

Record of the Marblehead School Committee Meeting
Thursday, October 20, 2016
MHS Library

Members Present: Meredith Tedford, Kate Lipsitz, Jennifer Schaeffner
Ms. Pratt, Mr. Harris

Also: Maryann Perry, Superintendent
Dr. Bradford Smith, Assistant Superintendent
Amanda Maniaci, Director of Business and Finance
Ken Lord, Exec. Dir. Of Technology and Operations

SC Members Absent:

I. Initial Business

A. Call to Order

Ms. Tedford called the meeting to order at 7:00 pm.

B. Commendations

Ms. Perry announced that four awards would be given out this evening to four outstanding seniors. Superintendent Perry gave an explanation of each of the awards and asked MHS Principal Dan Bauer to present the awards.

Massachusetts Association of School Superintendent's Award. This annual award is given to high school students who have distinguished themselves in the pursuit of excellence during their high school careers. The criteria are: Three (3) year cumulative average; Rank in Class; and Personal Selection by the Superintendent among the top 5% for his/her personal selection.

Samantha Livermore

Certificate of Academic Excellence

- Top 5% of her graduating class
- Secretary of the National Honor Society
- Member of the National Art Honor Society
- Recipient of the Boston Globe Scholastic Gold Key for Excellence in Visual Arts
- Recipient of the Princeton Book Award
- Recipient of the National Spanish Examination Gold Medal Award
- Recipient of the MHS Award for Excellence in both Math and Writing
- Three year member of the Jewel Tones A cappella group

Claire Caplan

Certificate of Academic Excellence

- Top 5% of her graduating class
- Member of the National Honor Society
- Secretary of National Music Honor Society
- National Honor Society for Dance
- National Math Honor Society
- Captain of the Science Team
- Recipient of the Derek Sheckman Award for Community Service
- Recipient of the Girl Scout Silver and Gold Medal Award (equivalent to the Eagle Scout)
- Volunteer for the North Shore Teen Initiative

NESDEC AWARDS for Academic Growth and Student Leadership in Learning

Presented to high school seniors who have consistently pursued a high level of academic effort, and who have also served as positive role models for the student body-admirable character and accomplishments.

Margaret Ross

- Top 10% of her graduating class
- President of the National Honor Society and Tutoring Coordinator since junior year
- Member of the National French Honor Society
- Member of Tri-M Music Honors Society
- Abbott Public Library Tutoring volunteer since junior year
- Participant in the Marblehead to Tocqueville French Exchange Program
- Participant in the American Music Abroad Liberty Tour
- Member of the Jewel Tones A Cappella Group

Paris Tully

- Top 15% of her graduating class
- Member of the National Honor Society
- Member of the Mock Trial Team
- Member of the MHS Girl's Tennis team
- MHS Trained Peer Mediator
- MHS Peer Mentor
- Selected for the Calvin Terrell Student Cohort Group (school culture)
- Editor of the MHS Yearbook
- Member of Interact Community Service Club
- Member of the International Club

David Harris welcomed everyone to attend the football game tomorrow against Lynn Classical which begins at 6:15pm.

Ms. Perry noted that the Coffin Gerry Monster Mash has been reschedule and moved to Friday October 28th.

Ms. Perry stated that this evening at 7:00pm, on WGBH news the Marblehead Public Schools Mindfulness Program will be featured.

Ms. Tedford thanked James Maroney of MHTV for filming this evenings meeting.

Dr. Smith noted that he attended the Essex Heritage Awards Ceremony that was held at the Lynn Museum and that honored two of our teachers. He explained that the Essex National Heritage Commission is a non-profit that manages and provides numerous programs preserving and enhancing Essex County's historic, natural and cultural places. Each year, Essex Heritage and the National Park Service present the Pioneer in Partnership Awards to individuals and organizations who exemplify the commission's spirit of collaboration. The award recognizes those who build partnerships and celebrate the nationally significant places that form the Essex National Heritage Area.

