

Record of the Marblehead School Committee Meeting
Thursday, October 5, 2017
Marblehead High School Library

Members Present: Meredith Tedford, Kate Lipsitz, Jennifer Schaeffner
Susie Pratt, David Harris

Also: Maryann Perry, Superintendent
Dr. Bradford Smith, Assistant Superintendent
Amanda Maniaci, Director of Business and Finance
Ken Lord, Exec. Dir. Of Technology and Operations
Rachel Bowen, Director of Human Resources

Members Absent:

I. Initial Business

A. Call to Order

Ms. Tedford called the meeting to order at 7:00pm.

B. Commendations

Superintendent Perry thanked Wendy Worth and all the volunteers at the Magic Hat Thrift Shop. The current allocation received from them was \$85,450.00. The breakdown is as follows: Bell \$12,482; Coffin/Gerry \$12,760; Glover \$12,704; Village \$14,760; Veterans \$16,315; and High School \$16,426. These funds are used for enrichment programs and support of programs.

Ms. Perry noted that Ms. Tedford received a commendation from the MASC Board of Directors that Ms. Tedford will be receiving the MASC Division I All State School Committee 2017 Award. This award honors her recognition to the children of the Marblehead School District both through her years of service on the committee and through many activities through which she has participated as an advocate for children. She will receive this award at the MASC Leadership Award Dinner on Friday, November 3rd at the joint MASC/MASS conference in Hyannis.

Superintendent Perry noted that Mr. Lord received a thank you note from a young man, Matthew Kaplan, who worked with Mr. Lord and the Village staff on rebuilding the Village outdoor classroom for his Eagle Scout project.

Ms. Tedford thanked Mr. James Maroney of MHTV as well as the students helping him as well as Pam Evans who helped out for the last meeting.

C. Public Comment

None

D. Student Representative

Melissa Kordha, Student Representative made note that:

- the PSATs would be held October 14th at Marblehead High School
- Congratulated the talented students who were inducted into the Tri-M Honor Society
- She also noted that National Honor Society students will be available in the library before, during and after school for tutoring

II. Consent Agenda& Action Items

None

III. Teaching/Learning-Superintendent of Schools

A. District Reports and Updates

1. Personnel Report

a. Organizational Chart

Ms. Perry noted that this particular organizational chart lists more than Central Admin which is a bit different than in the past. Discussion followed and it was suggested that an asterisk be added to the bottom noting that all building staff report to the principal.

b. Personnel Report

Ms. Bowen explained that the packet includes two reports. One is a line item of this year’s staff and the second document is a comparison of staff totals from 16-17 to the current year 17-18. This report shows that there is little or no change in most areas. Please note that total of 601 represents the sum which begins with the line for teachers and ends with the cafeteria totals. She made note that variances occurred due to current vacancies and reallocation of sped staff to other positions. A reduction in one line could be an increase in another area. The increase in central office was the addition of an HR Assistant and an Instructional Technology Specialist. Discussion on whether this report is date driven ensued. It was noted that the report would be run at a similar date each year.

IV. Finance Organizational Support

1. Schedule of Bills

- #15533 \$ 510.00
- #15566 \$ 850.00
- #15586 \$ 16,736.00
- #15606 \$ 86,078.44
- #15607 \$272,157.88
- #15619 \$ 55,413.13
- #15620 \$ 660.60
- #15621 \$ 8,160.00
- Total \$440,566.05**

Ms. Pratt made motion to approve the schedule of bills in the amount of \$440,566.05. The motion was seconded by Ms. Lipsitz and the Committee **VOTED** 5 in favor, 0 against. The motion passed.

2. YTD Budget Executive Summary

Ms. Maniaci presented her report and noted that at this time, expense tracking is less than last year but she is cautiously optimistic because Circuit Breaker is likely to go down and there are many variables in the special education tuitions and transportation.

V. School Committee Communication and/or Discussion items

1. Gerry Building Update

Mr. Harris noted that there was an Educational Visioning Meeting that took place on September 18th and another one will be held later in October. Ms. Pratt attended the first Visioning Meeting and gave a brief background of how the day unfolded. She noted that there were groups of teachers, parents, specialists, architects, etc. who discussed the shortcomings and the strengths of each school and worked on an educational vision in relation to our goals, space, curriculum, costs, etc.

Mr. Lord noted that the Educational Consultant was very impressed by how everyone seemed to have a common theme and vision.

Superintendent Perry commended Gene Raymond for his professionalism and expertise. The next Listening Tour will be held in the morning on October 18, 2017 at the Glover School and will follow the same format as the previous listening tour.

Mr. Harris stated that the location for the Gerry Building Committee meetings will be changing to the Glover School.

2. Retreat wrap-up

Ms. Tedford noted that the documents provided were discussed and agreed upon at the summer retreat and are provided as back-up information.

- a. Liaison & Sub Committee 2017-2018 document.
- b. New member checklist
- c. Robert's Rules

VI. Closing Business

A. New Business
None

B. Correspondence
None

C. Adjournment
A motion to adjourn was made and the meeting adjourned at 7:50PM.

Respectfully submitted,
Susie Pratt
Marblehead School Committee

Meeting Documents:
Organizational Chart
Personnel Report
Schedule of Bills
YTD Executive Budget Rpt.
Liaison & Sub Committee 2017-2018 document.
New member checklist
Robert's Rules

Approved on 10/19/2017