

**Record of the Marblehead School Committee Meeting**  
**Thursday, December 1, 2016**  
**MHS Library**

**Members Present:** Meredith Tedford, Kate Lipsitz, Jennifer Schaeffner  
Susie Pratt, David Harris

**Also:** Maryann Perry, Superintendent  
Dr. Bradford Smith, Assistant Superintendent  
Amanda Maniaci, Director of Business and Finance  
Ken Lord, Exec. Dir. Of Technology and Operations  
Monica Visco, Director of Human Resources

**SC Members Absent:**

**I. Initial Business**

**A. Call to Order**

Ms. Tedford called the meeting to order at 7:00 pm.

**B. Commendations**

Ms. Perry thanked the Senior girls for raising \$14,600 for the Rape Crisis Center at the Flag Football game.

Ms. Tedford commended parents who came out to view the documentary put out by the PTO on Charter Schools and Project Based Learning.

Mr. Harris wished the Magicians much luck as the play Falmouth at the Superbowl at Gillette Stadium Saturday.

Ms. Tedford thanked Mr. James Maroney of MHTV for filming tonight's meeting.

**C. Public Comment**

Zaxaro Bennett, 9 Maple Circle. Commented that MPS is an all inclusive district and stands behind anti-bullying and harassment policies. She asked Superintendent Perry and School Committee members for something in writing to reiterate what is already contained in our policies.

Michelle Gottlieb, 30 Sevinor Road agreed that having something in writing, given to students and parents would help as a reminder.

**D. Student Representative**

Not present

**II. Consent Agenda & Action Items**

none

**III. Teaching/Learning-Superintendent of Schools**

**A. District Reports and Updates**

**1. High School Entry Plan**

Superintendent Perry explained that when Mr. Bauer was hired as the High School principal, they mutually agreed that he would create an entry plan similar to that prepared by new superintendents. This plan typically spans 4-5 months and during this time the new principal reviews the culture, climate, and needs of the school.

Mr. Bauer noted that the objective of this plan is to guide his transition into the Marblehead High School community. The goal of this plan is to engage and gather information about the school and surrounding community. The outcome of the plan is that a sense of the school's strengths and areas for growth will be developed. By meeting with all of the stakeholders, a network of contracts and resources will be created that will be available to myself and the school community in support of Marblehead High School.

Outcomes:

- ▲ Ensure a smooth and orderly transition of the principalship
- ▲ Create a structure for the Principal to listen broadly and learn comprehensively about Marblehead High School
  - Ensure that multiple perspectives and voices are heard
- ▲ Create the foundation for a vision of the future and for the planning process
- ▲ Establish a clear working relationship with the members of the Marblehead community
- ▲ Support the teaching and learning process
- ▲ Ensure the alignment of resources to efficiently and effectively meet the educational, social and emotional needs of all students

The entire plan can be viewed on the SC web page under the documents for SC Mtg. 12/1/2016.

## 2. Class Size Report

Superintendent Perry noted that these reports present detailed statistics on class sizes at the High School and the Veterans Middle School. Both reports can be viewed on the SC web page in the documents for SC Mtg. 12/1/2016.

## 3. Enrollment Report

Ms. Perry presented the October 1, 2016 Enrollment Report.

## IV. Finance Organizational Support

### 1. YTD Budget Executive Summary

Ms. Maniaci presented her report and noted that at this time we are beginning to stabilize; salary and expenses are on par and in line with last year.

Motion to approve the report inclusive of the transfers was made by Ms. Pratt and seconded by Ms. Schaeffner. The Committee **VOTED** unanimously in favor.

## V. School Committee Communication and/or Discussion items

### 1. Gerry Update

Mr. Lord noted that he interviewed the three Bell School parents (Catherine Martin, Sarah Fox and Kelly Lyons) who expressed interest in the Gerry School Building Committee and that his recommendation would be to add all three to the Committee.

Ms. Schaeffner made motion to add three Bell School parents (Catherine Martin, Sarah Fox and Kelly Lyons) to the Gerry School Building Committee. The motion was seconded by Ms. Lipsitz and the Committee **VOTED** unanimously in favor.

Mr. Harris gave a brief outline of the steps taken and those that will be forthcoming in regards to the Gerry Feasibility study. He noted that the MSBA saw three options: the renovation or replacement of the Gerry School; the consolidation of the Gerry and Coffin schools; or the consolidation of the Gerry, Coffin and Bell Schools. All three options will be part of the feasibility study.

Ms. Schaeffner asked what the option would be for Gerry students should there be a problem with the school before the new schools is built. The Committee agreed and asked the superintendent to begin discussion on alternatives for this scenario.

**VI. Closing Business****A. New Business**

Ms. Schaeffner made note that the next School Committee meeting will be held on Wednesday, December 7<sup>th</sup>.

Ms. Perry noted that the Committee will be receiving an extensive report on user fee recommendations for that meeting. The Committee will then vote on a recommendation at the January 26<sup>th</sup> meeting.

**B. Correspondence**

none

**C. Adjournment**

A motion to adjourn the meeting was made and the meeting adjourned at 8:55PM.

Respectfully submitted,  
Kate Lipsitz  
Marblehead School Committee

***Meeting Documents:***

*High School Entry Plan*

*Class Size Report*

*Enrollment Report*

*YTD Budget Executive Summary*

*Gerry Enrollment Discussion/BOS*

**Approved by SC 1 12 2017**