2016 Pioneer in Partnership Award Recipients for Marblehead were Mary LeBlanc & Annie Madden of the Village School in recognition of their leadership and promotion of heritage education. Sometimes thinking outside the box means thinking outside the classroom. That is exactly what Marblehead fourth grade teachers Mary LeBlanc and Annie Madden did when they partnered with the town and the local trust to offer their students place-based experiential learning opportunities at the Robinson Farm. Situated right next to the Village School, the former 200-year old dairy farm is now a 3.5-acre conservation property is owned by the Town and maintained by the Marblehead Conservancy. Using the farm as a new outdoor classroom, Annie and Mary tied the student's project work to cross-disciplinary aspects of the curriculum, having them explore the farm in different seasons and conducting in-depth research on the animals that live there now. The students intuitively perceived the need to raise greater community awareness of the special place. To that end, the students spoke with Robinson family members, connected with the local conservancy, and went before the Board of Selectmen to receive permission to use the farm as an extension

of their classrooms. The students captured and shared their findings about the farm by creating an online presentation, a day of public tours which they developed and conducted for members of the community, and an exhibit of their work at the National Park Service Regional Visitor Center in Salem. Through its design and execution, this innovative project exemplifies the power of partnership in education.

C. Public Comment

None

D. Student Representative

Melissa Kordha, junior at MHS and student representative to the School Committee noted that the Girl's Cross Country won; the drama club launched a new website and started a Women's Rights Awareness Group.

II. Consent Agenda & Action Items

None

III. Teaching/Learning-Superintendent of Schools

A. District Reports and Updates

1. Prof Dev. Day update

Ms. Perry reported that the Professional Development Day was a success and asked High School Principal Dan Bauer, Director of Student Services Robert Bellucci and Assistant Superintendent Dr. Bradford Smith to give a brief update on that day.

Mr. Bauer explained that the staff was divided between 9-12 and K-8 teachers. The High school teachers focused on the Social Emotional learning goal which is part of the district's focus and part of the School Improvement Plan. The morning began with Phil Fogelman, Director of A World of Difference Institute, helping teachers understand explicit and implicit norms and how to foster a positive school climate. He noted that the feedback from the staff was positive and that the staff wanted to do more hands on activities. After lunch they discussed how to enhance the high school home room program to be able to develop relationships with every student. The rest of the day was spent in co-teaching groups with emphasis on google classroom .

Mr. Bellucci explained the origins of PBIS for special education and how you create an environment with positive behavioral and intervention supports. He noted that the K-8 staff met as a group then had "break-out" sessions. Last year the concentration was on general areas and this year they will focus more on their own classrooms. They were grouped-Prek-3; 4-6; and 7-8 with facilitators and PBIS coaches. They examined behaviors that get in the way of your classroom teaching and what could be put in place in the classroom to make things better. The goal of the session was to have everyone leave with a lesson plan that they can use in their classroom. There will be a follow up in January which will tie in social emotional learning and school climate.

Dr. Smith stated that this is Year 2 of implementing PBIS in the classroom. The Professional Development Day included all the PreK-8 specialist, support staff, teachers and program specialists. PBIS is aligned with Superintendent's four focus points for the 2016-2017 school year. This includes curriculum instruction, communication, technology integration and social and emotional learning. Dr. Smith noted that a key goal in the district's strategic plan is focusing on school climate and that school climate intersects with PBIS, social emotional learning and bullying prevention into a comprehensive framework for safe and supportive school environment.

IV. Finance Organizational Support**1. Schedule of Bills**

#14077	\$	846.39
#14089	\$	1,910.00
#14108	\$	284,833.12
#14112	\$	24,009.86
#14113	\$	32,559.81
#14114	\$	9,517.00
#14115	\$	9,608.95
#14117	\$	<u>27,242.42</u>
Total		\$390,527.55

Motion to approve all schedules of bills totaling \$390,527.55 was made by Ms. Pratt and seconded by Ms. Lipsitz. The Committee **VOTED** unanimously in favor.

2. End of Fiscal Year 16 report

Ms. Maniaci gave a brief explanation of the close out and answered any questions.

