

Record of the Marblehead School Committee Meeting
December 7, 2017
Marblehead High School

Members Present: Meredith Tedford, Kate Lipsitz,
David Harris, Jennifer Schaeffner

Also: Maryann Perry, Superintendent
Dr. Bradford Smith, Assistant Superintendent
Amanda Maniaci, Director of Business and Finance
Ken Lord, Exec. Dir. Of Technology and Operations
Robert Bellucci, Dir. Of Student Services & Prog. Acct.
Rachel Bowen, Director of Human Resources

Members Absent:

I. Initial Business

A. Call to Order

Ms. Tedford called the meeting to order at 7:00pm.

B. Commendations

Superintendent Maryann Perry presented Thomas Huber and Nicole Schwartz with the MASS Certificate of Excellence Award. The Certificate of Academic Excellence is given to high school student/s who have distinguished themselves in the pursuit of excellence during their high school careers. The criteria includes: Three year cumulative average; rank in class; and personal selection by the Guidance Counselor and Superintendent among the top 5% of students.

Mr. Harris gave a tally of scores for our fall athletic teams and recognized all the coaches for their time and effort as well as the students who participated in our teams this year.

Superintendent Perry addressed the Marblehead High School walk out and gave this statement:
“In light of today, we continue to move forward as an agent of change in our community. As a result of ongoing conversations that have been occurring, including discussions with students and staff that took place today, we will be working closely with Team Harmony and other school organizations to develop forums, training and events in which we give a voice to our students. The hope is that in working together we will build a community that celebrates diversity and stands up against hate.” Ms. Perry also thanked the Central Administration, the High School administration, staff and students for their support, cooperation and deportment.

Ms. Tedford noted that she was impressed with the professionalism of the staff and how articulate the students were regarding their concerns.

C. Public Comment

Patricia Blackmer, 20 Seaview Ave and former School Committee member, former chair of Glover Building Committee and served on the Facilities Master Plan Committee. She encouraged the School Committee and the Superintendent to support the Bell Coffin Gerry Building Committee in its efforts to analyze options and determine the most educationally sound and financially responsible project that the Town will support. She urged them to work collaboratively with the MSBA for a project that is educationally and financially sound and one that the Town will support. Ms. Blackmer also noted that if the Building Committee determines through its analysis that a school building for 160 students is not economical because it's too small or that a school for 450 students is not appropriate because it is too large for the Gerry, Coffin or Bell School neighborhoods, then perhaps a middle range school is most appropriate. Perhaps the most prudent alternative is to build a school for 270 students maximizing the potential for the Coffin site and address the upper Bell School facility in the future. She asked them again to work with the Building Committee to review all options.

D. Student Representative

Melissa Khorda, SC student representative made note of the following announcements:
Commended the Senior girls for winning the Powder Puff game against Swampscott
Commended the students who performed in the Legend of Sleepy Hollow Auditions for Sound of Music will begin soon
Freshmen holding a class fundraiser on December 12th
Melissa noted that she was at the walk today and was impressed with the students and how they went about expressing themselves as well as the responses from the administrators.

II. Consent Agenda & Action Items

1. Minutes: 9/13/2017; 10/19/2017

Ms. Tedford noted that there is a change on page 2 of the 9/13 minutes in paragraph 6 from 34 to 4 against.
Ms. Schaeffner made motion to approve the minutes of 9/13/17 with noted changes as well as the minutes of 10/19/17 as presented. The motion was seconded by Ms. Lipsitz and the Committee **VOTED** unanimously 4-0, in favor.

III. Teaching/Learning-Superintendent of Schools

A. District Reports and Updates

1. High School old and unused books to be declared as surplus

The High School has surplus textbooks that they are asking to declare as surplus.
Ms. Schaeffner made motion to declare as surplus the list of high school books presented. The motion was seconded by Ms. Lipsitz and the Committee **VOTED** unanimously 4-0 in favor.

2. 1:1 Update

Technology Integration Specialists Ani Shapazian and Paige Graves gave a presentation on the launching of Marblehead High School’s 1:1 program. They stated that they visited and observed several districts who already have a 1:1 program.
They went on to state that Marblehead High School is preparing to launch a Chromebook BYOD (Bring Your Own Device) initiative for students in the 2018-19 school year. This year, teachers were provided a Chromebook by the District and are participating in a series of professional development sessions to prepare them for this program. An optional parent information night will be held on Tuesday, November 28th at 6:30pm in the HS Auditorium. The plan is for parents to purchase a Chromebook for their student. Chromebooks will be provided for students who receive Free or Reduced Lunch. Families who have financial difficulties may contact Mr. Bauer for assistance. We anticipate the Chromebook will cost approximately \$300. Specifications were noted and parent concerns and questions will be answered at the information evening.

