

**Record of the Marblehead School Committee Meeting**  
**Monday, February 12, 2018**  
**Marblehead High School**

**Members Present:** Meredith Tedford, Kate Lipsitz,  
David Harris, Jennifer Schaeffner

**Also:** Maryann Perry, Superintendent  
Dr. Bradford Smith, Assistant Superintendent  
Amanda Maniaci, Director of Business and Finance  
Ken Lord, Exec. Dir. Of Technology and Operations  
Rachel Bowen, Director of Human Resources

**Members Absent:**

**I. Initial Business**

**A. Call to Order**

Ms. Tedford called the meeting to order at 6:30pm.

**B. Commendations**

Ms. Schaeffner applauded the Bell, Coffin and Gerry PTOs for their role with the long held tradition of making welcome signs, messages, and a reception.

**C. Public Comment**

Kim Day, Liberty Road, Co-president of the Coffin/Gerry PTO. Noted that she can understand both sides of the issue and urged the Committee and Administration to be more forthcoming with communication to the parents and to acknowledge that their concerns have been heard.

Jessie Stephens-Commercial Street implored the Committee to listen to those speaking.

Tim Wadlow-Orne Street thanked the Administration for making the transition as smooth as possible but noted that they want the children to return to Gerry School and urged the Committee to review the costs associated for repairs to make this happen.

**D. Student Representative**

Not present

**II. Consent Agenda & Action Items**

**1. Minutes: 1/25/18; 1/31/18; 2/5/18**

Ms. Schaeffner made motion to approve the minutes of 1/25/18; 1/31/18; 2/5/18 with the noted changes. The motion was seconded by Ms. Lipsitz. The Committee **VOTED** unanimously, 4-0, in favor. (Correct spelling of Ms. Schaeffner's name on January 31 minutes and add dates to paragraph three on February 5<sup>th</sup> meeting where mention of additional two days of vacation for Gerry Kindergarten children is mentioned).

**2. DECA Field Overnight Field Trip**

Principal Dan Bauer noted that this year Marblehead High School started the DECA Chapter. DECA stands for Distributive Education Clubs of America and it prepares emerging leaders and entrepreneurs in marketing, finance, hospitality and management in high schools and college around the globe. To be part of DECA, a student is expected to either be enrolled or plan to enroll in a business course. The Northeast DECA District competition was held at Endicott College in January. The next round is the state competition, which will be held March 8-10. We have 5 MHS students participating in the States. Henry Sabin has qualified to compete in the Entrepreneurship Individual Series Event because he won third place at the district competition. He is also running for state officer. Jack Dalton is our designated voting delegate, so he has to attend those sessions and place our vote. Jack Dalton, Christian Massey, Quinn O'Neil, and Lochlan Sheridan are participating in Quiz Bowl as a team. Students and chaperone (Ms. Skalaban) are staying at the Marriott Copley Plaza in Boston. Ms. Skalaban

will chaperone and stay in separate room at the Marriott Copley. The activities are taking place at the Marriott and at the Hynes Convention Center. Fundraisers are being planned to defray the cost of attendance.

Mr. Harris made motion to approve the DECA Field Overnight Field Trip. The motion was seconded by Ms. Lipsitz. The Committee **VOTED** unanimously, 4-0, in favor.

**III. Teaching/Learning-Superintendent of Schools**

**A. District Reports and Updates**

**1. Superintendent’s Goals Update:**

Three third grade Glover students gave definition and examples of how the implement PBIS in their school. Teachers followed suit with presentations and examples of the Superintendent’s goals in the areas noted below (documents for these reports can be found online at: <http://www.marbleheadschoools.org/sc-meetings>)

- a. PBIS**
- b. Service Learning**
- c. Curriculum/Science/Health & Wellness**

Mr. Harris asked about our search for a curriculum coach. Ms. Perry noted that the first round of candidates did not provide us with a suitable candidate and the job has been reposted and those applications will be reviewed, however, in the meantime the teachers are working diligently in this area.

**d. IDashboard**

**2. MHS Program of Study**

Mr. Bauer, High School Principal, noted that the additions for this year include: GIS Mapping (Applied Arts); Mindfulness 102; Spanish 4 CP2; and MHS Tech Support.

Classes no longer running: Tiny House; Comparative Mythology; Integrated Math 1; Functions, Statistics & Trigonometry/Algebra 3; Art Portfolio; Musical Theatre Part 2: Sondheim to Present; Technical Theatre; and Jazz Combo Honors. Mr. Bauer also noted changes which included course name changes; Fine Arts listing in POS;

Sequential Courses; Moving Family & Consumer Science to Wellness Department; Wording for Override – 8<sup>th</sup> Grade process; Wording for moving up/down in a course; and Athletic Eligibility.

**IV. Finance Organizational Support**

**1. Schedule of Bills**

#16078	\$	3,659.00
#16090	\$	85.00
#16111	\$	41,215.50
#16125	\$	397,080.69
#16130	\$	255.00
#16136	\$	44,045.84
#16143	\$	20,972.62
#16144	\$	9,557.29
#16145	\$	9,183.50
#16148	\$	485.68
		<u>\$526,540.12</u>

Ms. Schaeffner made motion to approve the Schedule of Bills for \$526,540.12. The motion was seconded by Ms. Lipsitz. The Committee **VOTED** unanimously, 4-0, in favor.