FY16 Closeout Total Expenditure Analysis

- At final fiscal close, week 52 of a 52 week fiscal year we have balanced the operating budget.
- Final grand total operating expenditures both salary and expenses balanced at \$33,025,560 expended, or 100% of total FY16 operating budget.
- Final encumbrances total \$0
 - All remaining open/unused encumbrances and open POs were liquidated during the closeout.
- Grand total expenditures from School-based funds: \$38,085,365

V. School Committee Communication and/or Discussion items**1. Gerry Update**

Mr. Harris noted that the MSBA visited the district last Friday and began by touring the Glover School to see how the facility is being utilized in relation to the existing capacity with our programs. Then they toured the Bell School to look at that facilities classroom utilization of classrooms and the capacity of that school.

Ms. Perry explained that Martha Krol, the Student Services Liaison and Susan Gibbons, the PreK Coordinator and Special Education Chair at Glover, toured with them and were very helpful in explaining the MGL laws in regards to certain programs in relation to space and capacity.

Mr. Harris noted that the MSBA was also interested in what we would have done differently since the Glover School opened.

Mr. Harris explained that this is last step in the eligibility period before the Feasibility. We should have their final summary document in two weeks.

Mr. Harris noted that the next Gerry Building Committee meeting is scheduled for Thursday, November 10th and said they hope that by then we should have a summary document for the Building Committee to review. It will then be presented to the School Committee at the November 17th meeting.

Mr. Harris explained that the MSBA is recommending that the Feasibility Study be expanded to look at the two Bell Schools as well. In anticipation of that, it may be prudent for us to expand the Building Committee to include the Principal of the Bell School as well as representation from a teacher. We may also solicit other citizens that are familiar with the Bell School.

Superintendent Perry addressed the Bell community and asked that if there is a Bell staff or community member interested in serving on the Gerry Building Committee to send her an email with short biography. She and Mr. Lord attended the Bell staff meeting to give them information on what the MSBA is asking us to explore.

Mr. Harris asked for a motion that the committee reconsider the membership of the Gerry School Building Committee to include Principal Donna Zaeske to the committee. Ms. Schaeffner made motion to expand the Gerry School Building Committee membership to include Principal Donna Zaeske. The motion was seconded by Ms. Pratt and the Committee **VOTED** unanimously in favor.

Mr. Harris made motion to reopen the Gerry School Building Committee for additional consideration to add teachers and citizens that are representative of the Bell School district. The motion was seconded by Ms. Pratt and the Committee **VOTED** unanimously in favor.

2. SC Protocols Sub-Committee

Ms. Tedford explained that with the input from the group, she decided to form a sub-committee for the school committee protocols and appointed Ms. Schaeffner and Ms. Pratt to the committee.

Ms. Schaeffner noted that she and Ms. Pratt met this morning and reviewed other school's district protocols. She noted that they decided to draft separate proposals then get together in the next week to review both drafts and merge them to come up with a proposal for the Committee to review.

3. Policy Sub-Committee Update

Ms. Schaeffner noted that she and Ms. Tedford met with MASC representative, Mike Gilbert to begin reviewing the policy manual updates. She noted that will try to meet every 6 weeks or so and review one or two sections at a time. After each section is reviewed with Mike Gilbert, they'll meet with the superintendent to give her an update. If any new law or major change occurs before the end of reviewing the manual, that particular policy would be voted on separately. Otherwise, the goal is to approve the entire policy manual on its completion.

4. Curriculum Liaison Update

Ms. Lipsitz noted that she met with Dr. Smith. District at the end of September and reviewed the Science frameworks which came out in January 2016 in which we have three years to implement. They discussed the multi-year curriculum review and revision plan from 2013-2018. Ms. Lipsitz noted that the document on how the curriculum will be updated is on Dr. Smith's web page.

VI. Closing Business

A. New Business

1. Ms. Tedford reminded the community that the Superintendent will once again begin her "Conversations with the Superintendent" and the first one will take place on Tuesday, October 25, 2016 at 7:00pm at the High School Library.

Ms. Tedford also informed the community and school committee members that there would not be a school committee meeting on Thursday, November 3, 2016.

B. Correspondence

None

C. Adjournment

Ms. Tedford asked for a vote to adjourn and all members were in favor. The meeting adjourned at 8:45pm.

Respectfully submitted,
Kate Lipsitz
Marblehead School Committee

*Meeting Documents:
Schedule of Bills
End of Fiscal Year 16 report*

Approved by SC 11/17/2016