helping him this evening.

C. Public Comment

None

D. Student Representative

Dan Howells, School Committee Student Representative, Sophomore, and Class President

All grades at the High School had the ALICE training protocols today

Students for the Spanish Exchange program arrived this week

Winter sports have begun

Marblehead's Got Talent performing arts competition at the Marblehead High-School has begun

Winter Concerts will be held at the PAC on December 18th

The last day of school before winter break will be December 21st

II. Consent Agenda & Action Items

1. SC Minutes: 11/15/2018

Additions and changes were noted and these minutes will be voted on at the next meeting.

2. Outdated and broken Athletic Equipment for surplus

Ms. Gold made motion to consider outdated and broken athletic equipment as surplus. The motion was seconded by Mr. Harris and the Committee **VOTED** unanimously, 5-0, in favor.

III. Teaching/Learning-Superintendent of Schools

A. District Reports and Updates

1. Distance Learning Days

Dr. Perry noted that she is coming before the Committee with a high level overview of what was previously presented regarding Distance Learning Days. She stated that they have worked with the union, teachers, and administrators to come up with what we feel are a solid pilot plan for two days for the 2018-2019 school year.

Mr. Fox presented a power point and explained the recommendations for each of the scenarios.

Dr. Perry further explained that we have an agreement with the Union as well as the Cafeteria Union and it is understood that those not primarily concerned with teaching will have professional development responsibilities for that day which will be deliverable in 7 days. The Power Point will be online with this meeting's documents at: <https://www.marbleheadschoools.org/district/school-committee/pages/agendas-minutes-and-presentations>

Ms. Schaeffner made motion to approve two Distance Learning Days for the 2018-2019 school year. The motion was seconded by Ms. Gold and the Committee **VOTED** unanimously in favor.

2. Student Teacher Placement - Salem State University

Dr. Perry noted that Ms. Bowen and Dr. Smith have been meeting with Salem State on a partnership for Marblehead Public Schools to accept student teacher placements beginning in the 2019-2020 school year. Ms. Bowen explained that the partnership is with the School of Education's Joint Bachelor Degree Program, a four-year undergraduate program, combined with a year-long master of education program. This combined bachelor and master of education teacher preparation concentration is the university's path to licensure to teach in the public schools. Student teachers may be placed in the following areas:

- Early Childhood (preschool to second grade)
- Elementary (first to sixth grade)
- Secondary (middle/high school English, history or mathematics)
- Specialist (Spanish World Language, physical education)

Marblehead Schools will provide practicum fellowships for up to six (6) student teachers completing the practicum component of their educator preparation program. The student teachers will work according to the district calendar for the full school year. The cost to the Marblehead Schools for each fellow is estimated to be \$7,800 per full school year. Salem State University program is a Massachusetts Department of Elementary and Secondary Education approved educator preparation program. The partnership will meet or exceed all policy requirements. Ms. Maniaci noted that this is similar to the program we currently have with the Endicott Fellows but would be at a lower cost to MPS.

Ms. Schaeffner made motion to that MPS enter into an initial partnership with Salem State University to accept student teacher placements in the Marblehead Schools beginning in the 2019-2020 school year. The motion was seconded by Ms. Taylor and the Committee **VOTED** unanimously in favor.

3. Special Education Report/Financial

Mr. Bellucci introduced his Special Education Administrators and educators. Each gave a brief description of their role and their department's role for the various special education programs in Marblehead Public Schools. Topics covered in the presentation were:

- *Basics of Curriculum Support at the High School*
- *Universal Design for Learning (UDL) Approach to Teaching-Collaboration in Meeting the Needs of All Learners*
- *Practices Used by General and Special Educators to Modify and Differentiate Math Instruction and Alignment to Grade Level Smart Goals*
- *Making Bournedale an Inclusive Experience*
- *Using Augmentative and Alternative Communication (AAC)*
- *Our Integrated Pre-K Classrooms*
- *Special Education Programs Overview-Fall 2018*

- *FY19 Special Education Financials Forecast and Programming Expenses and Commitments, including other Sources of Funding*
- *Current and Future Conversations with Town Administrator and FinCom*

The entire report can be found online at: <https://www.marbleheadschoools.org/district/school-committee/pages/agendas-minutes-and-presentations>)

Ms. Schaeffner noted that she'd like the Committee to address this shortfall at the beginning of the year.