3. Special Education Report

Mr. Bellucci, Director of Student Services and Program Accountability, gave a presentation with information relating to all the special education classes offered in the Marblehead School district. He introduced members of his team and each gave a brief description of their program.

IV. Finance Organizational Support

Ms. Lipsitz recused herself from this Schedule of Bills.

1. Schedule of Bills for 11/16/2017

#15673	\$	85.00
#15714	\$	14,927.00
#15724	\$	49,799.26
#15725	\$	10,354.66
#15726	\$	128,605.08
#15728	\$	3,787.36

#15729	\$ 11,828.21
#15750	\$ 417.78
#15756	\$ 62,315.20
#15771	\$156,712.91
#15779	\$ 32,898.20
#15785	\$ 34,347.12
#15786	\$ 11,284.00
#15787	<u>\$ 12,872.65</u>
Total	\$530,234.43

Motion to approve the Schedules of Bills of 11/16/2017 totaling \$530,234.43 was made by Ms. Schaeffner and seconded by Mr. Harris. The Committee **VOTED** 3-0 in favor.

Ms. Lipsitz returned to the meeting.

2. Schedule of Bills for 12/7/2017

#15780	\$142,424.32
#15821	\$ 185.00
#15835	\$ 7,969.87
#15845	\$ 255.00
#15848	\$ 19,858.73
#15851	\$223,108.91
#15853	\$ 47,920.55
#15862	\$ 2,419.00
#15865	<u>\$ 22,273.20</u>
Total	\$466,414.58

Motion to approve the Schedules of Bills of 12/7/2017 totaling \$466,414.58 was made by Ms. Schaeffner and seconded by Ms. Lipsitz. The Committee **VOTED** unanimously, 4-0, in favor.

3. YTD Budget Executive Summary

Ms. Maniaci presented her report and noted we seem to be on target with some areas being a slightly bit lower and others a slightly bit higher. There was one transfer which was \$11,710 in expenses to vendor Fuss and O’Neil were transferred out of the operating budget building maintenance lines and into the Town Schools Capital Article. We identified that the HVAC work *was* eligible to charge to the Article after the initial bill had been paid.

V. School Committee Communication and/or Discussion items

1. Gerry Building Update

Mr. Harris noted that they are working through finalizing the initial space and at the next meeting on the 14th they will hopefully be ready to submit their choice to the School Committee for a vote. Much work was done in November by the architect and the OPM in pulling together the test fits. Mr. Lord also noted that the wet land study will also be presenting their findings.

2. Policy Update

Ms. Schaeffner noted that she and Ms. Tedford have concluded updating the policy manual. They created a spreadsheet which contains each policy and a notation of whether or not that policy was changed and if so, a brief description of the change. Ms. Tedford noted that the spreadsheet will be distributed to the School Committee members and will be available at admin. She further explained that for this initial updated manual, the manual will be approved in its entirety.

VI. Closing Business

A. New Business

Ms. Tedford made note that the Committee was absent of one member this evening. Ms. Pratt has sent in her resignation which means there is currently a vacancy on the Committee. Ms. Tedford explained that she will work with the Board of Selectmen to meet, interview and appoint a new candidate who will fill the seat until May.

In May, there will be a vote to fill that seat until the end of Ms. Pratt's term which would have been until May of 2020. Ms. Tedford asked that anyone who is interested in this seat to check our web page which will give the steps to follow.

B. Correspondence

C. Adjournment

A motion to adjourn the meeting was made and the Committee **VOTED** unanimously, 4-0, to adjourn. The public session of the meeting ended at 9:55pm.

Respectfully submitted,
Meredith Tedford
Marblehead School Committee

Meeting Documents:

Minutes: 9/13/2017; 10/19/2017

Schedule of Bills

HS unused books declared as surplus

1:1 Update

Special Education Report

Schedule of Bills for 11/16/2017

Schedule of Bills for 12/7/2017

YTD Budget Executive Summary

Approved by SC 1/11/2018