**2. Kindergarten Tuition for 2018-2019**

Ms. Lipsitz made motion to approve the Kindergarten Full Day tuition annual rate of \$3,430.00 as well as the Pre-School peer-model tuition rate of \$2,142.00 for the 2018-2019 school year. The motion was seconded by Ms. Schaeffner and the Committee **VOTED** unanimously, 4-0, in favor.

**3. Rental Facilities 2018-2019**

Ms. Schaeffner made motion to approve a 2% increase across all categories of the Marblehead Public Schools Facilities Rental Contract fee schedule for school year 2018-2019. The motion was seconded by Mr. Harris and the Committee **VOTED** unanimously in favor, 4-0.

**V. School Committee Communication and/or Discussion items**

**1. Gerry Repair**

- a. **Discussion**
- b. **Timeline**

Ms. Tedford made note that the Committee hears and appreciates the comments and concerns of the community and recognizes that this has not been an easy transition for many. She reassured the community that the Administration and School Committee are doing what they can for the safety of the children while taking into consideration the condition of the building. She made note that the kindergarten will remain at the Lower Bell School for the remainder of the school year and the first grade will remain at the Coffin School for the end of this school year.

Mr. Lord thanked his custodial staff for their help in moving and accommodating the teachers and staff during this move. He also made note that all testing results are located on the Facilities Web page online.

Mr. Lord noted that we have already incurred moving costs of \$14,900 and the insurance deductible will be \$5000. The insurance repairs would cover:

- Asbestos Abatement and Monitoring
- Asbestos Abatement Plan
- Monitoring of abatement and air testing
- Containment and removal of approximately 120' of pipe insulation
- Moisture Remediation
- Remove all attic insulation
- HEPA Vacuum attic
- Antimicrobial spraying
- Dry out attic rafters and beams
- Scaffolding for staircase
- Demo damaged ceiling from room 5 doorway to end of hall and over staircase
- Demo damaged walls next on two sides of hallway
- Demo area may be expanded if additional damage found
- Replace attic insulation, ceilings and walls removed
- Replace knob and tube wiring in attic
- Rehang lighting and fire sprinkler hangers
- Paint

Repairs not covered:

- Steam Pipe Repair - \$4170
- Reseal Boiler - \$1825
- Roofing Repairs - \$4500 to inspect only

The Building Inspector's Report suggested additional ceiling repairs and carpet issues and roof issues that may need to be addressed. Also, any work in excess of \$100,000 would typically require accessible entrance, access to all services and accessible bathrooms. Mr. Lord noted that the Feasibility Study Architect estimates costs would exceed \$13M to bring the building up to code and this does not address educational deficiencies of the building (Gym, cafe, classroom size, breakout spaces etc.).

Ms. Perry stated that if the Committee supports the repairs with the insurance monies, that would get us through the short term. We would then have a better idea of costs of repairs that may need to be done for the 18-19 school year. We are currently holding kindergarten registrations and hopefully by early spring we will have an idea of enrollment numbers for next year.

Mr. Lord stated that the insurance company has already contracted with the remediation contractor but must wait for the abatement person to finish his report. The abatement report must be done first, however, they are booked during school vacation and will come to Gerry the week after vacation. Also, the movers etc. have to get their work done before the abatement person is in the building doing his work.

Mr. Harris moved to proceed with the repairs as outlined. The motion was seconded by Ms. Schaeffner and the Committee **VOTED** unanimously in favor, 4-0.

Ms. Tedford noted that the Committee is asking the Superintendent to proceed with an analysis for retirement of facilities based on SC policy.

**2. Gerry Building Committee Update**

Mr. Harris noted that the Gerry Building Committee will be meeting on Thursday, February 15<sup>th</sup> at the Glover School Cafetorium at 7pm. They will be moving forward with final vote that will allow the architect and the OPM to submit the preliminary design program to the MSBA. Then the Building Committee will have approximately 14-21 days for comment to come back. The submission is a summary of many documents such as the Statement of Interest, existing conditions, Committee members, a record of the 48-50 meetings that have been held, and documented minutes. Also included are key documents such as the space studies for 160 and 450 and test fits for the sites and locations that were chosen as well as the final list of six and the Superintendent’s Educational Visioning plan. The meeting will be a joint meeting with the School Committee. The Building Committee will take their vote and the recommendation flows through to the School Committee to authorize the submittal of the PDP to be sent to the MSBA. The Building Committee will then review the six options chosen and the architect and OPM will talk about what will take place over the next four to six meetings.

Mr. Harris noted that they have decided on a forum date of Tuesday, March 6<sup>th</sup> in the evening with the location to be determined at a later time and Wednesday, March 7<sup>th</sup> for a morning presentation.

**VI. Closing Business**

**A. New Business**

Ms. Tedford thanked Mr. James Maroney and the three students helping him tape this evening. She also thanked all those in attendance this evening.

**B. Correspondence**

**C. Adjournment**

A motion to adjourn the meeting was made and seconded. The Committee **VOTED** unanimously to adjourn. The public session of the meeting ended at 9:45pm.

Respectfully submitted,  
Kate Lipsitz  
Marblehead School Committee

**Meeting Documents:**

- Minutes: 1/25/18; 1/31/18; 2/5/18*
- DECA Field Overnight Field Trip*
- Superintendent’s Goals Update:*
  - PBIS*
  - Service Learning*
  - Curriculum/Science/Health & Wellness*
  - IDashboard*
- MHS Program of Study*
- Schedule of Bills*
- Kindergarten Tuition for 2018-2019*
- Rental Facilities 2018-2019*
- Gerry Repair*

**Approved 3/19/2018**