IV. Finance Organizational Support

1. Schedule of Bills

| | |
|--------|---------------------|
| #17282 | \$ 665.00 |
| #17323 | \$ 270.00 |
| #17326 | \$ 11,260.00 |
| #17329 | \$ 29,723.31 |
| #17334 | \$235,996.68 |
| #17335 | \$ 1,340.00 |
| #17337 | \$ 16,534.64 |
| #17338 | <u>\$ 55,004.00</u> |
| | \$350,793.63 |

Motion to approve all schedules of bills totaling \$350,793.63 was made by Ms. Gold and seconded by Ms. Taylor. The Committee **VOTED** unanimously, 5-0, in favor.

V. School Committee Communication and/or Discussion items

1. BCG Building Update

Mr. Harris noted that the last building committee meeting was last week and the next meeting will be a joint meeting with the School Committee on December 13th where the Building Committee will be looking for approval to submit the Schematic Design to the MSBA. The major component is the project budget. Mr. Harris noted that on further review the two elementary Principals identified 14 doors that were not even needed which will be a savings on the project. The final number is in line with what we submitted to the MSBA in our PSR. Due to the unanticipated under layers of roofing that contain asbestos, the estimator will return with a new estimate on Monday or Tuesday.

2. School Committee Mid-Year evaluation process

Ms. Tedford presented the Committee with a copy of their Operating Protocols and asked that the members review them, fill them out and return them to her. We anticipate discussing this on one of the January agendas.

3. Gerry parking

Superintendent Perry noted that over the past two years there has been concern and public comment sessions via meetings and emails as to what the future of the playground at the Gerry School. Administration has researched and spoken to Town leaders as well as listened to the public comment. Concern at that time from parents was the safety of students using the blacktop area. Once the building was closed, we continue to have the responsibility to keep the building safe. All considerations were discussed and since we cannot patrol the parking situation nor can the police monitor that lot, it seems unnecessary to add signage that cannot be reinforced. The best solution for all involved seemed to be to follow the Town's parking ban which begins November 1st and ends April 1st or somewhere thereabouts depending on weather. This will allow the community to park in that space when they cannot park on the street and children are less apt to be playing there once it starts getting dark around 4:00pm. In April we will place the chain back up to block the lot and to allow children to play in that area safely. We have not received any emails except from one member who thanked us for allowing parking. We must note that parking is allowed in back of school at any time.

Ms. Taylor made a motion to change the signage at the Gerry School. Mr. Harris seconded the motion for discussion.

Mr. Harris noted that maybe we could put up a courtesy sign that reminds people that this is a playground and park with caution. Ms. Gold suggested that perhaps a simple sign such as "Caution, children at play" could remind people of the multiple uses of the area.

Ms. Taylor noted that she felt since we have children picked up and dropped off at that playground, we have a responsibility to keep it safe.

Ms. Schaeffner noted that we cannot enforce it nor will the police enforce it thereby making a parking ban signage unenforceable.

Ms. Tedford expressed that she would only be comfortable with a "Caution children at play" sign but nothing more since we cannot enforce it. She asked how the Committee felt on this matter and noted that the majority of the Committee is in favor of courtesy signage and all members agreed.

Mr. Harris reminded the community that during the daytime that area is used for a playground and to please be respectful of this and only park cars there overnight.

VI. Closing Business

A. New Business

Ms. Tedford noted that the next School Committee meeting will be a joint meeting with the Building Committee and will be held on December 13, 2018 at the Glover School.

B. Correspondence

C. Adjournment

A motion to adjourn was made and seconded and the Committee **VOTED** to adjourn at 10:15pm.

Respectfully submitted,
Sarah Gold
Marblehead School Committee

Meeting Documents:

SC Minutes: 11/15/2018

Outdated and broken Athletic Equipment for surplus

Distance Learning Days

Student Teacher Placement - Salem State University

Special Education Report/Financial

Schedule of Bills

BCG Building Update

School Committee Mid-Year evaluation process

Gerry parking

Approved 1/10/2019